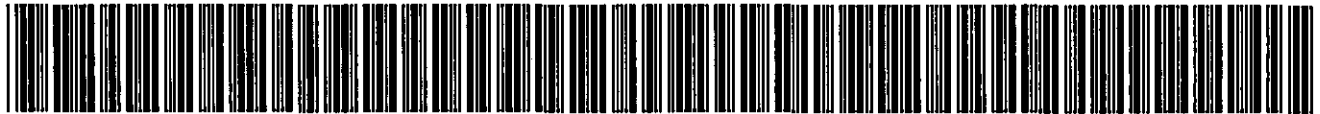


Date Printed: 11/03/2008

JTS Box Number: IFES_4
Tab Number: 41
Document Title: Guyana Election Technical Assessment
Report: 1994 Local Government and
Document Date: 1994
Document Country: Guyana
IFES ID: R01634

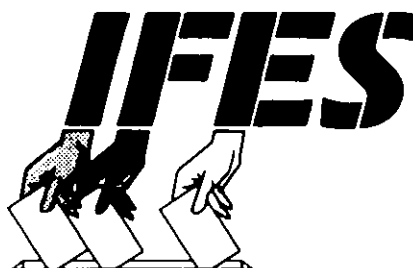


* 0 F 5 3 3 2 E 2 - 4 2 0 4 - 4 0 3 9 - B 0 0 6 - 4 F D B 6 F 2 D 4 9 6 D *

**GUYANA
Election Technical
Assessment
Report**

1994

Local/Municipal Elections



INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

Table of Contents

GUYANA LOCAL GOVERNMENT AND MUNICIPAL ELECTIONS 1994

EXECUTIVE SUMMARY	1
I. Background	3
A. Local Government and Municipal Elections	3
B. Guyana Elections Commission	4
C. National Registration Centre	5
D. Previous IFES Assistance	6
II. Project Assistance	7
A. Administrative and Managerial	7
B. Technical	8
III. Commodity and Communications Support	9
A. Commodities	9
B. Communications	11
IV. Poll Worker Training	13
A. Background	13
B. Project Design	14
C. Project Implementation	14
D. Review of Project Objectives	15
VI. Voter and Civic Education	17
A. Background	17
B. Project Design	18
C. Project Implementation	19
D. Media Guidelines for Campaign Coverage	22
E. General Observations	23
F. Review of Project Objectives	24
VI. Assistance in Tabulation of Election Results	25
A. Background	25
B. Development of Computer Model	26
C. Tabulation of Election Results	27
VII. Analysis of Effectiveness of Project	27
A. Project Assistance	27
B. Commodity and Communications Support	28
C. Poll Worker Training	28
D. Voter and Civic Education	29
E. Assistance in Tabulation of Election Results	29
VIII. Recommendations	31
A. Democratization and Civic Education	31
B. Institutionalize the Guyana Elections Commission	31
C. Recodification of the Guyana Election Laws	32
D. Reconcile Voters Lists and Precinct Boundary Changes of 1990	32
E. Computerize Operations of NRC and Maintain a Current Voters List	32
F. Institute a Program of Training for Members of the Elections Commission and Senior Staff.	33
G. Institute Policy of Requiring Media to Provide Public Service Support	33

IX. List of Attachments

- A. Members and Staff of the Guyana Elections Commission
- B. IFES Team Profile
- C. Elections Commission Schedule for July 5 Election
- D. IFES Presentation on Issues and Processes of the Election
- E. Election Checklist
- F. Inventory of Non-Expendable Commodities
- G. Election and Polling Officers Manual
- H. Script of Training Video
- I. Typical Schedule for Training of Potential Polling Place Officers
- J. Sample Forms Used in the Electoral Process
- K. EAB Press Release Concerning the Elections
- L. Radio & TV Scripts and Flyer for Registration Campaign
- M. Integrity of the Electoral Process, TV Address by Chairman
- N. Media Campaign Summary Presentation
- O. Guidelines for Media, Political Parties and Contesting Groups
- P. Statistical Analysis of Voters by Locality
- Q. Telephone/Radio Results Form
- R. List of Contesting Groups
- S. Election Results
- T. Map of Guyana
- U. Newspaper Articles
- V. List of Contacts

GUYANA LOCAL GOVERNMENT AND MUNICIPAL ELECTIONS 1994

EXECUTIVE SUMMARY

The first contested local government and municipal elections in more than two decades were held in Guyana on August 8, 1994. Elections were held in sixty-five local jurisdictions and six municipalities to select representatives for Neighbourhood Democratic Councils and Town or City Councils. The number of seats on the Councils varies from 12 to 30. Seats are allocated to parties or groups that contested the election based upon the number of popular votes received.

The Guyana Elections Commission (EC) is not a permanent body; its existence is limited to the conduct of a specific election. It prepares the Preliminary Voters List, conducts a period of "Registration" and "Claims and Objections," then prepares the Final Voters List, conducts the election and certifies the final results. The National Registration Centre and its staff are at the disposal of the EC for registration of voters and the conduct of the election. There is no mechanism in place for the transfer of information collected by the National Registration Centre to the Elections Commission in the period between elections.

IFES expertise was used in 1992 and again in 1994. In addition, IFES provided paper for printing the Final Voters List, ballot paper, electoral stain, rubber stamps, a photocopy machine, air conditioners, TV/video tape playback, fax machine, fluorescent lamps and other miscellaneous supplies. IFES set up VHF and HF radio networks for communications between the EC central office and field offices.

The poll worker training program undertaken by IFES included providing assistance in developing the manual used during poll worker training and at each polling

place. IFES produced a training video which was also used in training of election officials. Official observers said, "Most polling place officials were found to be very familiar with the necessary voting procedures. The performance of polling officials was a considerable improvement on their performance in past elections."

The IFES supported voter and civic education program provided a multi media campaign for "Registration," "Claims and Objections" and the election. Members of the EC participated in public meetings and on radio and television talk shows to support the voter information and education program. IFES developed media and political party guidelines for the campaign period. The guidelines provided limited free access by candidates on radio, television and newspapers and procedures for use of paid political advertisements. The program was considered successful and accomplished short term objectives. There is a need for a continuing in-depth civic education program.

IFES assisted the EC in the tabulation of the election results by developing a computer program to tally the results as received and allocate the Council seats to the contesting groups. Total voting participation was 47.91%. Voting participation in Georgetown was 33.37% whereas in most other areas it was in the high 50's and 60's with some more than 70%. Georgetown voters represent approximately 23% of the total number of eligible voters in the country.

In summary, the IFES team contributed valuable expertise to the EC and NRC which was appreciated by the EC and the senior staff. The commodity support provided was needed; it would have been difficult to conduct the elections within the time frame without this support. The assistance provided in the poll worker training helped introduce standardization of the procedures at the polling place and clarification of interpretation of the electoral laws. The voter and civic education program was very effective, however the low participation rate in Georgetown is an indication that a long term project is needed in this area.

I. Background

A. Local Government and Municipal Elections

The first "free and fair" elections in almost three decades in Guyana were the national and parliamentary elections held in October, 1992. As a continuation of the democratic process, local government and municipal elections were held in August, 1994. These represented the first contested local elections in Guyana in more than twenty years.

The 1980 Constitution of Guyana stipulates in Article 71 that "Local Government, as a vital aspect of Socialist Democracy, should be so organized as to involve as many people as possible in the task of managing and developing the community in which they live."

Guyana is divided into 10 Regions. A local authority council, the Regional Democratic Council, is elected to administer the affairs of each Region--excluding the six towns or municipalities, Georgetown, New Amsterdam, Linden, Corriverton, Rose Hall and Anna Regina. Each Region is further subdivided into Sub-Regions, then into Districts, into Communities, into Neighbourhoods, and then into People's Cooperative Units.

Elections were scheduled in sixty-five local jurisdictions (Neighbourhood Democratic Councils) and the six municipalities. Other than in towns or municipalities, the primary local government authority is the Neighbourhood Democratic Council. These Councils have authority similar to a Village or District Council. The number of members or seats in a Neighbourhood Democratic Council varies from a minimum of 12 to a maximum of 18, depending upon the size of the community. The number of seats in Town or City Councils varies from 12 to 30. Georgetown, with a population in excess of

190,000, has thirty seats, while the town of Rose Hall, with a population of approximately 6,000, has 12 seats on its Council.

A list of candidates, not less than the number of seats on a Council and not exceeding 10 more of that number may be submitted by a group, 50 persons in a Neighbourhood or 60 persons in a Town, wishing to contest the elections. Based on the number of popular votes received, seats are allocated to parties or groups that contested the election. The Council at the first sitting elects its Chairman and Vice Chairman for a Neighbourhood Democratic Council or the Mayor and Deputy Mayor for a Town.

B. Guyana Elections Commission

The powers, privileges and authority of the Guyana Elections Commission are prescribed by the Constitution. Additional functions are assigned to the Elections Commission (EC) by the Representation of the People Act. The EC is not a permanent body. It is established to conduct a specific election and then goes out of existence. A permanent position of Secretary provides the continuity and daily administration for the EC. When in existence, the EC functions as an independent organization receiving financial and logistical support from the government. There are seven members appointed to the Commission by Political Parties represented in the Parliament. The Chairman is appointed by the President with the approval of the opposition Parties. The majority Party, People's Progressive Party (Civic) (PPP), appointed three members, the major opposition Party, People's National Congress (PNC), appointed two members. The seventh member considered herself to be Independent and did not represent any particular political party. The Chairman of the EC was Edward G. Hopkinson. A list of all the members and staff of the EC is at Attachment "A."

As part of its duties the EC is responsible for preparing the Preliminary Voters List (PVL) and the Final Voters List (FVL) in addition to conducting the election. The law states that the PVL for the up-coming election is the FVL of the previous election. The EC then schedules periods for registration and for "claims and objections" to the

voters list before the new FVL is determined. Once the FVL is completed, the EC notifies the President and usually recommends a date for the election. The President then announces the date for the election. This action triggers a specific schedule for nominations, close of nominations and the entire election process.

The term for this EC was originally scheduled to expire in July, 1994. However, when it became apparent that the elections could not be completed by that date, their mandate was extended for an additional six months.

C. National Registration Centre

The National Registration Act of 1967 provides for the establishment of a National Register and for the issuance of identification cards. The responsibility for registration rests with the Commissioner of Registration. The Commissioner and the National Registration Centre (NRC) fall under the jurisdiction of a Ministry.

For the purposes of elections, registration of electors is under the general direction and supervision of the EC. The Commissioner of Registration is appointed as the Chief Election Officer and the records and staff of the National Registration Centre are at the disposal of the EC for registration of voters and the conduct of the election. The dual responsibility for registration precludes the EC from maintaining an accurate voters list. There is no mechanism in place for the transfer of information collected by the National Registration Centre to the Elections Commission in the period between elections.

During the time of an election when an Elections Commission is in existence, the chain of command between the Chief Election Officer (Commissioner of Registration) and the EC is through the Executive Secretary of the EC. The Chief Election Officer is the person who directly supervises the electoral registration process and the conduct of elections.

D. Previous IFES Assistance

Since August, 1990, the International Foundation for Electoral Systems (IFES) has made significant contributions to the Guyana Elections Commission and the National Registration Centre. At that time, IFES dispatched a pre-election technical assessment team to review the Guyanese electoral system and to make recommendations regarding the capacity of these Guyanese institutions to administer a national election. Their report, *Pre-Election Technical Assessment Report on Guyana*, dated October 31, 1990, is available in the IFES Resource Center.

The final report of the assessment team was followed by an 18 month on-site technical consultancy in 1991 and 1992 which involved four election specialists and one IFES staff person providing an array of electoral support services including logistical planning, polling station selection, computer programming, voter education, poll worker training, commodities procurement, forms design and production, procedure analysis, media relations, and radio communications for the October 1992 national election. IFES consultants were invited to join management teams consisting of the top EC administrators. From this privileged position, IFES representatives were able to obtain unique insights into election management problems and potential solutions.

Between elections, IFES maintained regular contact with the Secretary of the EC, Mr. Lance Ferreira. The IFES Chief of Staff met with President Cheddi Jagan to discuss electoral issues during one of his visits to Washington. The new Elections Commission Chairman, Edward Hopkinson, also met with IFES staff in Washington prior to the February, 1994, visit of the IFES team which began this project of assistance for local government and municipal elections.

II. Project Assistance

A. Administrative and Managerial

The assistance project began on February 16, 1994, with the arrival of the IFES team in Georgetown. A profile of the IFES team is at Attachment "B." The team held an initial meeting with the Elections Commission and discussed the issues and processes required for preparation for the election. The EC had developed a schedule of activities to be completed in preparation for a projected July 5 election, Attachment "C." This schedule primarily addressed the statutory requirements.

The administrative and managerial requirements to prepare the voters lists, prepare for polling, provide for voter education, for polling day administration and for reporting and certifying election results were clarified. A comprehensive review of the specific actions required to conduct the election was prepared and presented to the EC by the IFES team. A copy of this review and analysis is at Attachment "D." The Commissioners were most receptive to this review because they had no previous experience in the electoral process. The Chairman remarked that they did not know the things they did not know. This review made them aware of the issues and requirements for the election. IFES later developed a checklist of actions for the elections, Attachment "E." This checklist supplemented the items prepared by the EC and included items relating to implementation of the voter information and motivation program as well as the statutory requirements for the electoral process.

IFES provided a project manager on-site approximately half-time up through the election. Between February and election day, August 8, IFES maintained a regular on-site presence or direct telephone contact with the EC. The project manager and other IFES consultants provided assistance in the preparations for the election, development of forms and other documents, general logistics, commodity procurement and coordination, installation and operation of radio communication facilities, computer support, printing of

voters lists, preparation and printing of ballots, pollworker training, media relations and support, voter education and motivation, private sector initiatives, tabulation of election results, and, finally, recommendations for improvements in the electoral process.

IFES coordinated its activities with those of the Carter Center, National Democratic Institute (NDI) and the United Nations Development Program (UNDP) to ensure all assistance and work was complementary. IFES also kept personnel at the U.S. Embassy-Georgetown, United States Agency for International Development (USAID) and the British and Canadian High Commissions informed of assistance being provided and of any special requirements of the EC.

B. Technical

The preparation of the new Preliminary Voters List required building the computer network, installing the operating systems, database programs, data from backups and verification of the data against the 1992 Final Voters List. There was a need to transfer technical knowledge and understanding to enable the EC staff to maintain and manage the system, however it was difficult for the EC to obtain qualified personnel in this field because of private sector competition for jobs in the computer field and because of the temporary nature of the EC. This aspect of the project was undertaken by a consultant for the UNDP with support from IFES.

Because of time constraints, the training and transfer of computer technology was never completed. It was necessary for the UNDP consultant to build the computer network and install the operating systems and database programs and perform the compilation and printing of the PVL and FVL. IFES provided the computer manuals, printer repair kits, ports for the computers, and supplies such as toner cartridges and paper to enable the EC computer staff to prepare future voters lists once trained.

Other technical support provided by IFES is discussed in detail in the Communications and Tabulation of Election Results Sections below.

III. Commodity and Communications Support

A. Commodities

1. Voting Materials

a. Paper for printing of Final Voters List, 900 reams of colored copy paper were provided. There was confusion in 1992 between the PVL and the FVL since both were printed on white paper. Pink paper was provided this time to avoid the problem encountered in 1992. The EC purchased the paper for printing the PVL.

b. Ballot paper, 55,000 white sheets and 5,000 pink sheets, similar to that used in the 1992 elections, was provided. The paper was imprinted with a symbol, selected by the Chairman, in non-reproducible blue ink in the U.S. It was estimated that between 8 to 10 ballots could be printed on each sheet. The ballot paper arrived in Guyana on June 22, and was placed in a secure storage room in the EC building. Two locks were placed on the storage room door requiring the presence of two Commissioners from different Parties to open the room. The actual ballots were printed by the government in Guyana under the supervision of Party representatives.

c. Electoral stain, 1,750 four ounce bottles. The electoral stain is used as a safeguard against multiple voting on election day. Several brands of ink were tested by the EC. They chose AERO brand # 6811 manufactured by Specialty Ink Company in Deer Park, New York. The ink leaves a red colored stain after use.

d. Six digit rubber stamps and ink pads were provided for use by poll workers to mark the special identification number of each polling place on ballots to prevent fraud.

2. Other Supplies and Support

a. Photocopy machine--This item was rented for use by the National Registration Centre to reproduce forms and other printed materials used at registration centres and polling places.

b. Air conditioners--Three air conditioners were purchased. One was used to cool the radio room and the other two were used for the storage room where the ballot paper and other sensitive items were stored.

c. TV/Video Tape Playback--The item was used in training of poll workers. A poll worker video training tape was prepared and the TV with tape playback capabilities was used as a part of the training workshops.

d. Fax Machine--The EC had no capability for fax communications. This facilitated the transfer of information from IFES Washington to the EC and from the EC to other government agencies.

e. Fluorescent Lamps--Many fluorescent lamps were damaged from their use in the 1992 elections. Since many polling places do not have electricity, IFES provided 100 replacement lamps.

f. Other miscellaneous supplies such as toner cartridges, ports for the computers, Oracle manuals and printer repair kits were also provided by IFES.

3. Inventory

An inventory of non-expendable commodities procured by IFES and the disposition of those items is at Attachment "F." These items will be transferred to the Guyana government.

B. Communications

1. VHF and HF Radio System

a. Background

IFES provided VHF and HF radios in 1992 to establish a nationwide communications network that aided pre-election administration and logistics and informal reporting of election results. It allowed rapid communications between the EC central office and field offices and representatives.

IFES procured six HF base stations, five HF portable "backpack" units, eleven VHF base/mobile stations, twenty VHF handheld units and one VHF repeater station. The six HF bases were located at Georgetown (Elections Commission), Bartica, Kwakwani, Mabaruma, Kato and Lethem. The VHF bases were located at Georgetown (Elections Commission), Linden, Anna Regina, New Amsterdam, Fort Wellington, Vreed-En-Hoop and Benab. The HF portable units were deployed at Georgetown (Elections Commission), Kurupung, Santa Rosa/Moruca and Charity.

The radio system performed well and was used extensively for pre-election administration and election day supervision. It also formed a vital link in the transmission of election results. It was put into storage following the 1992 election to safe-guard it until the appointment of a new EC.

b. Project Design

The radio system was designed to operate from a central base station located in the EC building in Georgetown. A secure room with air conditioning was provided for this purpose.

The VHF system provided communication across the greater Georgetown area and a large part of the coastal region through the use of a repeater. Seventeen portable, hand-held Fujitsu VHF radios were assigned for use by key personnel. Eight VHF mobile units were installed in EC vehicles or registration centres in the greater Georgetown area.

The HF system provided communication between the EC central office and interior locations as well as between interior locations. Radios were installed at Benab, Lethem, Port Kaituma, Anna Regina, Litchfield, Fort Wellington, Mabaruma and Perika.

c. Project Implementation

The radio system was installed by NEALCOMM Telecommunications of Georgetown through a competitive bid contract with IFES. Installation of the radio system began July 8. Mr. Esmond Jones was hired by the EC as Communications Supervisor. He performed

in a similar capacity in 1992 and was familiar with the radio system and the EC requirements.

The radio system performed well. It was used extensively to coordinate the logistics of providing election materials to Returning Officers and for the administrative support of the elections. The radio system was also used to obtain the unofficial results of polls as reported by Returning Officers at locations outside of Georgetown.

Coordination was also maintained with the radio system used by the Disciplined Services. They provided backup and other assistance if the EC experienced any difficulties in communicating with its personnel.

2. Other Supplies and Support

It was necessary to replace a directional antenna and provide other miscellaneous cabling and connectors in order to complete the installation of the radio system.

IV. Poll Worker Training

A. Background

1. Video

IFES produced a videotape which was used to train poll workers and observers for the 1992 election. The production of the training video was an indispensable learning experience, forcing those in charge of running the elections to interpret electoral law as it would apply to actual voting procedures in polling

places. IFES found that in 1992 there were many instances where the production of the video marked the first time that such an interpretation had been made and actually required that important electoral and procedural decisions be made and standardized. The training video was updated in 1994.

2. Manuals

IFES also assisted in the creation of the election worker training manuals in 1992. These manuals are essential to the training and conduct of the elections. IFES assisted in updating, printing and distributing the manuals in 1994.

B. Project Design

The materials, training videotape and manual, had to interface with the training workshops being conducted by the EC and NRC. The manual was designed to be a "How to do it" booklet and covered the statutory requirements as well as the practical requirements of operating a polling place. The manual covered the duties and functions of election and polling place officers. The manual was developed first so that it could be used as the basis for the video.

The video was designed to show poll workers how to open the polling place, how to conduct the election, how to handle unusual cases in the electoral process such as incapacitated voters, etc., and how to count the ballots and close the polling place. The video would carry the burden of showing by example what was written in the manual.

C. Project Implementation

The manual entitled, *The ABC for Local Government Elections, 1994*, was produced, distributed and used at all training workshops and available at all polling

places. It was referred to as the "bible" for polling place officials. In addition to copies being made available to trainees, a copy was placed in each ballot box along with election materials for each polling place. A copy of the manual is at Attachment "G."

The training video was completely redone in style and format. It was better to start from the beginning than to attempt to edit the 1992 video. The master of the 1992 video was no longer available and attempts to use copies as masters would only result in further deterioration of the quality. Rather than use an "on camera" narrator, it was decided to use a "voice over" or "off camera" narrator. This would provide for better sound quality and allow for the limited capabilities of the production studio. A "show and tell" approach was used in producing the video. All of the steps to be taken in opening a polling place, conducting the actual poll, handling exceptional cases, closing the poll and counting the ballots were demonstrated in the video. Staff members from the NRC were used as actors in the video. The Chairman of the EC provided introductory remarks and the Chief Election Officer, Mr. Stanley Singh, was the narrator. A copy of the script with video instructions is at Attachment "H." A copy of the video tape is available in the IFES Resource Center.

