

Evidence schedule

Example content is included.

Case reference:		CECAR001			
Item ref:	Date obtained	Time obtained	Where obtained	How obtained	Item description
CECAR001/1	23/04/2021	07:12:00	Office of Mr X	Removed by NAME OF OFFICER during site visit	Notebook
CECAR001/2	24/04/2021	16:12:00	Postal delivery	Document enclosed with letter dated 21/4/21	Minutes of meeting of party officers on 13/3/21
CECAR001/3	26/04/2021	12:45:00	Hand delivered	Document in envelope without other material or other identifier, handed in at CEC reception	Photograph of two individuals, one holding an envelope