A typical program or workshop schedule for training potential polling place officers is at Attachment "I."

Samples of the forms used in the electoral process are at Attachment "J."

D. Review of Project Objectives

The training of election and polling place officers was efficient and effective. Over 3,800 persons were trained to conduct the elections at 929 polling places. The training workshops, training video and training manual were complementary and

contributed to the success of producing knowledgeable and qualified election and polling place officers.

One measure of the success of the training program can be seen in the Press Release issued by the Electoral Assistance Bureau (EAB), an independent, non partisan monitoring authority that fielded several hundred accredited local observers. The EAB monitored the elections in all six municipalities. They witnessed the opening and closing of polls in 25% of all polling places. Their observers were also able to monitor over 80% of all polling locations during the course of the day.

The EAB said: "Most polling place officials were found to be very familiar with the necessary voting procedures, although there were several cases where not enough attention was given by Presiding Officers to the examination of both of a voter's hands before inking....Observers almost unanimously commented on the excellent relations they had with polling officials who at all times allowed them full access to polling places. At nearly every balloting location, they also remarked on the general harmonious atmosphere between officials and polling agents....The conduct of voters in the polling stations was almost entirely orderly and nearly every voter felt that the process on the day was carried out in a fair manner....The EAB would therefore like to commend the Elections Commission and its Chairman Mr. Edward Hopkinson, as well as Chief Election Officer, Mr. Stanley Singh for have achieved what must be regarded as an administrative success. The performance of their polling officials was a considerable improvement on the performance in past elections." The complete text of the EAB Press Release is at Attachment "K."

VI. Voter and Civic Education

A. Background

No matter how well designed and implemented an electoral system may be, it cannot be considered complete if the potential voters choose not to participate either through lack of information or lack of motivation. In 1992, the IFES media relations effort was very successful in overcoming both problems. The effort focused initially on voter education. Then, as the election approached, the emphasis shifted to voter motivation messages. Flyers, posters, newspaper ads, press releases, cinema advertisements, TV and radio spots were all produced in this effort. The IFES involvement in this effort also left a lasting institutional memory of problems and pitfalls to avoid, as well as successful strategies to be implemented again.

Factors that must be considered in developing a multi media campaign for Guyana:

- All citizens 18 and older on the qualifying day are eligible to vote.
- Citizens must be registered in order to vote.
- Registration is accomplished by going to a Registration Centre in your District.
- Registration places you on the Voters List.
- Voters should check the PVL and FVL.
- First contested local government elections in more than two decades.
- Some citizens do not understand the process.
- There may not be much interest in local elections.
- No government requirement that the media support a public service campaign.
- The government controls and operates all radio and one TV outlet. (There are four other TV outlets in Georgetown. There are also private stations in New

Amsterdam and Linden. The government and private stations also have repeater stations that cover the populated areas on the coast.

- The private sector must be involved in the campaign.

There is no government policy concerning making media time and space available to political candidates. In 1992 a cooperative effort was negotiated with the media and there were only eleven political parties involved. This time there are 71 jurisdictions holding elections with the potential for over 200 candidates and thirty to fifty political parties or organizations.

Other than limited radio coverage, the mass media was not a good choice for communicating in some rural areas. Unconventional methods must be used in these areas.

B. Project Design

The project was designed to inform citizens of the electoral processes concerning the requirement for registration, the opportunity for claims and objections, and the act of voting. The multi media campaign was designed to develop interest in registration and the elections; to instill a sense of pride about registration and voting participation; to develop an understanding of the responsibilities of citizens in a democracy; to inform citizens of the role of local governments in the democratic process, and to inform citizens of election results.

The primary target audience was all citizens who are eligible to vote. A secondary audience was young adults, particularly those who are not registered and returning citizens who may not be aware of the electoral process.

The general marketing and media strategy was to utilize all available resources to achieve maximum impact in the most cost effective manner. All materials and announcements were completely non-partisan. The campaign showed the work being done by the EC to ensure free and fair elections. It sought to instill confidence in the electoral process and communicate the need for eligible citizens to participate.

C. Project Implementation

Radio offered 100% coverage of the population while television covered over 80%. Newspapers have good coverage in the major cities, but their circulation is limited because many people cannot afford the cost of the newspapers. Since radio has high penetration in all areas, it carried the primary message in those areas without access to TV. Because television has high penetration in populated areas, it carried the basic messages for those areas. Other media used involved posters, flyers, banners, slides in cinemas, sound trucks and bell criers. All were coordinated to achieve maximum impact with the campaign.

The Guyana electoral process involves three major events that require public participation or involvement. Therefore, the media campaign was designed to focus on these events while building toward the actual election day.

1. Registration

The first major event was the period of Registration and the publishing of the PVL. There were questions raised by some political parties and by the media as to the accuracy of the PVL. There were questions as to whether it was the actual FVL of the 1992 elections. So in addition to devoting the media message to encourage citizens to register and check the PVL to see if their particulars were

correct, the campaign had to convey the message that the PVL was the correct voters list and there was no effort by anyone to tamper with it. The EC enthusiastically supported the media effort. They supplemented it by holding a series of public meetings in communities throughout the country. Attendance of citizens at these public meetings ranged from a handful to several hundred. Since these were local meetings, we found the most effective way to communicate with the local community about these meetings was through bell criers. The mass media also supported this effort.

Members of the Commission appeared on radio and TV talk shows and radio call-in shows. Spot announcements on radio and TV as well as newspaper ads, banners and posters were also used very effectively. Guyana Broadcasting Corporation (GBC), the state radio operation, refused to air the ads as a public service. The EC decided to pay for air time to broadcast the radio and TV announcements. In 1992, the air time and space in newspapers were provided as a public service at no cost. The theme for this portion of the media campaign was, "No Registration, No Vote...Don't Delay, Register Today."

The radio and television spots featured a local actor who was known for his performances as "Miss Lottie." The "Lottie and Cleo" series of spots were performed by his theater group. They were very popular and successful in creating additional interest in the elections. A copy of the radio and TV scripts for these spots and a copy of the flyer are at Attachment "L." A video copy of the spots is available in the IFES Resource Center.

2. Claims and Objections.

The second important event was the period for Claims and Objections. This is normally a limited time, eight days, during which citizens may claim that they were omitted from the PVL or their particulars were not correct, or they

could object to a person or other information being on the list that was known to be inaccurate. Because some political parties claimed that they did not have sufficient time to check the PVL, the EC extended the period for Claims and Objections. Again, the media was used to support this effort.

3. Election

The last major campaign event in the electoral process was the election and the 30 day period prior to the election was critical to motivating voters. Initially, during this period the EC curtailed its voter education efforts. The money spent during the registration and claims and objection periods was too much and the EC did not have the resources to continue the campaign at the previous levels. Some members of the Commission felt that it was now the responsibility of the political Parties to "get-out-the-vote." After deliberation and the knowledge that IFES was prepared to continue funding the production of the materials, the EC decided to revert to the 1992 policy of asking the media to use the ads as a public service. The major opposition was the GBC. Since this was also the official candidate campaign period, the issue was combined with the subject of Media Guidelines and support, discussed below.

The multi media campaign for the elections was undertaken. It involved new "Lottie and Cleo" radio and TV spots, newspaper ads, posters, flyers and sound trucks. The members of the Commission extended their appearances at non partisan public meetings and on radio and TV interview programs. The Chairman recorded a special message addressing the integrity of the process which was broadcast by all media the day before the election. A copy of the script of this spot is at Attachment "M."

The election initial results were reported in a live simulcast on radio and TV by the Chairman of the Elections Commission at approximately 12:00 midnight of election

day. Final unofficial results were not reported until the evening of August 10. See the section on "Tabulation of Election Results" below.

A summary of the media campaign presentation including marketing and media strategy and launch dates for each segment is at Attachment "N."

D. Media Guidelines for Campaign Coverage

Governments, political parties and political leaders have long recognized the power and influence media can have with the public. Media assets are protected or used during a crisis. With the variable ownership or control of the media in Guyana, it was necessary to develop a format that the media could accept voluntarily in order to ensure fair and equitable treatment was provided to the political parties, contesting groups or candidates during the campaign period. In 1992, the Commission developed guidelines which were voluntarily adopted by the media and adhered to by the political parties. In 1992, it was relatively easy for the media to accept their responsibility and provide free air time and space to the candidates. There were only 11 political parties or contesting groups. In 1994 there could be more than 200 different contesting groups--an average of three contesting groups for each of the 71 areas holding elections.

Before soliciting cooperation from the media it was necessary to develop a reasonable formula that could be accepted by all parties. After analyzing the distribution of the potential voters, it was determined that those jurisdictions with more than 2% of the total voters on the FVL and the six municipalities should be areas that could be served by the mass media. The smaller areas would benefit more from local or directional media such as flyers, posters, banners, sound trucks or bell criers. That meant that the mass media would only have to give five minutes of free time or 10 column inches of newspaper space weekly to candidates from 11 jurisdictions--five local Neighbourhood

Democratic Councils and the six municipalities. With an average of three contesting groups in each jurisdiction, the free time and space could apply to 33 contesting groups.

In order to ensure fair and equitable treatment to contesting groups purchasing time or space for paid political announcements, the EC developed guidelines for the media in this area as well. The media welcomed this assistance because they could treat all paid political advertisements equally. The EC recommended the media charge all groups or candidates the lowest published rate of the current schedule for the particular type of message. For example, media frequently give discounts based on size or length and frequency of advertisements. All paid political messages should be the same rate even if the contesting group or candidate does not otherwise qualify for the frequency discount.

The EC recommended the media ensure that all contesting groups or candidates have equal access to the broadcast times and schedule, and similar equitable access, space and location, for print media. One group should not be allowed to block access by other contesting groups. All paid political messages or advertisements should be identified clearly that they are "paid political advertisements." The guidelines were also coordinated and approved by the political parties as well. A copy of the media guidelines and sample transmittal letter from the EC are at Attachment "O."

E. General Observations

The voter and civic education program undertaken by the EC was successful. It was most effective in the registration phase because the EC members were very active and involved in the community. This had a catalytic effect on the media campaign as well. The original intent was to involve students from Guyana University to design and produce the multi media campaign. However, the professor in charge of the Communications class wanted the students to be paid for their efforts. The involvement

of the University was dropped after that. This would have been an excellent opportunity for the students to receive on-hands production experience in all media. It was unfortunate that the professor did not agree. By utilizing the talents of a very popular little theater group, a very effective campaign was developed. The fact that more than 20,000 new registrations were added to the voters list and another 7,000 changes or corrections were made to the list are positive indications of the result of the campaign. The number of new registrations was significantly higher than the 10,000 projected by the EC.

The EC did not continue the momentum of the campaign between the period of registration and the 30 days before the election. As a result, the motivational campaign to "get-out-the-vote" was not as effective as it could have been. By the time the campaign efforts were reinstated, it was too late gather sufficient momentum to peak before the election. Voter turnout was affected. Turnout was slightly lower, approximately 48%, than the 50%+ anticipated. This was primarily caused by the low turnout in Georgetown. See "Tabulation of Election Results" below.

F. Review of Project Objectives

The overall short term objectives of the voter and civic education program were successfully accomplished. The program did inform citizens of the electoral process. It did develop interest in registration and elections. It could have been more effective in the portion pertaining to the election. It did instill a sense of pride about registration and voting participation.

The voter and civic education program began to develop an understanding of the responsibilities of citizens in a democracy. It also began the program of informing citizens of the role of local governments in the democratic process. These are programs that should be continued as a part of a grassroots effort to institutionalize democracy. A

program, with complex requirements as this one, should not be expected to reverse trends that have been experienced and practiced for decades. This was a beginning, and from this perspective it can only be evaluated as completely successful. It could have been more successful, but it would have required more resources to make further improvements.

VI. Assistance in Tabulation of Election Results

A. Background

A statistical report on the number of eligible voters, 357,786, by Region, Municipalities and Local Authority areas is at Attachment "P." The report also shows, by locality, the number of voters on the PVL and the number on the FVL and the percentage of the total number of voters in each locality.

The NRC had developed procedures to obtain the results of the election, however the EC also had its own plans of how to tabulate the results of the elections. The problem was that the results would be reported from many sources and in a variety of methods. The NRC had planned to have the Returning Officers report the totals for their areas of responsibility. Some information would be provided by telephone, by radio and in person.

There was no standardized format to report or receive the information. For example, the EC forms used by Presiding Officers to record the results at each polling place did not have the names of the parties or contesting groups typed on the forms and there was no uniform procedure for recording the information. While it was not practical to type the contesting group's names on the form because of the large number of different groups, instructions could have been issued to list the parties or contesting groups in alphabetical order. Consequently, some reports had one contesting group in the first

column and another would have a different contesting group in the first column. This made it difficult to compile the results and introduced an opportunity for error in the tabulation process. IFES developed the form which was used to record the information received by telephone and radio in a standardized manner so that it could be entered into a computer and the results would be tabulated automatically. Attachment "Q" contains a copy of the form.

B. Development of Computer Model

It should be noted that voters were casting ballots for a political party or contesting group. The number of seats on a local government council or municipal council obtained by a political party or contesting group was determined by a mathematical formula. For example assuming the number of council seats to be allocated is 15 and the total number of voters in that locality was 7,500, for every 500 votes (electoral quota) a contesting group receives, a seat on the Council would be allocated to that group. (Total number of votes cast, divided by the total number of seats on the Council, equals the electoral quota.) The number of votes received by a contesting group, divided by the electoral quota, determines the number of seats it will receive on the Council. Only whole numbers are used to allocate seats initially. Remainders of the division are used to assign unallocated seats. In this example, if Party A received 4,000 votes, and Party B received 2,600 votes, and Party C received 900 votes, then Party A would be allocated 8 seats ($4,000/500$), Party B 5 seats ($2,600/500$) with a remainder of 100, Party C 1 seat ($900/500$) with a remainder of 400. In this case Party C with a remainder of 400 would receive the other seat for a total of 2 seats.

IFES developed a computer program model to tally the results as received and allocate the seats to the contesting groups.

C. Tabulation of Election Results

The total voting participation was 47.91%. Voting participation in Georgetown was 33.37%. The low turnout in Georgetown caused the overall participation rate to be below 50%. Georgetown represents approximately 23% of the total number of eligible voters. There were eight localities where there were no contesting groups, therefore elections were not held in those locations. This means that the low participation rate in Georgetown had an even greater impact on the total participation. Most of the areas had more than 50% participation with some having more than 70% participation. A copy of the list of contesting groups is at Attachment "R." The results of the election, including the Disciplined Services, are at Attachment "S."

VII. Analysis of Effectiveness of Project

One of the best analysis of the effectiveness of a project is an evaluation of the results achieved as compared to the goals and objectives. The following is an analysis of each major area of project support provided by IFES.

A. Project Assistance

The overall support in administration and management and technical areas were appreciated by the EC and the senior staff. Only one Commissioner had previous experience in the electoral process. He was a member of the 1992 EC. Except for the Executive Secretary of the EC and the Commissioner of the NRC, there was little institutional memory of the previous election. Only the Executive Secretary had experience in elections for local government and municipalities. Because the IFES team also provided assistance in the 1992 elections and its combined in-depth experience in the electoral process, the team was able to contribute valuable expertise to the EC and NRC.

The team worked in a "low key" manner to support the activities EC and NRC. Almost daily assistance was available to the Chairman either in-person on-site or by telephone.

Even though this was not a "full time" position for the six members of the Commission, they were very conscientious about their responsibilities and were quick to respond to the management and administrative requirements of the election process. The Chairman was particularly adept at obtaining a consensus of the Commission members for major decisions.

B. Commodity and Communications Support

The commodity support provided by IFES was needed by the EC. The funding limitations imposed upon the EC made it extremely difficult for them to carry out the election. The election would have been held, but only with minimal support, and it is likely that the results would not have been satisfactory. The ability to have radio communications with remote areas made the management and operational tasks of the EC and NRC much easier. Clearly, without the commodity and communications support and other support from the UNDP, primarily in preparing the PVL and FVL, it would have been difficult to conduct the elections within the time frame they were conducted. Further delays in conducting these elections would have delayed the democratic progress.

C. Poll Worker Training

The training video and TV/recorder playback provided by IFES facilitated the conduct of the training program. Most important however, is the fact that production of the training video, introduced standardization of the procedures at the polling place and clarification of interpretation of the electoral laws. The NRC did a good job in

scheduling and conducting the training workshops and in integrating the video within the training program.

D. Voter and Civic Education

This is one area that was very effective in during Registration and Claims and Objections. However, the momentum of the program was compromised during the 30 days immediately prior to the election. The low voting participation rate in Georgetown is an indication that a long term project is needed in this area. When evaluating the results of the efforts in all the other areas outside of Georgetown, high marks could be given for the success of this limited program.

It is not unusual for voting participation to be lower in urban areas because people in cities have more distractions and therefore it is more difficult to communicate with them. The problem of voter apathy is also greater in most urban areas. This is not unique to Guyana. It appears that citizens of Georgetown did not have a good understanding of the impact local government can have on their daily lives. The fact that these were the first contested local elections in more than 20 years also contributed to the lack of voter participation.

E. Assistance in Tabulation of Election Results

This is another area that should be evaluated for future support. By the time the election is over, the staff is so relieved to have accomplished such a difficult task that planning and management for reporting of the results does not have a high priority. However, as the local media become more sophisticated and their technical capability increases to provide live coverage of election results, it is essential that the EC have the capability to produce unofficial, but reliable, results quicker than two days after the

election. Part of the problem has to do with the method used to report the results from the Returning Officers and Presiding Officers. In many instances the media had the information before the EC, and in some cases the information obtained by the media was not correct.

VIII. Recommendations

A. Democratization and Civic Education

There is a need to develop a comprehensive civic education program for all citizens. The movement toward regular and scheduled democratic contested elections requires support. Many citizens do not yet understand the important role government, national and local, play in their daily lives or the responsibilities of citizens in a democratic society. Confidence is still lacking in the government and the democratic process. Coupled with building confidence in the government, the program should also instill a sense of pride of being a citizen of Guyana. This would automatically improve the image of the country and every citizen. This program should be on-going and should be a part of the educational curriculum at all levels, from primary school through college and university levels. A developmental democracy program of one to three years should be provided as a basis for the on-going program which could be continued by the Government of Guyana.

B. Institutionalize the Guyana Elections Commission

A permanent Elections Commission needs to be established and the functions and responsibilities of the National Registration Centre should be incorporated within the Elections Commission.

C. Recodification of the Guyana Election Laws

The number of recent changes to the Election Laws of Guyana require the compilation of all these changes into one omnibus election law. This will simplify the administration of future elections and the training of election officers. This recodification will also be required if the Elections Commission is made a permanent body.

D. Reconcile Voters Lists and Precinct Boundary Changes of 1990

In 1992 and in 1994, the time available to compile voters lists was insufficient to allow complete reconciliation of all changes to coincide with the precinct boundary changes undertaken in 1990. Further, the boundary changes have never been fully documented and no new maps have been made. The changes were never made clear to the local registrars so many people are registered with the wrong divisional number. In 1992 software was provided by the UNDP to develop the precinct maps with the new boundary changes. This effort was not completed. A project should be undertaken to use the available computer technology to record the exact boundaries of the precincts and place the voters in the proper precincts. The project should include training and the transfer of the technology to the EC.

E. Computerize Operations of NRC and Maintain a Current Voters List

The Elections Commission has the hardware required to computerize the National Register and to maintain a current voters list. Software would have to be developed and training of personnel would be necessary in order to implement this recommendation. The original software for production of voters lists had no space to enter the birth date. In addition, there was not adequate space for the address; some addresses had to be shortened or abbreviated. The software does not flag the entries of members of the

disciplined forces who vote up to ten days before election day, and there were problems associated with the quality of the source data collected. For example, where a national registration number is required, some forms were completed with a passport number. It may be necessary to conduct a renumeration of the voters. This should be undertaken when there are no political pressures or time constraints to hinder completion of the project.

F. Institute a Program of Training for Members of the Elections Commission and Senior Staff.

The next Chairman of the Elections Commission should undergo training in a country that is preparing for an election using a system similar to the one used in Guyana. Permanent senior staff of the EC should also undergo similar training. As a supplement to training in another country, a regular series of workshops and seminars should be conducted in Guyana for all staff of the EC and NRC on all aspects of the registration and electoral process. This will be essential when the Elections Commission is institutionalized as a permanent body and the activities of the EC and NRC consolidated.

G. Institute Policy of Requiring Media to Provide Public Service Support

There is no formal requirement for the media, either government controlled or private, to provide public service announcements in support of programs of critical public interest. A policy should be instituted to require this support by the media at no cost. If necessary an ad hoc, representative committee of the media could be established to review programs or subjects considered in the public interest and thus approved for public service support. Guidelines should be drafted in consultation with appropriate government ministries and media representatives in order to implement this policy, either by law or by formal administrative procedures.

IX. List of Attachments

- A. Members and Staff of the Guyana Elections Commission**
- B. IFES Team Profile**
- C. Elections Commission Schedule for July 5 Election**
- D. IFES Presentation on Issues and Processes of the Election**
- E. Election Checklist**
- F. Inventory of Non-Expendable Commodities**
- G. Election and Polling Officers Manual**
- H. Script of Training Video**
- I. Typical Schedule for Training of Potential Polling Place Officers**
- J. Sample Forms Used in the Electoral Process**
- K. EAB Press Release Concerning the Elections**
- L. Radio & TV Scripts and Flyer for Registration Campaign**
- M. Integrity of the Electoral Process, TV Address by Chairman**
- N. Media Campaign Summary Presentation**
- O. Guidelines for Media, Political Parties and Contesting Groups**
- P. Statistical Analysis of Voters by Locality**
- Q. Telephone/Radio Results Form**
- R. List of Contesting Groups**
- S. Election Results**
- T. Map of Guyana**
- U. Newspaper Articles**
- V. List of Contacts**

Attachment A

ELECTIONS COMMISSION
41 HIGH STREET, KINGSTON

DIRECTORY OF TELEPHONES AND ADDRESSES

Name & Designation	Tel. #	Address
<i>Chairman</i> Hopkinson, Edward G	(o)59133 (h)71613	Office of the Elections Commission 467 Hopkinson St, Republic Pk
<i>Commission Members</i> Dow, Jocelyn	(o)73947 (h)78601	Hardwood Veneers, 173 Charlotte St, L/town 302 Kamoia St, Lamaha Gdns
Kempadoo, Moses	(h)75233 (o)	160 D'Urban St, Lodge First Federation Bldg, 6 Croal St & Manget Pl
✓McDoom, Moen	(o)71546 (h)56752	M.McDoom & Co Legal Practitioners, 215 King St, L/Town 88 Premniranjan Pl, Prashad Nagar
Moonsammy, Mark	(o)72095-6, 51479	Freedom House, 41 Robb St, Lacytown
✓Moore, Winston	(o)62126 (h)63427	First Federation Bldg, 6 Croal St & Manget Pl 138A Rupa Pl, Bel Air Pk
Ramkarran, Ralph	(o)62671-3 (h)60739	Cameron & Shepherd Attorneys-at-Law, 2 Avenue of the Republic, Robbstown 65 Bel Air
NATIONAL REGISTRATION CENTRE		
<i>Commissioner, ag</i> Singh, Stanley	(o)66758 (h)70597 (emergency)42430	National Registration Centre, 41 High St 22 Gordon St, Kitty
<i>Deputy Commissioner</i> VanRossum, William	(o)66557 (h)	National Registration Centre, 41 High St 208 Hibiscus Circle, South Ruimveldt Pk
OFFICE OF THE ELECTIONS COMMISSION		
<i>Executive Secretary</i> Ferreira, Lance	(o)61588 (h)66316	Office of the EC 24 Second St, Alberttown

Senior Executive Officers

Henry, Albert A	(o)50277-81 (h)064-538	Office of the EC, <i>Boundaries & Logistics</i> 12 Goed Fortuin, West Bank Demerara
Persaud, Ganga	(o)50277-81 (h)	Office of the EC, <i>Locations & Supplies</i> 35B Leonora Groenveldt Pasture, WCD
Ramsaroop, Albert J	(o)50277-81 (h)	Office of the EC, <i>Finance</i> 59 Lime St, North Freeburg, Werk-en-Rust
Sagar, Kayso N	(o)62651 (h)	210 Charlotte St, Bourda
Williams, Edward O'D	(o)50277-81 (h)	Office of the EC, <i>Training & Personnel</i> 160 Melanie Damishana, East Coast Demerara
<i>Manager, Computer Rm</i> Hamilton, Joseph	(o)50277-81 (h)57385	Office of the EC, Computer Room 124 Akawinni St, Sect'n K, Campbellville
<i>Public Relations Officer</i> Han Granger	(o)50277-81 (h)	Office of the EC 88 Sugarcane St, South Ruimveldt Gdns
<i>Secretary to Commissioner</i> Bovell, Carmen	(o)50277-81 (h)63614	Office of the EC Louisa Row

Electoral Registrars and Deputy ERs, by Region (Contact telephone numbers are also listed when available)**Region 1**

Baharally, Lloyd (ER)	{Mabaruma/Kumaka Hosororo}	(o)Regional Education Office (h)Mabaruma Compound
Mendonca, C (DER)	{Kaituma/Arakaka Matthews Ridge}	(o)Matthews Ridge Primary School (h)Matthews Ridge, NWD

Region 2

Sookdeo, Mohanlall (ER)	{Dutchman - Paradise}	(o)Charity Ext Centre (h)Evergreen, E'bo Coast	\071-204, \ Charity Post Off
Sookdeo, Loretta (DER)	{Dutchman - Paradise}	(o)Charity Land Dev Office (h)Evergreen, E'bo Coast	\ 071-204, \ Charity Post Off
Singh, Ramjit (ER)	{Town of Anna Regina}	(o)RDC Office, Lower Flat (h)Danielstown, Essequibo Coast	
Beet, Daphne (DER i)	{Walton Hall/ Coffee Grove}	(o)Sparta Primary School (h)Danielstown, Essequibo Coast	

Changur, Vidawattie (ii)	{Lima/Three Friends}	(o)Anna Regina Community High Sch (h)Anna Regina, Essequibo Coast
Persaud, Bhola (ER)	{Aberdeen - Good Hope}	(o)22 Suddie Admin Office \074- 377 (h)Golden Fleece, Essequibo Coast
Brandon, Carl (DER i)	{Aberdeen - Zorg-en-Vlygt}	(o)Queenstown Village C'cil Office (h)Suddie, Essequibo Coast
Budhnarine, Ramnarine (DER ii)	{Annandale/ Riverstown}	(o)Suddie District Office (h)Huist'Dieren, Essequibo Coast
Region 3		
Persaud, Sarjoo (ER)	{Leguan - Wakenaam}	(o)Leguan Secondary Sch, Blenheim (h)Blenheim, Leguan
Ambrose, Jaqueline (DER i)	{West Leguan}	(o)Maryville Primary School (h)Enterprise, Leguan
Ramnarine, Roopram (DER ii)	{East & North Leguan}	(o)AREO's Office, Leguan (h)Leguan
Ramnarine, Totaram (DER iii)	{Wakenaam}	(o)Sans Souci District Office, Wakenaam (h)Good Success, Wakenaam
Paltoo, David (ER)	{Best/Potentia Canal Polder}	(o)KleinPouderoyen LA Office \064-576,LPaul (h)3 Coglan Dam, Poudroyen, WBD
Rahim, Mohammed (DER i)	{Best/Potentia Canal Polder}	(o)Kawall Primary School (h)39 North Sec, Canal #2, WBD
Chetram, Takechand (DER ii)	{Best/Potentia Canal Polder}	(o)Wales Community High School (h)19 Sisters Village, WBD
Pyle, Richard (DER iii)	{Best/Potentia Canal Polder}	(o)Vreed-en-Hoop Community High Sch (h)113 Best Village, WBD
Ramlall, Deolall (DER iv)	{LaGrange /Nismes}	(o)La Grange Primary School \064-457 (h)Independence St, LaGrange \064-671
Kowlessar, Rajendra (ER)	{Namryk - Nouvelle Flanders}	(o)Leonora Primary School \068-231 (h)43 Groenveldt, Leonora, WBD
Isaacs, Ingrid (DER i)	{Mora/Nouvelle Flanders}	(o)Vergenoegen Community High Sch (h)Vergenoegen, East Bank Essequibo

Persaud, Gurdatt (DER ii)	{Mora/Nouvelle Flanders}	(o)Leonora Secondary School (h)54 Leonora, WCD
Greenidge, Charles (DER iii)	{Mora/Nouvelle Flanders}	(o)Windsor Forest Primary School (h)6 Hague Front, WCD
Singh, Omadatt (DER iv)	{Mora/Nouvelle Flanders}	(o)Met-en-Meerzorg Primary School (h)Leonora
Region 4		
Mookram, Mahendra (ER)	{Soesdyke - Eccles}	(o)Eccles/Ramsburg Village Office \52129 (h)24 Peter's Hall, East Bank Demerara
Budhoo, Victor (DER i)	{Soesdyke - Eccles}	(o)Grove/Diamond Village Office (h)14 Providence Old Road, EBD
Johnson, Louie (DER ii)	{Soesdyke - Eccles}	(o)Soesdyke/Den Heuvel LA Office (h)144 Fourth St, Agricola, EBD
Bess, Basil (ER)	{Industry - Cane Grove}	(o)Buxton Community High School (h)125 Cummings St, Buxton, ECD
David, Maureen (DER i)	{Enmore/Hope Cane Grove}	(o)Enmore/Hope Primary School (h)Melanie Damishana, ECD
Young, William A (DER ii)	{Enmore/Hope Cane Grove}	(o)Nabacelis Village Office (h)Victoria Village, East Coast Demerara
Deen, Mohammed (DER iii)	{Enmore/Hope Cane Grove}	(o)Mahaica Village Office (h)Helena, Mahaica, ECD
Wills, Carl (DER iv)	{Industry/Plaisance - Buxton/Foulis}	(o)Plaisance Village Office (h)Plaisance, East Coast Demerara
Glasgow, Caroline (DER v)	{Industry/Plaisance - Buxton/Foulis}	(o)LBI Community Centre (h)Better Hope South, ECD
Mohabir, Jaigobin (DER vi)	{Industry/Plaisance - Buxton/Foulis}	(o)Friendship/Buxton Village Office (h)Enterprise, East Coast Demerara
Singh, Basdeo (DER vii)	{Industry/Plaisance - Buxton/Foulis}	(o)Lusignan Community Centre (h)Lusignan, East Coast Demerara
Williams, Cedric (DER viii)	{Industry/Plaisance - Buxton/Foulis}	(o)Cane Grove Admin Building (h)Virginia, Cane Grove, ECD

Benn, Calvin (ER)	{City of Georgetown}	(o)Post Office Training School \57000 (h)41 D'Urban St, Werk-en-Rust \77244
Corlette, Frank (DER i)	{City of Georgetown}	(o)Min of Education, 68 Brickdam (h)5-9 Conciliation, TUCville
Morgan, Jack (DER ii)	{City of Georgetown}	(o)Dolphin Community High School (h)25 Shirley Field-Ridley Sq \56691
Boodoo, Gocool (DER iii)	{Campbelville - Kitty}	(o)Campbelville Secondary School (h)41 Dennis St, Campbelville
Wharton, Dawn (DER iv)	{City of Georgetown}	(o)Post Office Training School (h)33 Evan Phillips Pk
Patterson, Carmen (DER v)	{East/West/North/South Ruimveldt}	(o)East Ruimveldt Secondary School (h)3375 Cane View Ave, South R/veldt Pk
Robertson, Joy (DER vi)	{Agricola/Houston/Meadow Bank, Mc -Doom, R'veldt, Indus. Est, SR'veldt}	(o)Houston Community HS (h)3 School St, Peter's Hall
Gopie, Satanand (DER vii)	{Non Pariel Pk, Thomas Lds, Cummings-burg, Alberttown, Queenstown, Kingston}	(o)Kingston Community HS (h)73 Craig St, Campbelville
Gilgeous, Joseph (DER viii)	{Cummings Lodge, Sophia, Pattenson, Turkeyen & Liliendaal}	(o)Sophia Practical Instruction Ctr (h)202 Shell Road. Kitty
David, Douglas (DER ix)	{Stabroek/Wortmanville, Newburg, Werk-en-Rust, Botanic Gdns, Lodge, Meadow Brk}	(o)St Sidwell's Primary Sch (h)2852 Cane View Ave, SRv
Baptiste, Lancelot (DER x)	{Guyhoc Pk, La Penitence, TUCville}	(o)St Pius Primary School (h)258 North Ruimveldt

Region 5

Nanku, Narine (ER)	{Posts/Vevay - Mahaicony/Abary}	(o)West Mahaicony LA Office (h)Planter's Hall, West Coast Berbice
DeRamos, Richard (DER i)	{Woodlands /Chance}	(o)Zeeland Primary School (h)Bygeval Multilateral School compound
Lildhar, Jagdeo (DER ii)	{Mahaicony /Abary}	(o)Dundee Local Authority Office (h)Novar, Mahaicony
Downer, Francis (ER)	{Profit - Gelderland}	(o)Region 5 Regional Democratic Office (h)Calcutta, Mahaicony

Ishmail, Azeez (DER i)	{Profit - Temple}	(o)Lichfield Primary School, WC Berbice (h)Golden Fleece, West Coast Berbice
Carmichael, Albertha (DER ii)	{Union/ Naarstigheid}	(o)Union/N'heid Dist C'cil Office, Bushlot (h)#28 Village, West Coast Berbice
Alexander, Thofa (DER iii)	{Zeelust/ Gelderland}	(o)Rosignol Primary School, WC Berbice (h)Rosignol, West Coast Berbice
Mohamed, Mohamed S (DER iv)	{Bath/Bel Air}	(o)Woody Pk Village Council Office (h)Bath Settlement

Region 6

Archer, Catherine (ER)	{Town of New Amsterdam}	(o)Dept of Ed, Philadelphia St, NA \03-2517&94 (h)86-8 Stanleytown, New Amst \03-3858
Khan, Bashir (DER i)	{Stanleytown, Savannah - Providence}	(o)NA Secondary School \03-4049 (h)49 Stanleytown, Berbice
Griffith, Herman (DER ii)	{Queens/Ft Ordinance, Vrymen's Evern, Mt Sinai, Pln Mt Sinai}	(h)GTU Hall \03-5446 (o)230 Tucber Pk
Gajadhar, James (DER iii)	{Smyth's Town}	(o)Lutheran Courts Compound \03-3896 (h)New Amsterdam, Berbice
Fagu, Sewkumar (ER)	{Ordinance Fort Land/ Canefield - Enfield}	(o)Canje Sec Sch, Cumberland (h)100 #2 Village, ECanje \03-2524
Brush, Clement (DER i)	{Enfield - New Doe Pk}	(o)Edinburgh Community High School (h)Adelphi Village, East Canje, Berbice
Blair, Sherlock (DER ii)	{Canefield/ Enterprise}	(o)Rose Hall Estate Primary School (h)Adelphi Village, East Canje, Berbice
Singh, Prithiraj (DER iii)	{Crab Island /Prospect}	(o)Singh's Residence, 35 Palmyra (h)Palmyra Village, East Canje, Berbice
Persaud, Bissoondyal (ER)	{Kintyre - Whim/ Town of Rose Hall}	(o)Port Mourant Community High School (h)64 Bhajan St, Rose Hall *037-2332
Singh, Jainarine (DER i)	{Port Mourant /Whim}	(o)Port Mourant Hospital (h)Bloomfield Village, Corentyne
McWilliams, Frank (DER ii)	{Town of Rose Hall}	(o)Williamsburg Lutheran Church Hall (h)Swamp Section, Rose Hall

McLean, Edwin (DER iii)	{Kintyre - Hampshire}	(o)Albion Local Authority Office (h)Fyrish Road, Berbice
Ally, Akbar (ER)	{Town of Corri- -verton/CWC}	(o)SpringlandsDistAdminOffice\039-2308&9 (h)8 Queenstown, #79 Village *039-2263
Farley, Glendon (DER i)	{Town of Corri- -verton/CWC}	(o)Corriverton Town C'cil Office, #79 (h)#79 Village, Corriverton, Berbice
Johnson, Owen (DER ii)	{Town of Corri- -verton/CWC}	(o)CrabwoodCk/Moleson LA Office,CWC (h)#78 Village, Corriverton
McKenzie, Frank (ER)	{Lancaster - Joppa}	(o)Tarlogie Compound (h)#35 Village, Corentyne
Bean, Nabat (DER i)	{Laida - Joppa}	(o)Kildonan Primary School (h)#35 Village, Corentyne
Moore, Barbara (DER ii)	{Lancaster - Bush Lot}	(o)WinifredGaskinMemSecSch, Manchester (h)Alness, Corentyne \037-2523
Latchminarine, T (ER)	{Black Bush Polder /Good Hope - #74}	(o)Min of Works Office, #63 Village (h)#64 Village, Corentyne \038-287
Ramcoobeer, Chintmuni (DER i)	{Black Bush Polder}	(o)Mibikuri Prison School (h)Mibikuri, Black Bush Polder
Sampat, Seepaul (DER ii)	{#52 - #74}	(o)Massiah Prim Sch, #71 Vlg \039-2533 (h)#67 Village, Corentyne
King, Rodwell (DER iii)	{#57 - Good Hope}	(o)Leeds Primary School (h)#51 Village, Corentyne
<u>Region 7</u>		
Jordan, Edgar (ER)	{Bartica}	(o)Bartica Village Office \05-2440 (h)14 Sixth Ave, Bartica \05-2527
<u>Region 9</u>		
Miller, Malcolm (ER)	{Ireng - Sawariwau}	(o)Lethem Regional Democratic C'cil Off (h)Lethem
<u>Region 10</u>		
Bakker, Nelson (ER)	{Town of Linden}	(o)YWCA Office, Retrieve, Linden \04-3619 (h)6 Fair's Lust, McKenzie, Linden \04-2275
Clarke, George (DER i)		(o)Co-op Electricity Office, Burnham Dr

		(h)222 Muraballi Street
Jackman, Christobel (DER ii)		(o)Regional Off, Republic Ave, McKenzie
		(h)Greenheart Street, Linden
Fraser, Alvin (DER iii)		(o)Wismar Hall Community Centre
		(h)91 First Street, Silvertown
McBean, Lloyd (ER)	{Kwakwani}	(o)Rm 3, SubRegional Admin Bldg, Kwakwani, Berbice River

Attachment B

Attachment B

IFES Team Profile

Mr. Jerry Henderson. Director of the Elections Division for the Office of the Secretary of State of Alabama. Mr. Henderson served as project manager.

Mr. Harry Neufeld. Private consultant, formerly employed by Elections Canada as director of their information systems department. Mr. Neufeld has worked in Guyana in the past with the previous Chairman of the Elections Commission on the development of a management plan for the production of the 1992 Voters List under contract with the Carter Center.

Mr. Henry Valentino. Frequent IFES consultant, elections and audio-visual applications expert. Former Director of the Federal Voting Assistance Program for the U.S. Government. Mr. Valentino was very involved in the preparations for the 1992 Guyana elections in the areas of voter education and voter motivation as well as the production of the poll worker training video.

In addition to the three consultants, IFES staff involved included Roger H. Plath, Program Officer for the Americas, who worked in Guyana during the IFES 1992 project, and Mr. Jeff Fischer, IFES Chief of Staff and former Guyana electoral assistance project manager.

Attachment C

ELECTIONS COMMISSION

REVISION OF REGISTER -1994

LOCAL AUTHORITIES ELECTIONS ACT, Chapter 28:03

No.	ACTIVITY	RELATKS
1.	Elections Commission starts printing preliminary lists	28th Feb.'94
2.	Elections Commission completes printing preliminary lists	4th Mar'94
3.	<p>Elections Commission to give order (Official Gazette) for the preparation of the register of voters: section 8.</p> <p>(a) Qualifying date</p> <p>(b) The day not later than which the electoral registrar shall publish the preliminary list under section 12.</p> <p>(c) The days on which applications may be made for registration of voters under section 12(a)</p> <p>(d) the days on which objections may be lodged against the inclusion of names in the preliminary lists and on which applications may be made for correction of particulars shown in the list under Section 12(c)</p> <p>(e) The day not later than which the supplementary lists and all forms in respect of objections and applications for corrections of particulars shall be sent by the assistant electoral registrar to the electoral registrar under Section 19:</p> <p>(f) The day not later than which the electoral registrar shall begin to hear and determine under section 20 objections and applications for correction of particulars:</p> <p>(g) the day not later than which the electoral registrar shall correct the preliminary and supplementary lists under section 22:</p>	<p>Fri. 11th Mar'94 Tues. 31st May'94</p> <p>Mon. 14th Mar'94</p> <p>From Mon. 14th Mar'94 to Tues. 5th Apr'94 (both days inclusive)</p> <p>From Mon. 14th Mar'94 to Mon. 11th Apr'94 (Both days inclusive)</p> <p>Fri. 15th Apr'94</p> <p>Mon. 18th Apr'94</p> <p>Mon. 2nd. May'94</p>
4.	Publication of the list of objections by assistant electoral registrar Section 12 (5)	Fri. 15th Apr'94

/2.....

ELECTIONS COMMISSIONREVISION OF REGISTER - 1994Local Authorities Elections Act, Chapter 28:03

NO.	ACTIVITY	REMARKS
5.	<p>Electoral Registrar to certify preliminary list and publish copy thereof so certified and shall send to the Chief Election Officer a copy thereof so certified Section 23 (1)</p> <p>The electoral registrar shall likewise publish a notice setting out the names of persons deleted from the preliminary and supplementary lists section 23(2)</p>	Mon. 16th May '94
6.	Chief Election Officer to publish notice (Official Gazette) setting out the date on which the register of voters (certified lists) shall come into force Section 23 (4), (21 days before Elections Commission gives order appointing date on which elections shall be held).	Fri. 20th May '94

I. P. Ferreira,
Elections Commission.

February 14th, 1994.

Attachment D

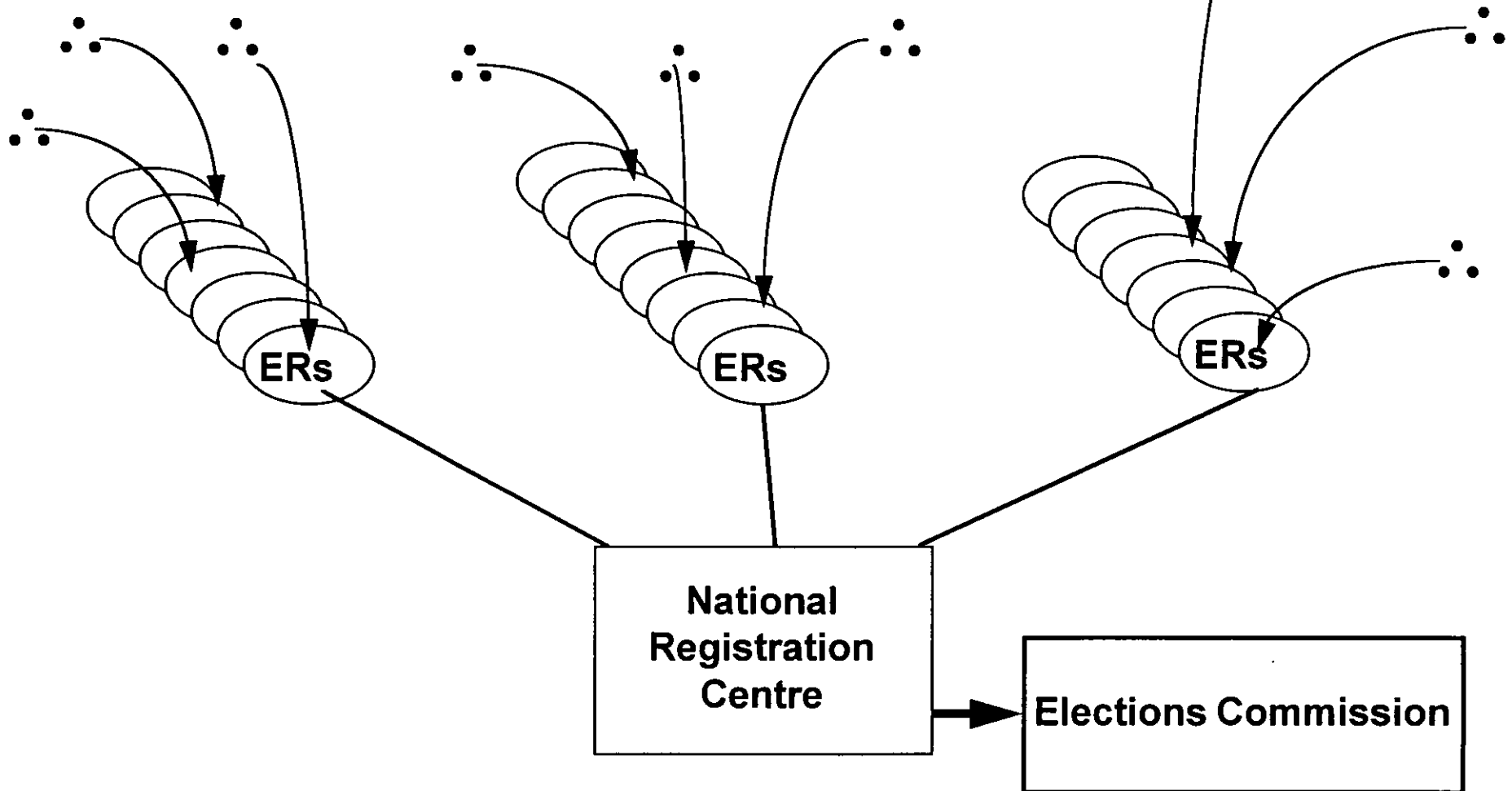
1994 Elections

Success through Planning

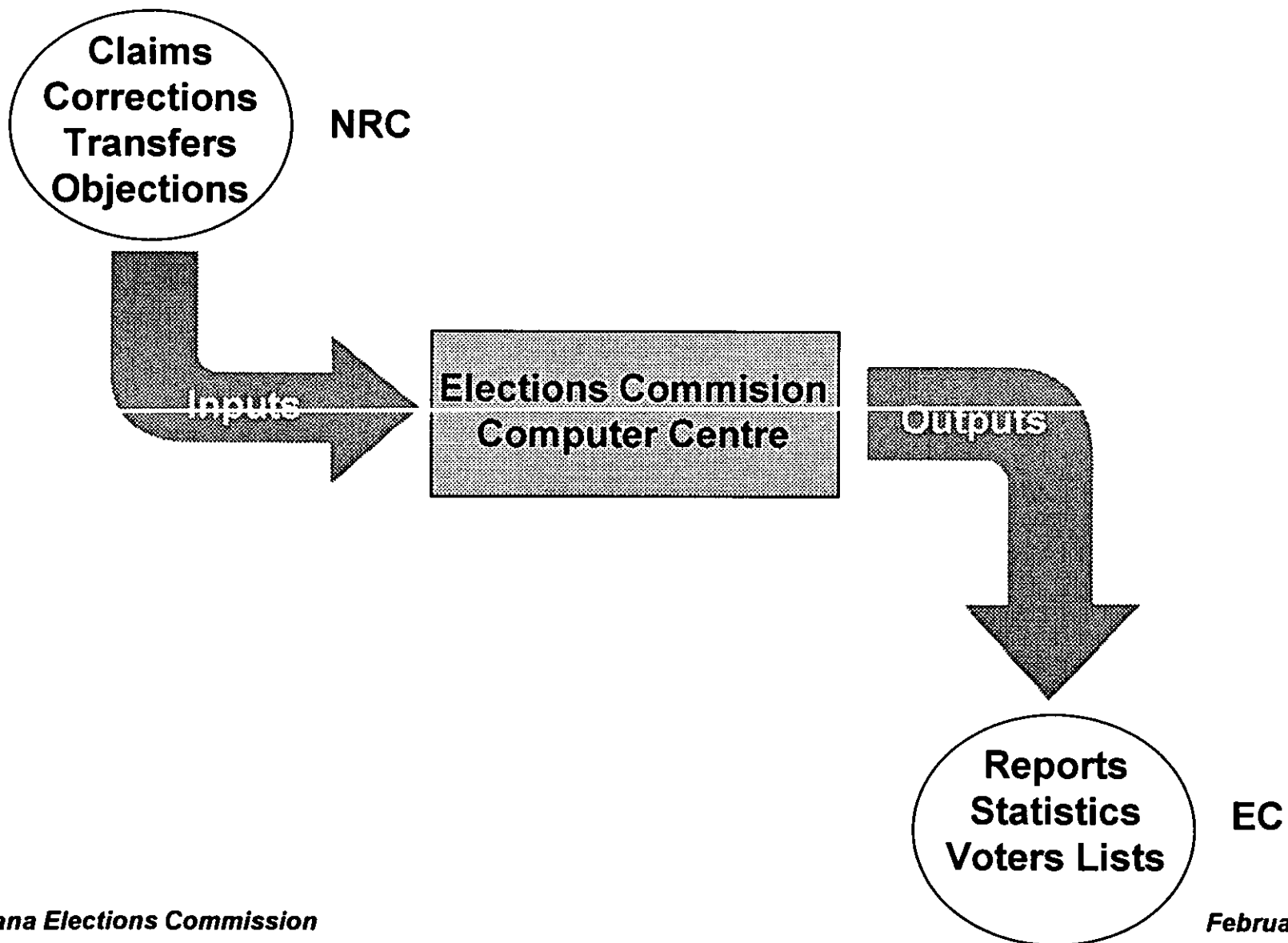
**“To Fail to Prepare
is
to Prepare to Fail”**

*Handwritten sign posted
in Guyana Government Office*

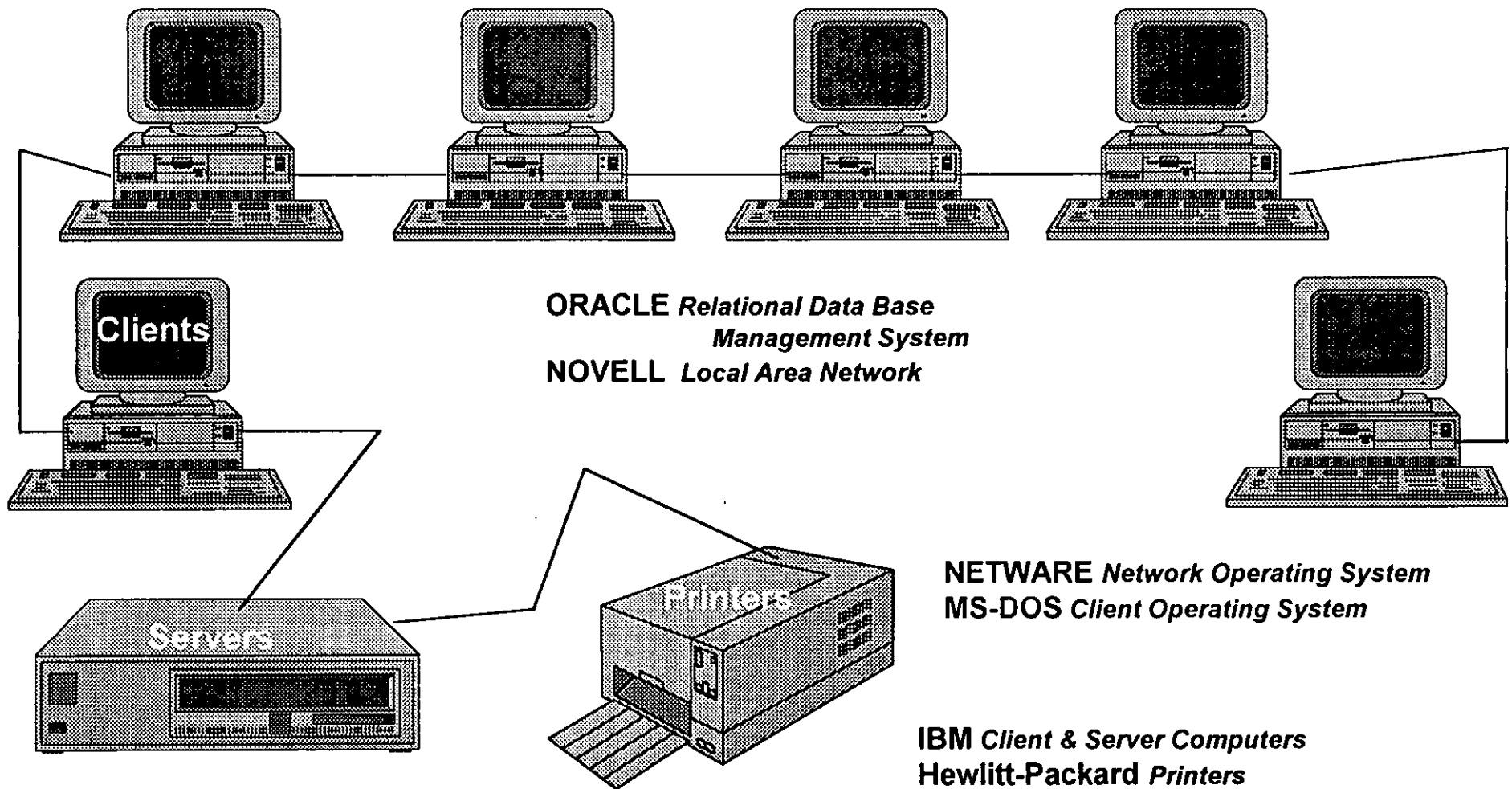
Collecting Registrations ∴



Processing Registrations



The Computer Centre



Prepare the New Preliminary List Data

- **Build computer network**
- **Install operating systems**
- **Install database programs**
- **Install data from backups**
- **Verify data against printed final list ('92)**

The New Preliminary List

- **Remove all records marked “Deleted”**
- **Integrate all records marked “Added”**
- **Reset all counters & history files**
- **Print ‘Preliminary’ format list**
- **Verify against printed final list (‘92)**



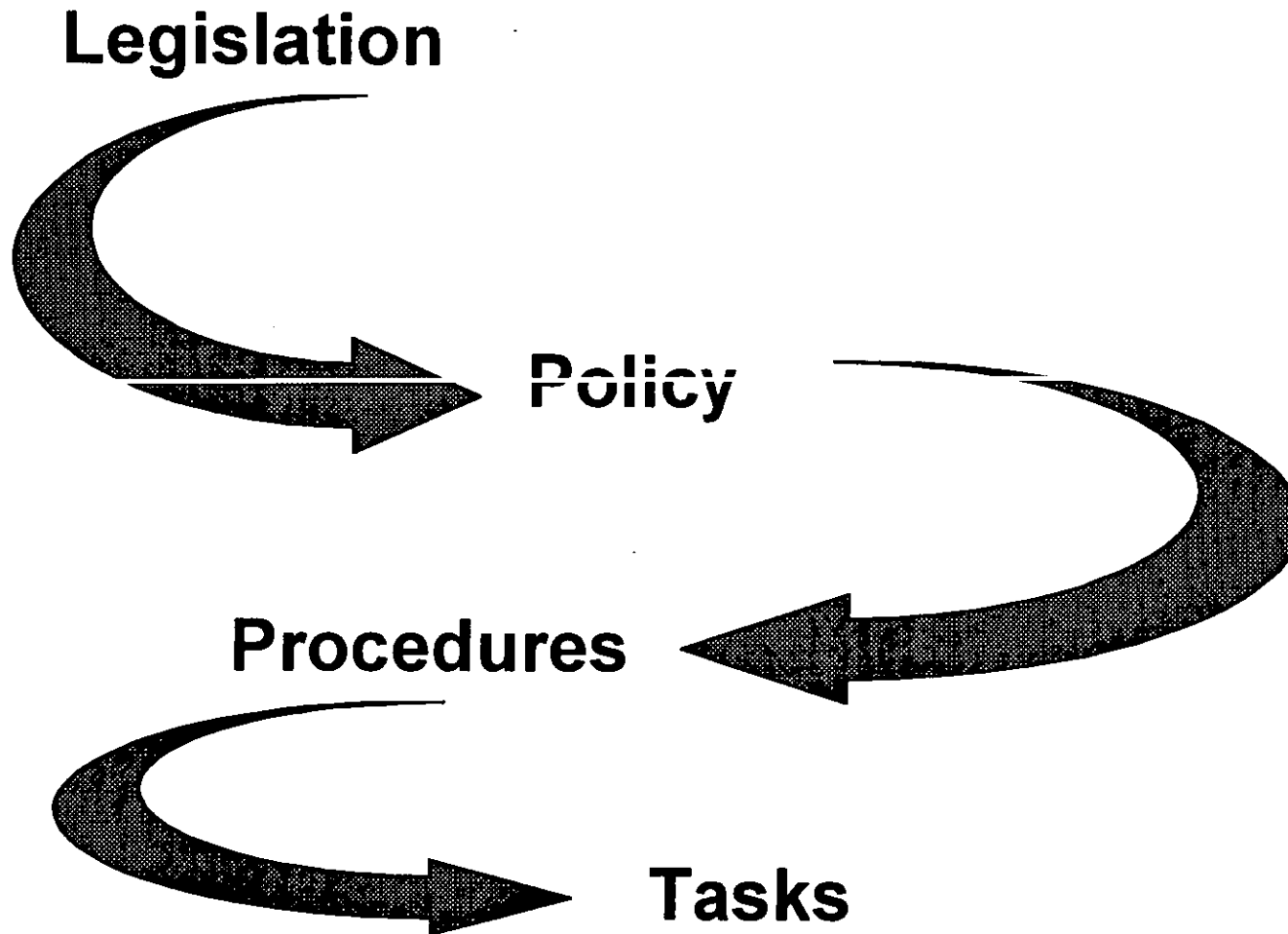
Technology Transfer

- **Transfer technical knowledge & understanding**
- **Enable Elections Commission staff**
 - to maintain & manage system
- **Requirement for rigorous training**
- **Need for qualified candidates**
- **Guarantee of service to Guyana**

Election Preparation



The Authority Spiral



Election Functions

- **Prepare Voters Lists**
- **Prepare for Polling**
- **Provide for Voter Education**
- **Polling Day Administration**
- **Report & Certify Voting Results**



Processes: Prepare Voters Lists

- **Setup & Maintain Computer Centre**
- **Produce Preliminary Voters List**
- **Increase Public Awareness**
- **Establish Registration Centres**
- **Undertake Claims & Objections Process**
- **Produce Final List**

Issues: Prepare Voters Lists

- Funding?
- Schedule?
- Distribution?
- Material support?
- Public education methodology?
- Electronic data to parties/others?



Processes: Prepare for Polling

- **Issue National Identification Cards**
- **Install Communications Network**
- **Develop Transportation Logistics Plan**
- **Develop Measures to Protect Integrity of Vote**
- **Prepare Training Materials**
- **Prepare Election Materials**
- **Approve Candidate Lists & Symbols**
- **Educate Voters & Political Parties**
- **Select & Train Poll Officials**
- **Establish Polling Places**
- **Deliver Election Materials**

Issues: Polling Preparation

- **ID Card follow-up?**
- **Is communications network required?**
- **Statistical planning information?**
- **GIS System use?**
- **Logistics support?**
- **Security measures?**
- **Ballot printing location?**
- **Indelible ink?**
- **Vote count results dissemination?**



Processes: Provide for Voter Education

- **Design Public Awareness Campaign**
- **Organize Information Campaign Logistics**
- **Deliver & Monitor Information Campaign**

Issues: Voter Education

- **Scope**
 - registration & voting only?
 - role of local government?
 - candidate slates & representation?
- **Methods**
 - print & electronic media?
 - posters & billboards?
 - brochures & public lectures?
- **Approach**
 - advertising?
 - media relations?
 - religious organizations?
 - private sector?



Processes: Polling Day Administration

- **Open Polling Stations**
- **Maintain Order**
- **Check Voter Eligibility**
- **Issue & Receive Ballots**
- **Supervise Scrutiny by Parties & Observers**
- **Complete Poll Reports**
- **Close Polling Stations**

Issues: Polling Day Administration

- Security?
- Observers?
- Media access?
- Contingencies?
- Communications?



Processes: Report & Certify Vote Results

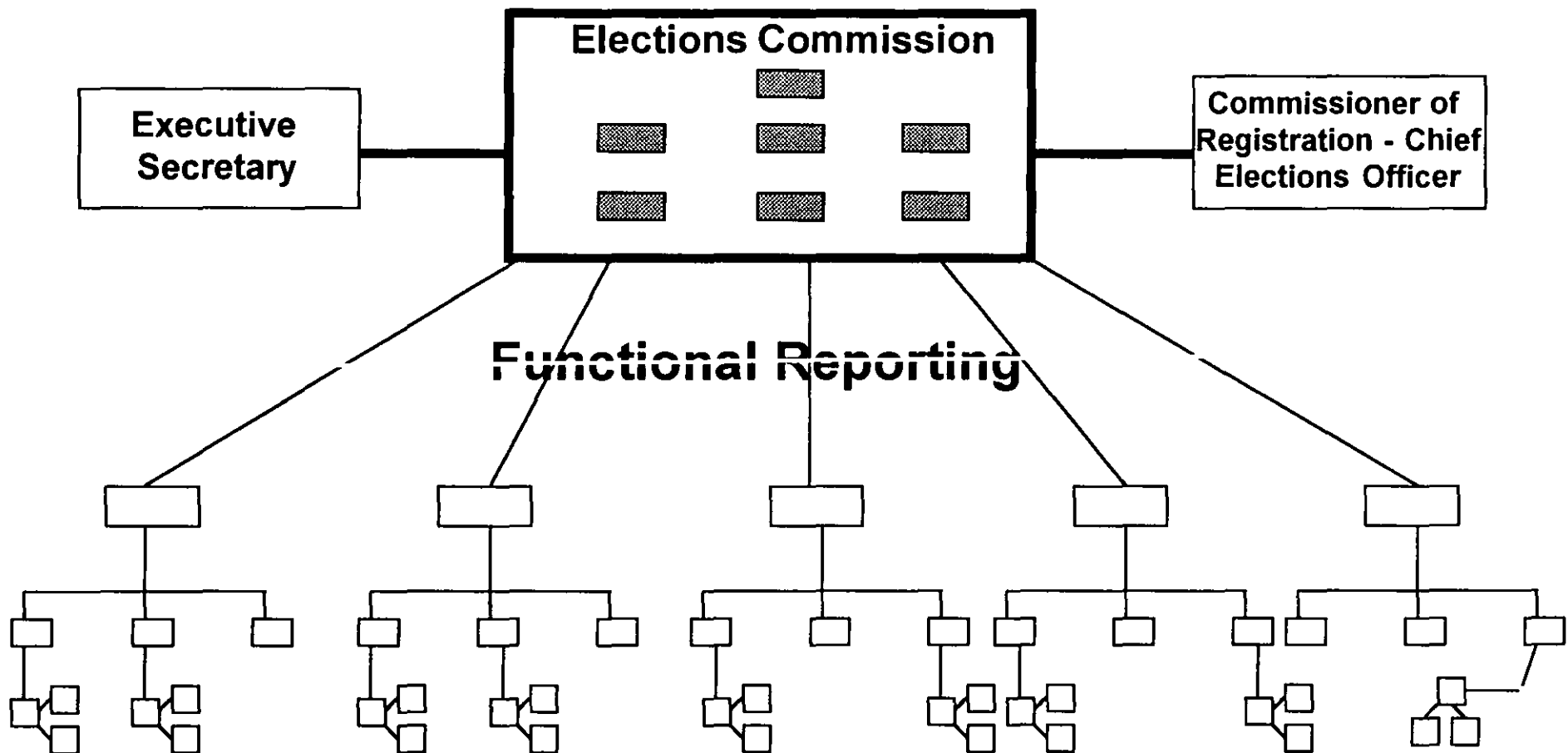
- **Do Count at Polls**
- **Reconcile All Tallies**
- **Announce 'Unofficial' Results**
- **Undertake Final Count**
- **Ceritify & Publish 'Official' Vote Results**

Issues: Report & Certify Vote Results

- **Who announces results?**
 - locally?
 - nationally?
- **When are results announced?**
- **Communications?**
- **Schedule for certification & publication of the 'official' results?**



Management Structure



Concerns

- **New legislation**
- **Public education**
- **Elections Commission extension**



Considerations

- **Final List in Merged Format?**
 - instead of Supplementary List
- **Removal of Names of Deceased?**
 - using Registrar General of Births & Deaths information
- **Written Notice to Voters?**
 - advising of registration status & voting location
- **Administrative Report Following Election?**
 - including recommendations to Parliament

Additional Support

- **Photocopier**
- **Air conditioners**
- **Lamps**



Looking to the Future

- **Permanent Elections Commission**
- **Maintaining the Computer System**
- **Merging National Registration & Voter Registration**
- **Continuous Registration System**
- **Institutionalize IT!**

Attachment E

CHECKLIST FOR ELECTIONS

	Days	-45	-37	-30	-21	-20	-18	-14	-10	-7	-5	-1	E Day	+1	+4	+
Statutory																
Order for date of election				X												
Submit lists of candidates to ROs					X											
ROs examine lists for defects					X											
Reps make application for symbol					X											
Reps appoint agents					X											
Reps submit defects in lists						X										
ROs notify Reps of approval of lists						X										
ROs publish approved lists							X									
ROs publish notice of poll									X							
Applications for proxy appointments										X						
Cancellations of proxy appointments										X						
Appointment of candidate to attend poll										X						
Appointment of candidate to attend count										X						
Appointment of asst agent, counting & polling agents											X					
Application to vote at place of voting												X				
Certify and publish official results															X	
Administrative																
Select polling places			X													
Select POs, APOs, PCs & CAs									X							
Design ballots							X									
Print ballots										X						
Prepare contingency plan					X											
Coordinate Security Plan with GDF								X								
Orientation of International Observers												X				
Orientation of Local Observers												X				
Check polling place sites											X					
Polling place staff advance meeting												X				
Prepare report of election																X
Training																
Complete training of ROs				X												
Refresher/orientation sessions										X						
Logistics																
Collect & verify polling day supplies									X							
Collate and pack Final Voters List											X					
Complete transportation logistics plan				X												
Complete plan for receipt of official results					X											
Receive and store election supplies															X	
Communications																
Complete installation of radio system				X												
Prepare Communications Manual				X												
Information & Education																
Issue Guidelines for Media				X												
Hotline operational				X												
Begin Community outreach					X											
Private Sector outreach					X											
Complete plan for receipt of unofficial results					X											
Release 1st Public Service spot				X												
Release 2nd Public Service spot					X											
Release 3rd Public Service spot								X								
Release How to Vote spot								X								
Prepare schedule for press briefings of results											X					
Chairman public call for participation												X				
Participate in media information pgms					X			X		X	X	X				

Attachment F

INVENTORY OF GUYANA NON-EXPENDABLE COMMODITIES

PROCURED BY IFES UNDER:

GRANT LAC-0100-G-SS-00-0052-00 (1991-92)

PREPARED: APRIL 19, 1994

REVISED: FEBRUARY 1, 1995

ITEM	(A) ORIGINAL QTY PROCURED (1992)	(B) QTY STORED US EMBASSY (1992)	(C) QTY LEFT WITH (A-B) GEC (1992)	(D) QTY STOLEN US EMBASSY (as found in 3/94 inventory)	(E) QTY RETURNED (B-D) TO GEC (4/94)	(F) QTY NEW ITEMS PROCURED (1994)	(G) QTY TRANSFERRED TO IFES (10/94)	(H) TOTAL QTY THAT SHOULD BE (C+E+F)-G IN GEC POSSESSION (1994)	(I) QTY REPORTED BY GEC (12/94)	(J) DIFFERENCE (I-H)
------	--	--	---	--	---	---	---	--	---------------------------------------	----------------------------

EQUIPMENT:

ID CARD CAMERAS (POLAROID)	18	8	10	4	4		0	14	10	-4
GENERATORS	3	1	2	0	1		0	3	2	-1
LAMINATING MACHINES	6	0	6	0	0		0	6	Not Reported (NR)	Unknown (U)
DIE CUTTERS	6	0	6	0	0		0	6	NR	U
BALLOT BOXES	900	0	900	0	0		0	900	900	0
SMALL BALLOT BOXES (IFES DONATED)	200	0	200	0	0		0	200	199	-1
FLORESCENT LAMPS	900	520	380	77	443		0	823	719	-104
TYPEWRITERS (IFES DONATED)	12	0	12	0	0		0	12	NR	U
FAX MACHINE (IFES DONATED) FX-2010	1	0	1	0	0		0	1	1	0
OFFICE CHAIRS (IFES DONATED)	6	0	6	0	0		0	6	NR	U
CALCULATORS (CANON MPD)	68	59	9	0	59		0	68	61	-7
AC ADAPTERS	68	67	1	5	62		0	63	62	-1
TV/VCR (PANASONIC PV-M2021)	1	1	0	1	0		0	0	0	0

RADIO SYSTEM:

HF BASE (SEA 222)	6	6	0	0	6		1	5	5	0
DIPLOLE ANTENNA	6	5	1	0	5		1	5	3	-2
POWER SUPPLY (RS20A)	2	2	0	0	2		1	1	1	0
SOLAR PANEL	10	8	2	0	8		0	10	8	-2
ANTENNA AUTO TUNER	5	5	0	1	4		2	2	2	0
HF PORTABLE (FIELDPAK MP-25)	5	5	0	1	4		2	2	2	0
BATTERY PACK	15	15	0	2	13		6	7	7	0
POWER SUPPLY (MP25PSC)	5	5	0	0	5		2	3	3	0
DIPLOLE ANTENNA	5	5	0	1	4		2	2	0	-2
VHF REPEATER (RANGER)	1	1	0	0	1		0	1	1	0
ANTENNA	1	0	1	0	0		0	1	1	0
VHF MOBILE (FTM 15)	11	10	1	2	8		4	5	5	0
POWER SUPPLY (RS12A)	4	4	0	4	4		1	3	3	0
POWER AMP (VVC100-25)	5	5	0	1	4		2	2	2	0
MICROPHONES	11	10	1	4	6		2	5	5	0
BASE ANTENNA	1	1	0	0	1		0	1	1	0
ANTENNA	4	2	2	0	2		1	3	NR	U
VHF HANDHELD (FUJITSU)	20	19	1	2	17		9	9	9	0
BATTERY PACK	60	58	2	5	53		24	31	31	0
BATTERY CHARGER	20	19	1	0	19		9	11	9	-2
CAR WHIP ANTENNA/MOUNT	30	26	4	3	23		10	17	14	-3
CASSETTE DECK (TC-VWR 670, 790)	2	2	0	0	2		0	2	2	0
FOUR CHANNEL MIXER	1	1	0	0	1		0	1	1	0
POWER SUPPLY (SL11A)	1	1	0	0	1		1	0	0	0
HEADPHONES	7	5	2	0	5		1	6	5	-1

PROCURED BY IFES UNDER:

GRANT 538-G-G-4238-0 (1994-95)

24,000 BTU AIR CONDITIONER					2		0	2	2	0
12,000 BTU AIR CONDITIONER					1		0	1	1	0
FLORESCENT LAMPS					100		0	100	100	0
MAGNAVOX TV/VCR (CCR 202)					1		0	1	1	0
ORACLE DATABASE MANUALS (SET)					1		0	1	1	0
INTEL NETPORT					1		0	1	1	0

Attachment G

**THE ABC
FOR
LOCAL GOVERNMENT
ELECTIONS, 1994**

**PREPARED BY
THE GUYANA ELECTIONS COMMISSION
FOR
ALL ELECTION AND POLLING PLACE
OFFICERS**

FOREWORD

This procedural Manual for the Election and Polling Place Officials is designed to assist them to efficiently and effectively carry out their legal function in their Polling Divisions on Election Day.

The main function of all Election and Polling Place Officials is to ensure that the provisions of Legislation which apply to the conducting of a Poll by Secret Ballot are observed because the policy of the Local Authorities Elections Law Cap:28:03 is to secure uniformity and impartiality of the treatment of Electors.

It is therefore expected that the contents of this manual would not only be of assistance to the Election and Polling Place Officials, but also to other Officials who need to have an understanding of the entire preparations for the Poll.

AN OVERVIEW OF THIS EXERCISE

The purpose of this exercise is to conduct Local Government Elections in keeping with the spirit of the Laws of Guyana, Chapter 28:03 and all the subsequent Amendments, pertaining to this Chapter.

It is necessary, therefore, that the highest degree of accuracy must be evident within the various facets of this Electoral exercise. Hence it is incumbent on all those who are involved, irrespective of their levels of operations, to be aufait with the Laws and Amendments governing Local Government Elections as set out constitutionally.

In order to satisfy the criteria established in the foregoing paragraph and to enhance the democratic process in this country, it is imperative that Elections and Polling place Officers be exposed to an appropriate programme of training and instructions.

Consequently this manual seeks to form the basis for an elaborate and extensive training programme, designed to inculcate an improved understanding of the Local Government Electoral processes and to better equip Election and Polling place Officers in executing their functions. Notwithstanding the magnitude of the Laws governing Local Government Elections, this manual seeks to simplify the entire process in keeping with the Guyanese situation.

It is therefore anticipated, that through an indepth study of this document all Election and Polling Place Officers will be able to discharge their responsibilities with the highest degree of impartiality, honesty and accuracy.

CATEGORIES OF ELECTION
AND
POLLING PLACE OFFICERS

There will be two (2) categories of Officers in each Administrative Region where Local Government Elections will be held.

1. ADMINISTRATIVE OFFICERS

One for each Local Authority
Area Chap. 28:03 Sec. 5

- (a) Returning Officers (R.O's) Depending on the need and as
- (b) Deputy Returning Officers (D.R.O's) approved by the Elections
Commission.

- (c) Clerical and Support staff As approved by the Elections
Commission.

2. POLLING PLACE OFFICERS

- (a) Presiding Officers (P.O's) One (1) for each polling station
In a Local Authority Area.

- (b) Asst Presiding Officers (A.P.O's) One for each polling station
where two hundred (200) or more
voters are listed.

- (c) Polling Clerks (P.C's) One for each polling station
below two hundred (200) listed
voters; two (2) for each polling
station having two hundred and
one (201) and above listed.

- (d) Counting Assistants (C.A's) One (1) for each polling station
having two hundred (200) or more
listed voters.

N.B The Officers are listed in a hierarchial order,
with the R.O. being the most senior functionary and
the C.A. being the least senior during the Poll.
During the count the C.A. assumes greater
responsibility than the A.P.O. and the P.C.

DUTIES OF ELECTION/POLLING PLACE OFFICERS

A 1 - RETURNING OFFICERS

A Returning Officer will be appointed to each Local Authority Area under the Authority of the Elections Commission. The R.O. will be responsible for the Administration for the Local Authorities Elections Act¹ and the proper conduct of Elections. The R.O. must therefore ensure that he is fully acquainted with the Laws governing the Elections and the procedures involved in the conduct of Local Government Elections. It is his duty to ensure that all Elections and Polling Place Officers under his supervision have the fullest understanding of the Laws and that they observe the directives issued by the Elections Commission relating to the proper conduct of Local Government Elections.

FUNCTIONS²

1. The Returning Officer is responsible for:

- establishing his office in his district.
- establishing close liaison between the Elections Commission (E.C.), the Chief Elections Officer (C.E.O) and the Elections and Polling Place Officers in his Local Authority Area (L.A.A.)
- assisting in inspecting proposed buildings for Polling Places and advising the Elections Commission on the suitability of these buildings.
- ensuring that all Polling Places are established and are operational during the prescribed period and time.
- advising the Elections Commission on the need and justifications for GEOgraphical splits and/or ALPHAbetical Lists (Surnames) to facilitate the smooth casting of ballots.
- the acquisition and distribution of Election materials to the various polling places in his Local Authority Area.
- the overall Polling Place arrangements and the overall conduct of polling within Local Authority Area.
- the effective supervision of the efforts of the Deputy Returning Officers (D.R.O's) and other Election and Polling Place Officers in his Local Authority Area

- providing clear and precise information as to the place and hours of polling throughout his Local Authority Area.
- administering of Oath of Office³ to all Officers as duly authorised by the Elections Commission.
- the continuous training of his staff⁴ throughout his Local Authority Area.
- ensuring that all lists of proxies are posted up as per deadline. Thorough scrutiny of all applications for proxies must be done before approvals or disapprovals are issued.
- identifying safe storage⁵ area in his Local Authority Area to facilitate the safety of ballot boxes and Election materials before and after polling.
- providing transportation of ballot boxes and other Election materials/equipment to and from the Polling Places in his Local Authority Area.
- preparing of budgetary estimates and submitting same with justifications for every aspect of conducting Elections within his Local Authority Area.
- maintaining of adequate records⁶ with respect to materials /equipment and finance received and how distribution/disbursement were done.
- treating requests for accounts based on the advise and guidance of the Elections Commission within the period specified.
- communicating all results to the Elections Commission and maintaining the relevant records so as to facilitate the submission of his report at the conclusion of the Elections.
- preparing an indepth report on each polling place in his Local Authority Area for submissions to the Elections Commission - See attached format.
- returning all used and unused materials and equipment as directed by the Elections Commission.
- receiving lists of candidates from the various political parties/organisations contesting the Elections in that particular area.

- receiving lists of proposed Election Agents, Polling and Counting Agents.
- submitting with the greatest degree of urgency, these lists to the Elections Commission for approval/information and possible accreditation.
- receiving all corrections to the lists of candidates submitted, and ensure prompt communication/transmission to the Elections Commission.
- giving notice with respect of the day and hours between which the Poll will be taken (Form #19) not later than the 20th day before the Elections.
- publishing a copy of the Notice Of Polls (F19) on at least two (2) buildings within each Local Authority Area by the 18th day before Elections.
- publishing the approved lists of candidates, the list of polling places, list of proxies. list of Election Assistant Agents/Counting Agents etc.
- issuing certificates of employment based on approval from the Elections Commission.
- scrutinising, querying, approving expenditure as submitted by P.O, A.P.O, P.C., C.A. and D.R.O.

1
2
3
4
5
6

¹*A1 Constitution Amendment Act.No. 21 - 1993. Chapter 28:03.

²Must communicate same to Elections Commission.

³Form #1 ensures that these forms are properly arranged as per polling place and dispatched to the Elections Commission.

⁴Cater for extra officials based on approval from the Elections Commission.

⁵Staging Area.

⁶Make adequate use of shipping forms.

DEPUTY RETURNING OFFICER

Responsible for a cluster of Polling Places in a Local Authority Area and is directly answerable to the Returning Officer (R.O.)

FUNCTIONS

- To see to the arrangement of polling places in his cluster.
- To ensure that all Polling Place Officers are present at their assigned locations and that they have the requisite advice and guidance to effectively perform the duties ascribed to them.
- To report promptly to the R.O. matters beyond his control and to disseminate information expeditiously throughout his cluster.
- To transmit the results of the Poll to the R.O. with the greatest degree of urgency.
- To monitor the performance of Polling Places and Officers within his cluster and to record observations for submission to the R.O.
- To ensure that all electoral materials, fixtures and equipment are remitted to the Elections Commission as soon as possible.
- To perform any duties related to the Poll as delegated by the R.O.
- To prepare a final report on the Elections for submission to the R.O.
- Keep a check-list of all supplies, reports etc. received from the P.O.
- Scrutinise and certifies expenditure as submitted by the P.O's and their staff and arrange for these claims to be transmitted to the Elections Commission via the R.O.
- Prepares vouchers to effect payments for Polling Place Officers in his Cluster.

POLLING PLACE OFFICERS

Each Polling Place will be managed by the following officers:-

Presiding Officer	P.O.
Assistant Presiding Officer	A.P.O.
Poll Clerks	P.C.
Counting Assistants	C.A.

PRESIDING OFFICER

The person in charge of each Polling Place will be the Presiding Officer.

FUNCTIONS

- To ensure proper arrangements of the polling place including furniture, sketch of the layout in keeping with guidelines given and display guides/notices/directions to electors; especially in cases where there are more than one polling place in a L.G.A
- To make public all arrangements with respect to the splitting of any list of voters - either GEO or ALPHA splits.
- To ensure that polling is conducted within the spirit of the Laws of Guyana Chap. 28:03
- To tick names to whom Ballot Papers were issued and to record the serial numbers of the elector on the counterfoil of the Ballot Paper issued.
- To facilitate the exercise of the right to vote and to maximise the secrecy of the Ballot casts.
- To display the empty Ballot Box and to seal same before the commencement of the poll.
- To declare the Poll open at the prescribed time.
- To cause entry to be made in the poll book with regards to the commencement and closure of the poll.
- To invite others present to affix their signatures to the above entries.
- To examine the credentials of persons seeking to be stationed in the polling place and to offer seating accommodation to same.
- To issue ballots to voters based on their applications and his approval.
- To direct the P.C. to make entries with respect to Oaths administered tendered ballots issued, ballots refused and any other incidents worthy of recording.

- To coordinate the efforts of all staff members into achieving a desired and acceptable public image of the polling place.
- To ensure that every voter to whom an ordinary ballot paper is issued, has his finger stained before the ballot is placed in the Ballot Box.
- To ensure that the ballots are folded in the prescribed way before it is placed in the Ballot Box.
 - To demonstrate to voters how to mark and fold the ballot without influencing the casting of the ballot for any particular list of candidates.
 - To assist the blind and incapacitated voter, once requested to do so.
 - To declare the closing of the Poll and to ensure that all eligible persons in the line at 6.00p.m are allowed to cast their ballots.
 - To declare the commencement of the count and to issue tally sheets to all authorised persons present.
 - To complete the necessary forms at each stage of the poll and to issue copies of the statement of poll to the authorised persons.
 - To seal the ballot box at the end of the count, and to make certain that the envelopes are sealed and placed in the correct order for submission.
 - To ensure that all notices are taken down and that the building is returned to its original state before being used as a polling place.
 - To make certain that all materials, equipment and fixtures are returned promptly to the D.R.O/R.O.
 - To perform any tasks related to the preparation and management of the poll as requested by the D.R.O/R.O.

POLL CLERK

A Poll Clerk will be appointed to each polling place, however, if the number of listed voters for that polling place is two hundred (200) and above, then two (2) Poll Clerks will be appointed.

FUNCTIONS

The Poll Clerk will be responsible for:

- checking the list of voters for the name and particulars of each voter.
- corresponding the above with the identification document(s) produced, he will then announce loudly for all in the polling place to hear, the serial number, name, address, occupation and ID number of the voter.
- placing a tick against the name of that voter on his copy of the list of voters and returning all documents received from the voter.
- directing the voter to the P.O./A.P.O. as the case maybe.
- keeping a check with the line and signalling the next person to enter the Polling Place.
- making entries in the poll book as directed by P.O./A.P.O.
- adding the names of voters with certificates of employment to his copy of the list of voters.
- maintaining a smooth flow of voters in and out of the polling place.
- checking of identification document(s) of each voter.
- referring elector encountering difficulties such as, ability to cast ballots on his own and proxies to the P.O. for advice and guidance.
- performing any duties related to the poll as assigned by the P.O./A.P.O.

ASSISTANT PRESIDING OFFICER

An Assistant Presiding Officer will be appointed to each polling place where the number of listed voters for that particular polling place is two-hundred (200) voters and above.

FUNCTIONS

The Assistant Presiding Officer will be responsible for:

- executing directions given by the P.O.
- administering Oath of Identity Form No.24, Oath of Blind and Incapacitated Voter Form No. 27 and Oath of Friend of Incapacitated or Blind Voter Form No. 28.
- ensuring that the Declaration of secrecy form is signed in the case of a Friend voting for a blind or incapacitated voter.
- staining the finger of the elector, with the electoral indelible ink, just before the ballot is placed into the Ballot Box.
- ticking the name and particulars to whom a ballot paper was issued on his copy of the list of voters.
- maintaining order in the polling place and to advise security personnel to do likewise in the line.
- deputising for the P.O. if needs be.
- rendering assistance to Poll Clerks if requested to do so by the P.O.
- presenting himself at the place of poll not later than 5.30 hours on the day of Poll.
- perform any other duties as may be assigned by the P.O. in relation to the Poll.

LIST OF FORMS FOR LOCAL GOVERNMENT ELECTIONS - 1994

DESCRIPTION OF FORM	FORM NO.		SECTION
<u>Statutory</u>			
Oath Of Office	F	1	S 7(1)
List Of Candidates	F	12	S 44(2)
Statutory Declaration Of A Candidate named on a Candidate List	F	13	S 44(4)
Certificate Of Employment	F	14	S 61
Application For Employment of a Proxy	F	15	S 63
Appointment As Proxy	F	16	S 64(1)
List Of Proxies	F	17	S 64(3)
Cancellation Of Proxy	F	18	S 65
Notice Of Poll	F	19	S 66(1)
Directions For Voting	F	20	S 70
Specimen Form Of Ballot Paper	F	21	S 70(b)
Form No, 22 Specimen - Tendered Ballot Paper	F	22	S 70(c)
Poll Book	F	23	S 78-84
Oath Of Identity (Voter) (3)	F	24	S 78-
Oath Of Identity () (6)	F	25	S 78-
Interpreter's Oath 18(10)	F	26	S
Oath Of Blind and Incapacitated Voter	F	27	S 82(1)

Oath Of friend of Incapacitated or Blind Voter	F	28	S 82(2)
Ballot Papers Account	F	29	S 90(c)
Election Return (c)	F	30	S 96(1)
Election Results	F	31	S 101
Certificate Of Election	F	32	S 103

OTHER ELECTION MATERIAL

- Certificate Copy Of List Of Voters.
- Polling Compartments.
- Ballot Box.
- Padlock and Keys.
- Plastic Ballot Box Seal.
- Ballot Paper - Ordinary.
- Ballot Paper - Tendered.
- Ballot pencils to mark the Ballots.
- Ink to stain the Elector's Fingers.
- Pencil Sharpener.
- String To Attach Pencil to Polling Compartment.
- Religious Books: Holy Bible, Holy Koran, Bhagwat-Geeta and Holy Ramayan.
- Presiding Officers Seal and Wax.
- Candles and Matches.
- Masking Tape.
- Various Labelled Envelopes.
- Staple Machine and Staples.
- Tally Sheets.
- Rubber Bands and adequate Stationary to conduct the Poll.
- Tissue to swab the inked finger.
- Stamp Pad.
- Polling Place Officers Badges.
- Six (6) digit Number Stamp.

ENVELOPES: - OVER PRINTED: P/E

- BALLOT PAPERS ACCOUNT AND KEY FOR BALLOT BOX
- UNUSED/SPOILED/TENDERED BALLOT PAPERS
- POLL BOOK
- PACKAGE 'A' TO CONTAIN ENVELOPES P/E 1-3
- COUNTERFOILS OF USED AND SPOILED BALLOT AND TENDERED BALLOT PAPERS
- USED TENDERED BALLOT PAPERS
- MARKED COPIES OF OFFICIAL LISTS OF VOTERS AND CERTIFICATES OF EMPLOYMENT
- PROXY PAPERS
- PACKAGE 'B' TO CONTAIN ENVELOPES P/E 5-8
- BALLOT PAPERS ACCOUNT VERIFIED AFTER THE COUNT
- ELECTIONS RESULTS

PREPARATION BEFORE ELECTION DAY- THE RETURNING OFFICER AND DEPUTY
RETURNING OFFICER

Effective management and supervision of our human, physical and material resources are a pre-requisite for any successful election. Hence the Administrative Staff within the particular Local Authority Areas will be expected to mobilise and utilise all available resources - TO THIS END THE FOLLOWING SUGGESTIONS ARE ADVOCATED:-

CHECK EACH POLLING STATION WITHIN YOUR LOCAL AUTHORITY AREA. IT IS BETTER TO DO SO ALONG WITH THE P.O. AND STAFF.

HAVE SPECIFIC INFORMATION AS TO THE SETTING OF EACH POLLING STATION.

ENSURE THAT ALL POLLING PLACES WITH A PARTICULAR DIVISION ARE CLEARLY IDENTIFIED AND THE NECESSARY ALPHA OR GEO SIGNS ARE PLACED CONSPICUOUSLY FOR PUBLIC CONSUMPTION.

DISTRIBUTE LIST OF CANDIDATES, LIST OF APPROVED PROXIES AND LIST OF CERTIFICATE OF EMPLOYMENT TO THE RESPECTIVE P.O.

COLLECT, CHECK AND DISTRIBUTE ALL ELECTION MATERIALS TO EACH P.O.

HOLD FINAL BRIEFING SESSION WITH ALL STAFF IN YOUR L.A.A. - USE THIS OPPORTUNITY TO CLARIFY AND REINFORCE THE ELECTION PROCESS.

INFORM P.O.'s ON ARRANGEMENT TO COLLECT BALLOT BOXES FROM THEM.

GIVE GUIDANCE WITH RESPECT TO TRANSPORTATION FOR POLLING PLACE OFFICERS ETC.

DISCUSS WAYS AND MEANS OF DEALING WITH EMERGENCIES.

PUT THE NECESSARY ARRANGEMENTS IN PLACE FOR ADEQUATE SECURITY AND STORAGE OF BALLOT BOXES AND ELECTION MATERIALS.

PREPARATION BEFORE ELECTION (E) DAY

It is the duty of all Polling Place Officials to acquaint themselves with the contents of the manual and all aspects of their duties as minutely as possible.

SUGGESTED STEPS TO ACHIEVE THIS:

- REVIEW INSTRUCTIONS.
- HOLD CONFERENCE WITH ALL MEMBERS OF STAFF.
- VISIT TO POLLING PLACE WITH YOUR MEMBERS OF STAFF AT LEAST TWENTY FOUR (24) HOURS BEFORE 'E' DAY.
- WORK OUT SEATING PLAN AND ALL OTHER INTERNAL ARRANGEMENTS WITH RESPECT TO ACCOMMODATION AND POSITION OF DESKS, AGENTS, BALLOT BOX, AND POLLING COMPARTMENT.
- ENSURE THAT ALL ARRANGEMENTS WITH RESPECT TO UPLIFTING AND LODGING OF KEYS ARE IN PLACE AND ARE FUNCTIONING, SO THAT THE BUILDING WILL BE OPENED PROMPTLY AT LEAST 5.00a.m.
- ROLE-PLAY A MOCK POLL WITH YOUR STAFF AT THE POLLING PLACE TO TEST YOUR PHYSICAL ARRANGEMENTS.
- REVIEW YOUR LIST OF ELECTION MATERIALS, CHECK TO CONFIRM THAT EVERYTHING IS IN PLACE, IF YOU ENCOUNTER DIFFICULTIES, CONTACT SUPERVISING OFFICER IMMEDIATELY.
- ENSURE THAT ARRANGEMENTS ARE IN PLACE FOR PORTABLE WATER TO BE AVAILABLE AT YOUR POLLING PLACE.
- FINALLY, A CLEAN AND TIDY WORK AREA WILL ENHANCE THE IMAGE OF YOUR OFFICE, STRIVE FOR THIS.

THE POLL BOOK: CHAPTER 28:03 - Section 72 (3)

The Poll Book is used by the Poll Clerk to record specific information relating to that particular Polling Station on Election Day.

Page 1: VERIFICATION OF VOTER'S IDENTITY - Section 78(3) and 83(4) (d)

Entries on this page to be made only when a voter is required under section 78(3) to take the Oath of Identity because his name or particulars in the official list do not quite correspond with those on his Identification card. (FORM# 24).

PAGE 2: BLIND OR INCAPACITATED VOTERS:

ENTRIES ON THIS PAGE ONLY TO BE MADE TO SHOW - Section 82(3) and 83(4) (b)

- (a) The particulars of any Blind or incapacitated voter whose ballot paper is marked for him by a friend or the P.O.
- (b) The reason there (i.e) the nature of his incapacity. (Form 27)
- (c) The Oath taken by the voter and his friend and the friend's particulars. (Form 28)

PAGE 3: TENDERED BALLOTS

Entries on this page only to be made to show the (Section 83(3) of any voter who is given a tendered ballot and 84(4) (b) paper and the Oath taken by the voter. (Form 24)

PAGE 4: BALLOT PAPERS REFUSED

Entries on this page only to be made to show the (Section 80(1) particulars of any voter to whom a ballot paper or 81(5) of any kind (ordinary or tendered was refused by the P.O. under section 80(1) or 81 (5)

PAGE 5: CERTIFICATES OF EMPLOYMENT AND ENTRIES DIRECTED BY THE PRESIDING OFFICER - Section 78(4) and 83(4) (a)

Entries on this page only to be made of persons submitting certificates of employment and entries, other than those covered by previous pages, directed by the P.O. (Form 14)

N.B COMMENCEMENT AND CLOSING OF POLL CAN BE ENTERED IN THE POLL BOOK. (THE POLL BOOK IS PLACED IN ENVELOPE P.E. 3)

ELECTION DAY

1. PREPARATION FOR THE OPENING OF THE POLL

A. RETURNING/DEPUTY RETURNING OFFICER

- ▶ Visits each office with in his L.A.A. to ensure that Polling Place staff are in place.
- ▶ Make quick check on the posting of notices outside and inside the building.
- ▶ Verify the availability of materials.
- ▶ Ensure that his office is opened by 5.00 p.m.
- ▶ Provide Transportation on time if this was part of his arrangement.
- ▶ Continue to monitor the situation throughout the day by making frequent visits to polling stations and to replenish election materials if necessary.
- ▶ Do not allow your presence in any polling station to be a hinderance to the voting process.

B. POLLING PLACE OFFICERS

The hours prescribed for the poll from 06:00 hours (6.00am) to 18:00 hours (6.00pm), Hence you are requested to be at your Polling Station at least 05:00 hours (5.00am).

PRESIDING OFFICER:

On arrival at the Polling Station:

- ▶ Check your List to ensure that you have all the materials and equipment for Polling.
- ▶ Check the appointment instrument of all persons other than those of your members of staff to verify their eligibility to be present at the Polling Station.
- ▶ Review the internal arrangement of your Polling station based on your seating arrangement.
- ▶ Ensure that adequate seating and writing facilities are available for staff as well as Agents and Observers.
- ▶ Use your staff to double check on posting of notices, Official Lists, both outside and inside of the building.
- ▶ Issue identification cards to those concerned.
- ▶ Open the Ballot Box, remove and arrange its content on your table.
- ▶ Invite all present to witness your displaying of the empty ballot box.
- ▶ Seal the empty Ballot Box, invite those present to affix their seals.
- ▶ Place Ballot Box key in envelope P/E 1, without firmly sealing the envelope.
- ▶ Place Ballot Box on a table in full view of all but within easy reach of yourself and the A.P.O.
- ▶ Check Polling Compartment to ensure that Ballot pencil and directions for voting are intact.
- ▶ Set six(6) digit number with the help of those present; record this number for his double checking.
- ▶ Request others to synchronise their watches/clocks with your bearing the time as given by the radio.
- ▶ All the above activities including those which you may find as necessary must be completed before 06:00 hours (6.00am)
- ▶ All present may sign entry that the ballot box was empty at the time of sealing.

DECLARING THE POLL OPEN

The P.O. checks his time to ensure that is 06:00 (6 a.m) and he announces loudly for all to hear that the Poll is now open to facilitate the commencement of voting.

He requests P.C. to make the relevant entry in the Poll Book and can request the signature of agents present to such entry.

N.B: Although persons authorised to be in the polling station may be in possession of certificate of employment, such persons cannot cast their ballots before the commencement of the Poll.

Arrangements must be put in place to ensure that persons in possession of a Certificate of Employment are allowed to cast their ballots before the closing of the Poll.

P.O. and staff must ensure that their meals etc. are brought to them at the Polling station, since no member of staff is allowed to leave his/her respective polling station until the count is completed.

All meals must be provided by the individuals on their own behalf.

BALLOT PAPERS Section 70 (b)

The Ballot paper will take the form of a counterfoil from the ballot paper by way of a perforated line.

- It will bear the abbreviation, description and symbol of each contesting party/organisation.
- Space will be provided for the voter to indicate his choice on the ballot paper.

THE BALLOT PAPERS WILL BE OF TWO TYPES

Ordinary

Form 21

Tendered

Form 22

DIFFERENCES BETWEEN THE TWO TYPES OF BALLOT PAPERS

ORDINARY BALLOT

TENDERED BALLOT

- Differ in Colour

- Issued to an elector whose particulars are listed on the official list of your polling station, that there is no tick next to the said particulars to indicate that a ballot was issued to the said particulars.

- Particulars coincide with those on I.D. card, no Oath of Identity necessary.

- Holder of a certificate of employment and is employed at your Polling Station.

- Place in the Ballot Box.

- Counted at the end of the Poll for the list of candidates so marked.

- Serial number is recorded on counterfoil, official mark affixed on ballot no additional mark is made by P.O. on ballot paper.

- Someone who has a valid proxy certificate.

- Differ in colour

- Issued to an elector whose particulars are listed on the official list of your Polling Station but a tick (✓) was already placed next to the said particulars to indicate that a ballot was issued to those particulars on the official list.

- Particulars coincide with those on I.D. card - Oath of Identity Form 25 - necessary entry made in Poll Book for the issue of each, and particulars recorded in Poll Book with respect to the oath taken.

- Place in an envelope so marked.

- Not counted for any list of candidates.

- Serial number, and all particulars are recorded on the ballot paper.

- Particulars for which proxy was already issued with a ballot.

N.B: IF THE PARTICULARS ON THE I.D. AND LIST DO NOT COINCIDE, OR NO ACCEPTABLE PROOF OF IDENTIFICATION IS AVAILABLE, OATH OF IDENTITY IS NECESSARY BEFORE AN ORDINARY BALLOT IS ISSUED.

SPOILED BALLOT PAPER

A Ballot Paper is spoilt if in the opinion of the voter he has done something which will cause the ballot to be rejected at the count.

PROCESS:

- He so indicates to the P.O. who, once satisfied will take the ballot paper and place it in the special envelope marked 'Spoiled Ballot Papers'
- R.O. records spoilt on the counterfoil which corresponds with the spoilt ballot.
- P.O. issues another ballot paper, recording the voter's serial number on this counterfoil.
- P.O. gives explanations to voter in an attempt to avoid the same mistake.
- Spoilt Ballot is not counted for any list of candidates.

REJECTED BALLOT PAPER

The rejected ballot papers are identified at the time of the count. A ballot may be rejected for the following reasons.

- If it bears any mark which may disclose the identity of the voter.
- If it is devoid of the official mark.
- If it is marked for more than one (1) list of candidates.
- If the ballot is unmarked.

Such a ballot is placed in the envelope so marked rejected ballots and is not counted for any list of candidates.

CATEGORIES OF VOTERS

There are two (2) categories of Voters, namely:

- Eligible Voters
- Non-Eligible Voters

However, there are several types of voters which will be discussed.

No. Type of Voter	Grounds of Eligibility	Reasons for Non-Eligibility
1. Ordinary Voter	Particulars stated on the official list for the polling station and no proxy nor certificate of employment was issued.	Particulars listed on the official list but for that polling station, but proxies or certificates of employment was issued.
2. Special Voters - Certificate of Employment.	Particulars not listed on the official list for that polling station but has a certificate of employment for that polling station.	Particulars not listed on the official list for that polling station but is employed to work there and is not in possession of a certificate of employment for that Polling Station.
- Blind or Incapacitated	Particulars are listed on the official list for that polling station but is blind	Blind or incapacitated elector whose particulars are listed but has identified

EXERCISE THE RIGHT TO VOTE: THE PROCESS

HOW TO TREAT

(A) THE NORMAL VOTER

- STEP 1: The voter approaches the poll clerk, gives his name, address, occupation and produces his identification card or any of the approved forms of identity.
- STEP 2: Poll clerk checks his copy of the final list of electors and places a tick against the electors's particulars.
- STEP 3: Poll Clerk announces loudly the particulars listed for the elector so that those present in the polling station can hear.
- STEP 4: Identification card and any other document belonging to the elector are returned to him, and the Poll Clerk then directs him to the Presiding Officer.
- STEP 5: Presiding Officer collects the elector's I.D. card or any approved form of identity, he double checks elector's identity and his entitlement to vote.
- STEP 6: The Presiding Officer inspects the electors's fingers to ascertain if there appear on them any stain of electoral ink. No signs of electoral ink should be evident.
- STEP 7: The P.O., once satisfied that the elector is entitled to be issued with a ballot, then proceeds to place a tick (✓) against the particulars of the elector.
- STEP 8: P.O. detaches the ballot paper from its counterfoil, records the electors serial No. on the counterfoil, puts the official stamp at the back of the ballot paper and gives same to the elector.
- STEP 9: P.O. enquire from the elector if he knows how to vote.
- STEP 10: If the answer is YES, he then shows the elector how to fold the ballot after marking the ballot for the list of candidates of his choice.
- If the answer is NO, P.O. proceeds to give a demonstration to the elector using the specimen ballot paper.
- N.B. AT NO TIME SHOULD THE P.O. ATTEMPT TO INFLUENCE THE VOTER TO CAST HIS BALLOT FOR ANY PARTICULAR LIST OF CANDIDATES.
- STEP 11: P.O. directs the elector to the polling compartment.

- STEP 12: Elector marks the Ballot and returns with it folded, without disclosing the Mark he had made on the Ballot Paper, but showing the official stamp.
- STEP 13: Simultaneous staining of left index finger and insertion of the ballot into the ballot box.
- STEP 14: P.O. directs elector to the exit of the Polling Station in a polite manner.

(B) THE VOTER WHO HAS PROBLEMS WITH HIS IDENTITY CARD AND/OR CORRECT SPELLING OF HIS NAME.

- STEP 1: The voter approaches the Poll Clerk, states his name, address, occupation and I.D. number if any.
- STEP 2: Poll Clerk checks register of voters, particulars are found, but the voter has no I.D. card or his name is incorrectly spelt.
- STEP 3: Poll Clerk directs voter to the P.O.
- STEP 4: P.O. ascertains the validity of the request for a Ballot Paper. He examines the fingers of the voter for stains of electoral ink.
- STEP 5: Having satisfied himself, P.O. announces loudly for all to hear the particulars of the voter.
- STEP 6: He places a tick against the particulars of the voter and administers the Oath of Identity.*(section 78 (3) Form No. 24.
- STEP 7: Poll Clerk makes entry in the Poll Book.
- STEP 8: The normal procedures of issuing the ballot and instructions of folding and marking are given. (If necessary follow Steps 8-14 - 'How to treat a normal voter.')

(C) THE BLIND OR INCAPACITATED VOTER - Section 82(1) and 82(2)

The laws provide for a blind or incapacitated voter to be assisted in casting his ballot with the assistance of a friend or the Presiding Officer.

In the case of a friend giving the assistance then both the Voter and his friend's particulars must be listed on the official of that polling station.

The Blind or incapacitated voter along with the friend must take the relevant Oath of Office.*(Form No. 27 and 28)

- STEP 1: Both voters approach Poll Clerk and state their respective particulars and the blind or incapacitated voter states his reason for not being able to cast his ballot on his own behalf.
- STEP 2: Poll Clerk checks for particulars on the register of voters for that polling station and verifies same with I.D. cards.
- STEP 3: P.C. announces particulars loudly for all to hear and places tick (✓) against both sets of particulars.
- STEP 4: P.C. directs both voters to the P.O. who verifies eligibility of friend first, then issue ballot and instructions as per normal.
- STEP 5: The voter (Friend) marks his ballot and returns with same to the P.O., folding it in the prescribed manner to show the official stamp.
- STEP 6: The Voter's (Friend's) finger is stained and he places his ballot in the Ballot Box.
- STEP 7: The swab is then used to wipe the finger of the voter (friend). The P.O. then administers the Oath to the friend as well as the blind or incapacitated voter.
- STEP 8: The P.C. makes the relevant entry in the Poll Book.
Page 2.
- STEP 9: Both persons proceed to the Polling compartment, the ballot is marked as directed by the Blind or incapacitated voter.
- STEP 10: The folded ballot is returned to the P.O. displaying the official stamp. The finger of the blind or incapacitated voter is immersed in the electoral ink and the ballot is placed in the ballot box.
- STEP 11: Both voters will be directed to the exit of the Polling station and they will then leave the Polling station.
- N.B. P.O. WILL ENSURE THAT TICKS (✓) ARE PLACED AGAINST BOTH PARTICULARS ON THE REGISTER OF VOTERS.

THE PRESIDING OFFICER VOTING ON BEHALF OF THE BLIND OR INCAPACITATED VOTER

The normal checks and verifications are ventured into. Once satisfied the blind or incapacitated voter takes the Oath⁷.

The P.O. can dispense with taking the Oath of Friend.

Entry⁸ made in the Poll Book by the P.C.

P.O. marks ballot as directed by the voter.

The finger of the Blind or incapacitated is stained and the Ballot is placed in the ballot box.

The blind or incapacitated voter is assisted out of the polling place if necessary.

N.B. P.O. MUST ENSURE THAT ALL HIS DISCUSSION WITH THE BLIND OR INCAPACITATED VOTER IS DONE IN A TONE WHICH IS AUDIBLE TO THOSE PRESENT, SAVE AND EXCEPT WHEN THE VOTER WILL WHISPER TO HIM IN THE POLLING DEPARTMENT AS TO WHICH LIST OF CANDIDATES HE WISHES THE BALLOT TO BE SO MARKED.

THE VOTER WITH CERTIFICATE OF EMPLOYMENT

The laws provide for persons⁹ who are employed as Election Officers, Polling Place Officers and members of the Police Force to be allowed to vote at that polling station to which he is employed.

It must be noted that such persons must be listed on the final register of voters for that local authority area in which they are employed on Election Day to qualify to vote by Certificate of Employment.

The certificate of employment is issued by the E.R. and copies are sent to the respective P.O's

STEP 1: The voter presents his certificate of employment to the P.C. who announces loudly the particulars of the voter and at the same time records the particulars just below the last set of particulars on the final register of voters.

STEP 2: P.C. places tick against the particulars of the voter, returns certificate and I.D. card to voter and directs him to the P.O.

STEP 3: P.O. verifies eligibility based on document produced. He issues ballot paper to the voter with the necessary explanations pertaining to folding and marking.

STEP 4: P.O. directs P.C. to make entries on Poll Book¹⁰ and makes recording in counterfoil.

STEP 5: Voter returns with folded ballot paper, displaying the Official stamp to P.O.

(D) Proxy Voter

The Laws provide for one (1) elector to cast a Ballot on behalf of another listed on the same register of voters at that particular polling station - Section 62, 63, 64, 65, 84, 85.

No elector can cast proxies for more than two (2) eligible voters. No more than one eligible voter can cast a proxy for the same particulars on the final register of voters.

- STEP 1: The elector approaches the Poll Clerk, and present his I.D. card as well as that of the proxy on whose behalf he is casting.
- STEP 2: P.C. verifies with I.D. card and the proxy (ies) approvals.
- STEP 3: P.C. announces particulars loudly and directs the voter to the P.O. returning all documents to the voter.
- STEP 4: The voter presents all documents to the P.O., who makes the necessary checks on the final register of voters and the approved list of proxies.
- STEP 5: All particulars are verified. The P.O. then announces loudly the particulars and places the necessary ticks against the particulars.
- STEP 6: P.O. issues ballot papers to the voter¹¹ and gives necessary instructions as to folding and mark of some necessary.
- STEP 7: P.O. ensures that the serial numbers for the particulars are recorded on the counterfoils and the official stamp is placed on each ballot paper.
- STEP 8: P.O. retains Letter of Appointment of proxies and instructs P.C. to make the necessary entries in the Poll Book¹².
- STEP 9: Voter marks the ballot papers and folds to show the official marks.
- STEP 10: P.O. immerses the voter's finger in the electoral ink and voter places the ballot in the ballot box.
- STEP 11: The voter returns to perform his normal duties as per letter of appointment.
- N.B: P.O. retains certificate of employment and places same in special envelope for dispatch to E.C.

1
2

CLOSING OF THE POLL

The poll is schedule to be closed at 6.00p.m. on Election Day. Section 90 and 85 (1) (b) .

If at 6.00p.m. there is no other voter in line then the P.O. will follow steps 2 onwards. ✓

If there are voters in the line at 6.00p.m. then the P.O. will follow the following steps.

- STEP 1: At 6.00p.m. the P.O. checks the number of persons in the line and places the policeman behind the last person in the line. He gives clear instructions to the Police Officer not to allow any other person to join the line.
- STEP 2: P.O. ensures that all eligible voters in line at 6.00p.m. are allowed to exercise their right to vote, providing that they confirm to the operational principles.
- STEP 3: There being no other person in line, and it is 6.00p.m or later. The P.O. instructs Police to close the door and he then announces the closing of the Poll.
- STEP 4: P.O. removes the tape from the aperture of the ballot box, thereby allowing the slot to be closed, thus preventing anything from being placed in the ballot box. The P.C. makes the necessary entry in the Poll Book.
- STEP 5: P.O. invites authorised persons to place their organisation's seal¹³ approved by the Elections Commission on the Ballot Box, keeps the Ballot Box in full view of all present.
- STEP 6: P.O. proceeds to count¹⁴ the unused ballot, tendered ballot paper and spoilt ballots.
- STEP 7: P.O. places ballot paper at 6.00p.m. into envelope¹⁵ and records the number of each on envelope.
- STEP 8: P.O. checks used tendered ballot paper without opening same. Places same in envelope and records the number¹⁶ on envelope.
- STEP 9: P.O. places counterfoils of used, spoilt and tendered ballot papers in envelope¹⁷.
- STEP 10: P.O. checks the number of certificates of employment and places same with his marked copy of the official list of voters in the envelope¹⁸.
- STEP 11: P.O. checks the number of proxy papers, record the number on the envelope and places same along with the list of proxies in envelope¹⁹.
- STEP 12: P.O. double checks the entries he made on the Ballot Paper Account²⁰ before sealing all envelopes. P.O. then place envelopes P/E 5,6,7 and 8 in envelope P/E/9 and seals it.
- STEP 13: P.O. puts ink container in plastic bag and tape same. Packs all other elections materials which will not be needed for the count,neatly and safely away.
- STEP 14: P.O. ensures that his staff and himself takes a break to refresh

themselves in preparation for the count.

N.B: ONCE THE POLL IS CLOSED IT CANNOT BE RE-OPENED.

3
4
5
6
7
8
9
10

PREPARATION FOR THE COUNT

As soon as is practicable, after the closing of the Poll and all the required records and materials are safely secured, the P.O. indicates his intention, to all authorised persons present, to commence the counting of the Ballots.

At this stage if there is an appointed Counting Assistant, then the P.O. informs the gathering of the delegated authority for the Count to the Counting Assistants.

N.B.

The P.O. has the final say at this level, with respect to the counting and awarding of any ballot.

P.O. ensures that all doors are properly secured and the Police Officer is placed outside the door, closest to the polling station.

THE COUNT

At this stage of the Election Process, anxiety and tension may be very high; hence the need may arise for instructions to be given in very simple language and be repeated more than once.

- STEP 1: Tally sheets are issued to all authorised persons, Guidance given as to completion of same.
- STEP 2: Ballot box is opened and contents emptied on a spacious table(s).
- STEP 3: All ballots are counted and recorded, the number is announced to all during the counting. (e.g. 56 ballots in a box)
- STEP 4: Each ballot is then shown to all present and announced for which list of candidates it was marked. Rejected ballots are so identified. Tally sheets are marked to reflect each ballot awarded as per list of candidates.
- STEP 5: A ballot paper in question by any counting agent shall be marked 'Q' at the back of the ballot by the P.O. and he affixes his signature.
- STEP 6: The number of ballots casts for each list of candidates are counted verified with the tally sheets, recorded on the Election Return and placed in an envelope so labelled for that particular list of candidates. The number of Ballots are also recorded on the envelope.
- STEP 7: All rejected ballots are counted, recorded and placed in an envelope labelled and the number is recorded on the envelope. Total entered on Election return.

- STEP 8: P.O. seals all envelopes and allows any authorised counting agents to do likewise if so desired.
- STEP 9: P.O. completes Election Return in sufficient copies. so that each counting agent, his staff and a copy for the Elections Commission are available. P.O. uses Ballot Paper Account to assist him.
- (Ballot Paper Account Form NO. 29)
- STEP 10: P.O. places envelopes containing the ballot papers for the respective list of candidates along with the envelope containing the rejected papers in the ballot box and seals the ballot box.
- STEP 11: Counting agents are permitted to place their organisation's seal on the ballot box.
- STEP 12: P.O. issues copies of the Election Return to those present.
- N.B. The time the count commences and the time it was completed must be recorded in the Poll Book. The Poll Book is then placed in envelope P/E 3. (Envelope P/E 3)

IMMEDIATELY AFTER THE COUNT

- STEP 1: P.O. and staff ensures that all notices and election materials are removed and neatly arranged for shipping.
- STEP 2: P.O. makes certain that arrangements are in place to restore the building to its former state, before it was used as a polling place.
- STEP 3: P.O. ensures that arrangements are in place for the returning for the returning of the keys of the building to the relevant authority.
- STEP 4: P.O. places all materials along with the ballot in the vehicle, enroute to the Office of the Returning Officer.
- STEP 5: Depending on the availability of space in the vehicle P.O. invites agents desirous of accompanying the ballot box to join the vehicle.
- STEP 6: P.O., Police Officer along with agent(s) deliver the ballot box, envelopes and election materials to the Returning Officer.

ENVELOPES AND WHERE THEY ARE TO BE

PLACED PACKAGE NO.	CONTENTS	WHERE TO BE PLACED
A. P/E 1	Ballot Papers Account	Place in Envelope P.E.4 and sealed.
P/E 2	Unused and spoilt ballot and tendered ballot paper.	N.B. Do not place in the Ballot Box.
P/E 3	Poll Box	
B. P/E 5	All counterfoils of used ballot and tendered ballot papers.	Place in envelope P/E 9 and sealed. (Do Not Place In Ballot Box)
P/E 6	Used tendered ballot paper.	
P/E 7	Marked copies of list of voters and certificates of employment.	
P/E 8	Proxy papers and list of proxies.	
C. P/E 10	E l e c t i o n Returns/Tally Sheets and Ballot Box Keys.	Sealed properly and delivered in person to the Returning Officer.
Ballot Box	Valid ballots cast for each List of Candidates. Rejected Ballot Papers.	Place same in ballot box. These are the only items to be placed in the ballot box.

N.B. All other Election Materials must be placed in batch to the Electoral Registrar.

Shipping Form A 35 must be completed to reflect - items, materials: Notices etc., returned to the Returning Officer.

QUESTIONED BALLOT PAPER

During the Preliminary Count (Count conducted by the P.O.) if a ballot is questioned by any of the authorised persons present, then the P.O. will:-

- (a) Write the letter 'Q' at the back of the ballot and place his initials.
- (b) Maintain his decision with respect for which list of candidates he has awarded the ballot or his reason(s) for rejection.
- (c) (i) Place the ballot in the parcel for which list of candidates has awarded the ballot.

OR

- (ii) Place the ballot in the envelope for rejected ballot if that was his decision which was questioned.

N.B. The Returning Officer can review the decision taken by the P.O. upon request for recount from any list of candidates within that Local Authority Area.

APPLICATION FOR RECOUNTS

1. The Election Agent/Assistant for any list of candidates for that particular Local Authority Area may take requests to the Returning Officer, for the recount of the Ballots.
2. The Election Agent/Assistant Agent must specify whether he is a general count i.e., for the entire Local Authority Area or a limited count i.e., for specific polling stations within that Local Authority Area.
3. He must ensure that his Application is delivered to the Returning Officer on or before 12.00 noon on the day immediately after Election Day.
4. The Returning Officer will communicate with the Election Agent for the other list of candidate and so inform them as to the time of the recount.
5. During the recount, if the R.O. agrees with the decision of the P.O. with regards to Questions or Rejected Ballots, he writes 'CONFIRMED' at the back of the ballot.
6. If he disagrees with the decision of the P.O. with requests to the Questioned or Rejected Ballots, he writes 'VARIED' at the back of the ballot.
7. At the recount if the Agent disagrees with the Returning Officer on any ballot, then the R.O. (Returning Officer) writes the letter 'Q' on the back of the ballot paper and he places his initial.
8. The R.O. must use a different colour of ink, other than that which was used by the P.O.
9. The R.O. will then complete Election Return Form No. 30, to reflect any change and dispatch this immediately to the Elections Commission.
10. The Ballot Box must be properly sealed once again.

ACCOMPANYING OF BALLOT BOX

The law provides for polling agents or counting agents to accompany the ballot box in the vehicle which is transporting same to the R.O.

However, this is dependent on the availability of space in the vehicle. Once there is space constraint, then the counting agents shall decide among themselves who will accompany the box on their behalf.

The others can accompany the vehicle taking the box by joining their own vehicle.

FINANCIAL AND OTHER FORMS OF ACCOUNTABILITY

Each Election Official must ensure that he has returned all Election materials/equipment given to him for the purpose of conducting the poll or the count.

1. This includes materials given during the training session.
2. All expenditure must be supported by bills/receipts and the required revenue stamp(s) must be affixed.
3. The R.O. is ultimately responsible for the verification of all accounts within his L.A.A.
4. Bills of expenditure must be submitted with the greatest urgency to the Elections Commission.
5. All materials/equipment returned to the Elections Commission must be recorded on the A 35 Form.
6. It will be necessary to place like materials/equipment in similar packets.
7. Final payment for services rendered will be based on the returning of all materials and equipment to the Elections Commission Stores.
8. R.O. must collect receipt of delivery made to the E.C. Stores.

CONCLUSION

The Elections Commission wishes to emphasize to all persons appointed to serve as polling day officials the importance of the tasks they are required to undertake. The Commission expects that these officers will, in the execution of their duties, act justly, fairly and impartially and will use common-sense, tact and good public relations techniques in the delivery of their services to all persons calling at the polling stations.

Finally, the Elections Commission wishes to implore on all Guyanese to exercise good judgement, patience and tolerance in their interaction with each other, so that our task of successfully conducting the Local Government Elections in the spirit of peace and goodwill is achieved.

1. Not more than three (3)

2. Page 5

3. Section 90A

4. Section 90 B

5. Envelope P/E/2

6. Envelope P/E/6

7. Envelope P/E/5

8. Envelope P/E/7

9. Envelope P/E/8

10. Form No. 20

Attachment H

The Polling Place in Local Government Elections

Video

Dissolve from Black with Graphics:

Local Government Elections;

Dissolve to Graphics: **Instructions
for Polling Place Officers.**

Dissolve to MS of Mr. Hopkinson
seated at desk.

Super Graphics: **Mr. Edward G.
Hopkinson** then change Super to
Chairman, Elections Commission

Remove Super, continue with MS of
Mr. Hopkinson.

Audio

Mr. Hopkinson (On Camera): The Elections Commission has prepared this video for election and polling place officers. We will show you how to set up your polling place; how to prepare for the poll; how to handle the ordinary voter and special voters such as those blind or incapacitated; how to close your polling place; how to count the ballots, and how to report the results to the Returning Officer.... As an election officer for a polling place, you have been entrusted with a very important responsibility....A responsibility to serve your fellow citizens as they exercise the very basis of our democracy--the right to choose their municipal and local government officials. In carrying out your official responsibilities you must ensure that everything you do is above reproach. You must not have or even give the appearance

of any partisan political inclination or activity. You must perform your job in a professional manner in accordance with the laws you have taken an oath to administer. Mr. Stanley Singh, the Chief Election Officer, will guide you through the training process.

Dissolve to MS of Mr. Singh standing in center of Polling Place. Super Graphics: **Mr. Stanley Singh** then change Super to **Chief Elections Officer**.

Cut to WS of Commission meeting, Zoom in to MS of a Commissioner and pan, Cut to MS of a Commissioner on other side of table and pan, then Zoom out to WS of meeting.

Cut to WS on angle of Computer center with operators entering data. Cut to CU of pages coming out of a printer. Cut to CU of List posted at entrance of Reg. Centre.

Mr. Singh (On Camera): Thank you Mr. Chairman. The preparations for these elections began months ago. Government began the process by establishing a new Elections Commission. **(Off Camera)** The Elections Commission began setting the policies and plans so that on the day designated by the Government, citizens would be able to exercise their right to select their local and municipal government leaders. Using the latest in modern technology, the Elections Commission prepared the Preliminary Voters' List. The List was posted at District Registration

Zoom out to MS to pick up person
checking the list at a Registration Centre.

Cut to CU of Poster then Cut to CU of
Banner, then Cut to series of scenes from
TV spots.

Dissolve to CU of Final Voters' List

Cut to CU of List Posted at Polling Place

Cut to WS of Government Printing Plant
Zoom in to frame printing press in action
and pan or zoom as needed to show
activity.

Centres in the 71 areas, six municipalities
and 65 villages, where local government
elections will be held. Citizens had an
opportunity to check the Preliminary
Voters' List and make Claims and
Objections. The Commission prepared a
voter information and education multi-
media campaign to help inform citizens of
their responsibility to register and vote.
During this time political parties and
organizations began preparing their list of
candidates to qualify and contest the
elections. After the period of Registration,
Claims and Objections, the Elections
Commission prepared the Final Voters'
List. This is the List that is used at the
more than 900 polling places on election
day. Copies of the Final Voters' List are
also given to the Parties and organizations
contesting the elections.... The ballots are
printed on special paper that has a secret
watermark selected by the Chairman of the
Elections Commission. The ballots are

Video

Quick fade to Black then

Dissolve to MS of Mr. Singh next to table with packed ballot box on the table next to him. He breaks the seal and opens the ballot box and removes the Instruction Manual and hold it up to camera at chest height. He places the manual on the table and tilts the open ballot box forward as if to show the materials inside.

Cut to CU of inside of ballot box.

Quick fade to Black.

Dissolve to MS of Mr. Singh in center of Polling Place. Slow zoom out to WS as Mr. Singh gestures to show set up of Polling Place. He begins to walk out of picture,

Audio

printed for the Commission by the government under the scrutiny of opposition parties and foreign observers. This is another of the steps taken to ensure the integrity of the election process, and it demonstrates that the elections will be free, fair and transparent.

Mr. Singh (On Camera): Before polling day, the Presiding Officer will receive all the materials needed for the polling place. They are packed in a sealed ballot box. Included in the materials is a copy of this Manual for all election and polling place officers. The Manual contains a list of all the materials needed for polling day. You should check the materials in the box against the list to be sure nothing is missing. If you do not have all the materials listed, report the deficiency to your Returning Officer. You should also visit the site of the Polling Place to verify that all will be ready for you on election day.

Video

pan with him. Officers of Polling Place begin to walk in. Pick them up and follow them with pan and zoom in to MS as they cross behind Mr. Singh and walk to Presiding Officer's table where the Agents present their letters of appointment.

Transition Wipe or other Special Effect to MS of Officers picking six digit ID Number

Transition Wipe or other Special Effect to MS of Presiding Officer showing ballot box is empty. He picks it up and shows the open box to all in the Polling Place.

Dissolve to MS of locking and sealing the ballot box.

Audio

Mr. Singh (Off Camera): The Polls must open at 6:00 am., however you must be sure that the polling place is set up properly so that you can open on time. Also before the polls open, there are several actions which must be taken which are mentioned in your Manual of Instruction. Open the ballot box and remove its contents. Agents who are present, must show their letters of appointment to the Presiding Officer and receive their identification card and copy of the Voters' List for that polling place. The Presiding Officer then demonstrates to all present, officers, agents and observers, that the ballot box is empty and proceeds with locking and sealing the empty ballot box so that it is ready to receive voted ballots. Those ballot boxes with sliding covers for the ballot slot should have the cover taped open to ensure the slot is not accidentally

Video

Cut to CU of Officers and Agents signing the tape on the ballot box.

Cut to CU of taping the aperture open.

Dissolve to MS of Polling Place showing the Presiding Officer and Assistant Presiding Officer with ballot box between them. Both extend their hands to reach the slot on the box. Presiding Officer hands papers to other officers. They walk to their assigned location. Zoom out to show WS of entire Polling Place.

Pan and Zoom in to MS of Poll Clerk at table, then pan to Presiding Officer

Cut to MS from right showing different angle of Polling Place, zoom out to WS.

Audio

closed before the close of the poll. All present should have an opportunity to sign or initial the paper seals on the ballot box. The ballot box should be placed in a location so that the Presiding Officer or Assistant Presiding Officer can reach the ballot slot at all times and so the lock and seal are visible to all. Then the Presiding Officer asks the other officers to help select the six digit identification number for their polling place which will be stamped on the back of all voted ballots. The Presiding Officer should then determine that all Officers have the necessary documents and materials to conduct the poll. This is the ideal set up for a polling place....The Poll Clerk should be at the front near the entrance to the room so that the voter will automatically go to the Poll Clerk first. The Presiding Officer should be located in the center with the voting compartments behind the Presiding Officer.

Video

Dissolve to different angle WS of Polling Place with agents in background.

Cut to frontal WS of Polling Place, Presiding Officer looks at watch, all others also look at their watches, Super 6:00 am in upper right corner, Zoom in to MS of Presiding Officer pan and follow as he walks out of camera view and returns with 1st voter.

Cut to side view MS of voter with Poll Clerk

Pan and follow voter to MS of voter and Presiding Officer

Audio

The Assistant Presiding Officer should be located to the right or left side of the Presiding Officer opposite of the Poll Clerk. Remember, both the Presiding Officer and Assistant Presiding Officer should be able to reach the ballot box. The Counting Assistant, Agents and other observers should be located along the sides of the polling place so they can see everything but do not interfere with the movement of the voters and officers.

At precisely 6:00 am, the Presiding Officer should declare the poll officially open, unlock or open the door and allow the first voter to enter.

Upon entering the polling place, the voter should present identification to the Poll Clerk. The Poll Clerk checks the Voters' List and reads all the particulars of the voter in a voice loud enough for all to hear.

Once the Poll Clerk has verified that the voter is on the List, the voter is directed to

Video

Audio

Cut to CU of voter's ID card in Presiding Officer's hand.

Cut to MS of Presiding Officer examining voter's hands.

Cut to CU of Presiding Officer writing ID number on counterfoil.

Cut to MS of Presiding Officer and voter as he demonstrates how to mark the ballot.

the Presiding Officer and a tick is placed next to the Voter's name on the List.

The Presiding Officer may also ask to see the voter's identification to determine its

authenticity. The Presiding Officer then examines the voter's fingers to determine

that they have not been stained, which would indicate that the person already

voted. Once the Presiding Officer is satisfied the person is eligible to vote, he writes the voter's serial number in the

counterfoil of the ballot, detaches the ballot and shows it to the voter and asks if the

voter knows how to mark the ballot. If the voter is not sure how to mark the ballot,

the Presiding Officer, using a specimen ballot, will indicate where to place the

mark without showing a preference for any Party or Organization. The Presiding

Officer will also show the voter how to

fold the ballot so that the vote is secret and not visible.

Video

Cut to CU of Presiding Officer writing initials and stamping back of ballot.

Cut to MS of Presiding Officer and voter. Pan and follow voter to voting compartment.

Cut to CU of voter in compartment.

Cut to MS of voter returning to Presiding Officer, pan and follow voter to Assistant Presiding Officer.

Frame MS of voter and Assistant Presiding Officer as latter wipes voter's finger.

Cut to CU of voter's finger being stained and wiping the excess ink.

Audio

The Presiding Officer then initials and stamps the back of the ballot with the six digit identification number of the polling place so that this number is visible when the ballot is folded. The Presiding Officer directs the voter to the voting compartment so the voter may mark the ballot in private and maintain the secrecy of the vote. Upon completion of marking the ballot, the voter folds the ballot so the six digit identification number is visible, then shows this to the Presiding Officer. The voter is directed to the Assistant Presiding Officer for staining of the finger before the ballot is deposited in the ballot box. The Assistant Presiding Officer wipes the finger that is to be stained to ensure there is no material present which could preclude proper staining. The Assistant Presiding Officer then dips the voter's finger in the ink so that it covers the finger nail and the finger up to the first joint. Excess

Video

Cut to MS of voter and Assistant Presiding Officer, Zoom in to shot of voter depositing ballot in box.

Cut to WS of Polling Place with voters at every station--one in front of Poll Clerk, one next to Presiding Officer and one in each voting compartment, zoom in and pan to show the activity in the Polling Place. Zoom back out to WS of Polling Place.

Fade to Black.

Dissolve to MS of special voter with an escort at Poll Clerk.

Pan and follow special voter and escort to Assistant Presiding Officer.

Audio

ink is wiped from the finger and the voter is allowed to deposit the voted ballot in the ballot box. Election Officers should be conscious of the need to process voters within an average of four minutes to assure all eligible voters can be accommodated within the time the polling station is scheduled to remain open. To maintain the flow of voters, persons in cue outside the polling place should be allowed to enter as soon as the Poll Clerk has processed the previous voter. The limiting factor is that only one voter is allowed in the voting compartment at any time.

Now that we have seen how easy it is for the ordinary person to vote, let us see how to handle unique cases such as blind or incapacitated voters or those voting with proxies. The Presiding Officer may assign the Assistant Presiding Officer duties to attend to persons requiring special assistance. Our demonstration will assume this assignment has been made.

Video

Keep MS of special voter, escort and Assistant Presiding Officer.

Pan and follow voter and escort to Presiding Officer.

Presiding Officer checks ID of Escort and special voter. He initials, stamps and gives ballot to escort. Pan and follow escort to voting compartment.

Cut to WS of Polling Place as escort leaves polling compartment, shows folded ballot to Presiding Officer and goes to Assistant Presiding Officer to have finger stained and deposit his ballot.

Cut to MS and pan to show escort returning to Presiding Officer where he is administering an oath to the special voter and the escort is given a second ballot, then escort and special voter go to voting compartment.

Cut to WS of Polling Place then zoom in to MS of special voter and escort as they compartment and

Audio

When a person requiring special assistance enters the polling place, the Poll Clerk will

direct that individual to the Assistant

Presiding Officer. The Assistant Presiding

Officer will determine the special needs of

the individual and if the person is eligible

to vote. The normal procedures are

followed to determine eligibility.

However, a person requiring assistance may

bring someone such as an escort to help

with the voting process. In this case the

escort or person providing the assistance

must be eligible to vote at that same polling

station. The person providing the

assistance must vote first before the person

is allowed to assist the special voter. The

Presiding Officer may at his discretion

require the special voter to take an oath that

states he is unable to vote without

assistance. All of the normal procedures

are followed except that when the person

providing assistance is helping the special

voter, both persons are

Video

leave the voting compartment and walk to the Presiding Officer to show folded ballot and then to the Assistant Presiding Officer for staining the special voter's finger and depositing the ballot.

Fade to Black.

Dissolve to MS of Person and Poll Clerk. Poll Clerk has ID card in hand and shakes head "No" then directs Person to Presiding Officer.

Pan with Person to MS of Person and Presiding Officer. Presiding Officer takes ID card, then checks the List, shakes his head "No" and says, "I'm sorry, your name is not on the List. I cannot allow you to vote." Hands ID card to voter. Voter protests. Presiding Officer motions with hand and asks voter to leave. Fade to Black

Audio

allowed in the voting compartment at the same time. In the event a special voter has no one to assist him, after the Assistant Presiding Officer has determined the person is eligible to vote at that polling station, the Presiding Officer may assist the special voter. Again, all of the normal procedures are followed including the staining of the finger before the person is allowed to deposit the voted ballot.

What do you do if the voter is not on the List? If after a thorough search by the Poll Clerk it is determined that the person is not on the list, the person is referred to the Presiding Officer who will evaluate the situation and make a decision. The Presiding Officer will explain his decision to the person in a voice loud enough for all present to hear.

What happens if another person has voted in

Video

Dissolve to MS of Person # 2 with Poll Clerk. Poll Clerk directs person to Presiding Officer, pan and follow with MS of Person # 2 and Presiding Officer. Person extends ID card, Presiding Officer checks List. Cut to CU of List with mark next to name. Cut to MS of Presiding Officer checking hands, then administering oath to Person # 2. Presiding Officer takes Tendered Ballot, initials and stamps it, gives it to Person # 2. Person goes to voting compartment. Zoom in to waist shot of Presiding Officer writing in Poll Book. Cut to CU of writing in Poll Book. Cut to MS of Person # 2 handing folded Tendered Ballot to Presiding Officer who then records Person's name and ID number on the ballot and places it in the

Audio

the name of an elector before the elector appears to vote or if the person arrives at his proper polling place only to find that a mark has been made against his name? In such cases, the elector is required to make an affirmation of identity and to show his ID card to the Presiding Officer. Upon being satisfied that the person is in fact the person on the official List and that he has not voted before, the Presiding Officer must issue the elector a Tendered Ballot. The Presiding Officer enters a note in the poll book that the elector voted after another person had voted in his name, giving the number of the counterfoil of the ballot paper issued to the former person. The Presiding Officer would also record any objections made on behalf of any of the election agents. The Tendered Ballot is not placed in the ballot box. It is endorsed by the Presiding Officer with the voter's name and

Video

envelope on his table. Cut to MS of Person # 2 having finger stained. Fade to Black. Dissolve to MS of Person # 3 with Poll Clerk. Person is showing three certificates and ID cards for proxy voting. Poll Clerk checks the List to see if Person # 3 is on the List and if the proxies are on the List.

Audio

all particulars and placed in the special envelope provided for that purpose. Proxy voting is allowed for certain categories of electors who are unable to go to the polling place at which they are entitled to vote if the circumstances of their employment on election day preclude going to the polling place such as a member of the disciplined forces, or the person is acting as an election officer in another polling place, or the person is an employee of the Transport and Harbours Department engaged in running a vessel on election day, or the person is a candidate at the election, or the person is incapacitated. Only one person can be appointed to vote a proxy for an elector. The appointed person must be an elector who is entitled to vote at the same polling place as the person for whom he is seeking to vote as proxy and the person may not vote proxies for more than three voters.

Video

Poll Clerk directs Person # 3 to Presiding Officer. Pan and follow, ending with MS of Presiding Officer and Person # 3.

Cut to CU of Presiding Officer comparing signatures of proxy certificates and ID cards.

Cut to MS of Presiding Officer and Person # 3. Presiding Officer initials and stamps four ballots and gives them to Person # 3 then records the action in the Poll Book.

Zoom in to waist shot of Presiding Officer as Person # 3 walks out of scene.

Fade to Black.

Dissolve to MS of Person # 4 with Presiding Officer. It is obvious he is disagreeing with the Presiding Officer.

Fade to Black.

Dissolve to MS of Presiding Officer examining the hands of Person # 4.

Presiding Officer turns Person # 4 away.

Audio

The proxies must be voted at the same time as the elector votes on his own behalf. The voter must present the proxy certificates and ID card of the persons for whom he is seeking to vote to the Poll Clerk. The Poll

Clerk checks to see if all the names are on the Voters' List and refers the voter to the

Presiding Officer. The Presiding Officer

may verify the signatures of the ID cards and proxy certificates and must be satisfied

that all documents are in order. In this

case ballots for each proxy and the voter

are given and a notation is made in the Poll

Book. All other aspects of the voting

process are the same.

If an elector refuses to make an affirmation

or declaration or answer any statutory

questions, he must not be permitted to vote

and after leaving the polling station may

not be admitted again. If the Presiding

Officer believes that there are marks of

electoral ink on the fingers of an elector,

the Presiding

Video

Presiding Officer begins to make notation in the Poll Book. Fade to Black.

Dissolve to MS of Person # 5 and Assistant Presiding Officer. Person refuses to stain finger. Ballot is taken, given to Presiding Officer who tears it, places it in envelope, makes notation in Poll Book. Fade to Black.

Dissolve to MS of Person # 6 and Presiding Officer. Person is handing spoiled ballot to Presiding Officer. Presiding Officer examines it and issues a replacement after initialing and stamping new ballot. He then writes cancelled on the spoiled ballot and counterfoil and places spoiled ballot in envelope and makes a note in Poll Book.

Cut to CU of PO writing Cancelled on counterfoil. Fade to Black.

Dissolve to WS of Polling Place, Super 6:00 pm in upper right corner of screen.

Take Super out. Assistant Presiding Officer walks off screen.

Cut to MS of Assistant Presiding Officer

Audio

Officer must not permit the elector to vote, and a notation must be made in the poll book. Any elector who refuses to allow his finger to be stained may not place his ballot into the ballot box. His ballot must be destroyed and placed in the appropriate envelope and action noted in the Poll Book.

If a voter inadvertently spoils his ballot, he should ask the Presiding Officer for a replacement. On being satisfied that this was not intentionally done, the Presiding Officer will provide the voter with another ballot. The spoiled ballot is marked cancelled along with its counterfoil. The spoiled ballot is then placed in the envelope provided for that purpose.

At 6:00 pm, the Assistant Presiding Officer will make note of the name of the last person in the queue, if there is one. He will also ask the member of the Police Force or Constabulary on duty at the polling place to stand at the end of the queue and not allow

Video

counting persons in queue and taking name of last Person # 7 in line. Fade to Black. Dissolve to MS of Person # 7 dropping ballot in box, Zoom out to WS of Polling Place as Person # 7 walks out of scene. Zoom in to MS of Presiding Officer as he announces the poll is closed and records the event in the Poll Book. Cut to CU of writing in Poll Book. Cut to MS of Assistant Presiding Officer and Poll Clerk signing Poll Book. Pan and follow Presiding Officer as he closes the slot on the ballot box.

Fade to Black.

Audio

any additional persons to enter the queue. All persons waiting in line at 6:00 pm must be allowed to vote, however long it might take. Immediately after the last person in line has voted, the Presiding Officer must announce the close of the poll. When the poll is closed, this event should be recorded in the Poll Book stating the exact time it closed and the number of persons who voted at the polling station as recorded on the stub of the ballot issued to the last voter. The Presiding Officer signs the entry and then invites the Assistant Presiding Officer and the Poll Clerk to do the same. He closes the ballot box by removing the tape from the aperture of the slot and slides the covering until it is automatically locked on the box. In the event the ballot box is the type that does not have the slide to close the slot, the Presiding Officer may close it with a strip of tape.

Video

Dissolve to MS of Presiding Officer writing in Poll Book.

Cut to CU of Poll Book showing various entries.

Cut to Graphic:

The Poll Book is used to record:

- * Opening and Closing of the Poll**
- * Special Actions Taken**
- * Any Irregularities or Objections**
- * Any Matter Deemed Appropriate**

Show the forms inside the front and back covers of the Poll Book.

Fade to Black.

Dissolve to WS of Polling Place, all Officers and Agents walk to the Presiding Officer's table and observe as he begins to count the spoiled ballots, etc.

Audio

It should be noted that the Poll Book is used to record specific information which includes electors who are required to take oaths, electors who are acting as proxies, those having Certificates of Employment as well as those to whom the ballot paper is cancelled. In addition, the Presiding Officer may enter any matter which he feels should be recorded, such as objections made by any person or any dispute or disturbance or unusual occurrence or any thing that may have happened contrary to regulations. The inside of the front and back covers of the Poll Book have forms to be completed concerning the opening and closing of the Polling place.

After the Poll has been closed and the room secured the Presiding Officer should prepare for the counting of the ballots. All the officers of the Polling Place should be present. Party agents and official observers

Video

Cut to Graphic:

Before Counting Ballots, Count & Record:

- * **Spoiled Ballots**
- * **Unused Ballots**
- * **Destroyed Ballots**
- * **Number of votes cast reflected by counterfoil tally.**
- * **Total must equal # of ballots received from Returning Officer.**

Dissolve to Graphic:

Before Counting Ballots Count & Record:

- * **Used Tendered Ballots**
- * **Unused Tendered Ballots**
- * **Total must equal # of Tendered Ballots received from Returning Officer.**

Audio

may also be present. Before the Presiding Officer opens the ballot box to begin the actual count, he must count the number of spoiled ballot papers, if any, and place them in the special envelope. He will record thereon the number of spoiled ballot papers and seal the envelope. Under no circumstances may spoiled ballots be counted as ballots cast for any candidate. It should also be noted that a ballot in the ballot box must either be counted or rejected. No such ballot can be classified as a spoiled ballot. The Presiding Officer then counts the number of used tendered ballots, if any, and places them in the special envelope supplied for that purpose. He then indicates thereon the number of tendered ballots and he seals the envelope. He then counts all the unused ballot papers and unused tendered ballots and places them with their counterfoils in separate special

Video

Dissolve to MS of all persons observing actions of Presiding Officer.

Cut to CU of completed Ballot Paper Account Form # 23.

Dissolve to MS of Presiding Officer distributing Tally sheets, Agents return to seats.

Cut to CU of Counting Assistant.

Cut to MS of Presiding Officer turning over counting duties to Counting Assistant.

Audio

envelopes. Again he writes the totals on the envelopes and seals them. The Presiding Officer must account for all the ballot papers received from the Returning Officer. He does this by totaling the number of spoiled ballots, the number of unused ballots, the number of destroyed ballot papers as recorded in the Poll Book and the number of votes cast at the polling station as reflected from the counterfoil of the last ballot paper issued at the Polling Station. This information must also be entered on the ballot paper account Form. He does the same check and balance for tendered ballots. The Presiding Officer is now ready to begin counting the votes cast. First he must distribute the Tally Sheets to the Officers of the Polling Place and the appointed candidates and polling agents present. At this point if there is a Counting Assistant, the Presiding Officer will allow him to

Video

Presiding Officer moves seat to side of table. He removes all materials from the table. Counting Assistant moves ballot box to table and breaks the seals and unlocks the box.

Cut to CU of breaking seals and unlocking box.

Cut to MS of Counting Assistant dumping ballots on table. Keep MS of Counting Assistant as he handles the ballots and performs the task of counting.

Cut to Graphic:

The Officer Performing the Count Must:

- * **Handle each ballot one at a time**
- * **Examine the ballot for six digit # and Presiding Officer's initials.**
- * **Announce the List of Candidates for whom the ballot is to be counted.**
- * **Show the front and back of each ballot to all present.**
- * **Sort the ballot according to vote cast.**

Cut to MS of Counting Assistant.

Audio

perform these duties. Otherwise, the

Presiding Officer will perform these tasks.

Our demonstration will show a Counting Assistant doing this job. The Counting Assistant, in full view of all present, opens

the ballot box and empties the contents on the table. He unfolds and records the

number of ballot papers that were in the ballot box. He next picks each ballot, one

at a time, and calls out the name of the List of Candidates for which the ballot is

marked, shows it to all present and sorts

out the ballot papers on the basis of lists

for which the votes have been cast. He

must show the mark of the voter as well as

the six digit identification stamp and the

initials of the Presiding Officer. The

Officers of the Polling Place must keep a

score of the votes even if the others present

do not. If anyone questions the validity of

the ballot or the allocation of the vote, it is

the responsibility of the

Video

Audio

Cut to Graphic:

The Presiding Officer is the only person at the Polling Place who can reject a ballot. His decision is subject to review by the Returning Officer.

Dissolve to Graphic:

The validity of each ballot must be determined before the next one can be considered.

Dissolve to Graphic:

A Ballot will be rejected if it:
* **was not issued at that Polling Place**
* **has no mark for any List of Candidates**
* **has marks for more than one List of Candidates**
* **contains initials or other identifying marks.**

Dissolve to MS of Counting Assistant counting ballots.

Presiding Officer to decide for which List of Candidates a ballot was marked or whether it should be rejected. The decision of the Presiding Officer concerning the allocation of a vote or disposition of a ballot is subject to review only by the Returning Officer. An irregular or invalid ballot will be rejected either by the Presiding Officer or upon objection to it made by any other person present at the count and sustained by the Presiding Officer. The validity of each ballot will be determined before another is considered. A ballot will be rejected if it was not issued at that Polling Place, if it has not been marked for any List of Candidates, if it has marks for more than one List of Candidates, if it cannot be established for which List of Candidates the elector has voted, or if it contains any writing or mark which would identify the voter. No ballot shall be rejected if it has any number or

Video

Cut to Graphic:

Samples of Valid Ballots:

- * **X marked outside the space provided**
- * **More than one X for the same List of Candidates**

(Note: If we can use a sample ballot marked as above it will be better.)

Dissolve to MS of Counting Assistant continuing the count.

Cut to CU of sample ballot with X mark in proper place.

Dissolve to CU of sample ballot with X mark overlapping horizontal line. Super

Graphic: **Vote counts for Party A**

Take out Super.

Dissolve to MS of Counting Assistant who discovers a ballot that is not initialed. He shows it to Presiding Officer who examines it

Audio

mark placed on it by the Presiding Officer, or if it has been marked with some instrument other than that provided in the voting compartment as long as it does not constitute identification of the voter, or if the X is marked outside the space provided, or if more than one X is marked on the ballot as long as all the X marks are contained within the same horizontal lines containing the name of the List of Candidates and its symbol. Normally the X mark will be contained within the two horizontal lines containing the name, address and symbol of a List of Candidates. When parts of the X are contained within the horizontal lines of more than one list of candidates, the Presiding Officer will make the vote in favour of the List of Candidates in which compartment the intersection of the X falls. If during the course of the count, the Counting Assistant discovers a ballot

Video

and then initials the ballot.

Maintain MS of Counting Assistant beginning to count the ballots by List of Candidates. He places the ballots in separate envelopes and records the contents.

Cut to CU of Recording the contents of envelope.

Cut to MS of Counting Agent as he seals the envelope.

Zoom out to WS as others go to sign envelopes

Audio

without the Presiding Officer's initials, the Presiding Officer may affix his initials to the ballot and have the ballot counted if he is satisfied that the ballot paper is the one supplied by him, and an omission has really been made, and every ballot paper supplied by the Returning Officer has been documented. The Counting Assistant then proceeds to count the votes given to each List of Candidates. He places the ballots cast for each list of candidates in separate envelopes which he endorses to indicate their contents, the number of questioned ballots and the total number of ballot papers. He then seals the envelopes. Similarly, he endorses the envelope containing the rejected ballots and indicates the number of ballots and seals the envelope. The Officers of the Polling Place and the candidates or agents present are invited to affix their seals or sign these

Video

Zoom in to MS of Presiding Officer
preparing Ballot Paper Account.

Cut to CU of Ballot Paper Account form.

Cut to Graphic:

Provide copies of Ballot Paper Account to:

- * **Returning Officer in special envelope outside ballot box.**
- * **Assistant Presiding Officer**
- * **Candidates or agents present**
- * **Chief Election Officer**

Dissolve to MS of Presiding Officer
preparing the Statement of Poll.

Cut to CU of agents signing Statement of
Poll.

Cut to MS of Presiding Officer with others
signing Statement of Poll.

Cut to Graphic:

**Statement of Poll must be sent to
Returning Officer in envelope outside
ballot box and a copy in a separate
envelope directly to the Chief Elections
Officer by different method.**

Dissolve to MS of Presiding Officer as he

Audio

envelopes. The Ballot Paper Account
should be prepared with a sufficient number
of copies to be distributed as follows: One
copy to be sent to the Returning Officer
outside the ballot box; one copy to the
Assistant Presiding Officer; one copy to
each of the duly appointed Candidates or
polling agents; and one copy to the Chief
Elections Officer. The Presiding Officer
must ensure that the Statement of Poll is
properly completed and signed and
witnessed by everyone present at the
counting of the ballots. A copy of the
Statement of Poll must be placed in the
appropriate envelope and sent directly to
the Returning Officer outside the ballot
box. Similarly, a copy of the Statement of
Poll must be placed in the appropriate
envelope and sent to the Chief Election
Officer by a means other than that used to
send the copy to the Returning Officer.
Except for the

Video

begins to pack the ballot box.

Cut to CU of ink being placed in a sealed plastic bag.

Cut to MS of Presiding Officer continuing to pack the ballot box.

Cut to Graphic:

Do NOT Put in the Ballot Box

- * **The Key for the lock**
- * **The envelopes for the Returning Officer**
- * **The envelope for the Chief Election Officer.**

Dissolve to MS of Presiding Officer locking and sealing ballot box.

Zoom out to WS of Polling Place as all begin to walk out. Pick up Mr. Singh as he walks into the picture. Zoom in to MS of Mr. Singh.

Fade to Flag of Guyana, then Fade to Black.

Audio

envelopes to the Returning Officer and Chief Elections Officer and the key to the lock for the ballot box, all other materials should be placed in the ballot box. The bottle of ink should be closed tightly and placed in a plastic bag before placing in the ballot box. After accounting for all materials, the ballot box should be locked and sealed for delivery to the Returning Officer. The Presiding Officer should receive a receipt from the Returning Officer for the ballot box, key and envelopes. The Presiding Officer should follow the instructions received from the Returning Officer for reporting preliminary results to both the Returning Officer and the Elections Command Centre.

Mr. Singh (On Camera): At this point your work has been completed and the Elections Commission and your fellow citizens thank you for your service and assistance.

Attachment I

PROGRAMME FOR THE TRAINING
OF
POTENTIAL POLLING PLACE OFFICERS
FOR
LOCAL GOVERNMENT ELECTIONS

IS
BLACK BUSH POLDER

ON
JUNE 25 - 26, 1994

AT
HIBIKURI PRIMARY SCHOOL

THEME: STRIVING TOWARDS FREE, FAIR AND
TRANSPARENT LOCAL AUTHORITIES
AND MUNICIPAL ELECTIONS 1994

DAY 1

Saturday 25th June, 1994

- 08:30 - 09:00 - Registration
- 09:00 - 09:30 - Opening Remarks and Introduction
of Manuals
- 09:30 - 10:30 - Duties and functions of Polling
Place Officers
- 10:30 -
1. Presiding Officers
 2. Assistant Presiding Officers
 3. Poll Clerks
 4. Polling and Counting Assistants
- 10:30 - 11:00 - Arrangements of Polling Place and
Preparation for the opening of the Poll
- 11:00 - 11:15 - Snacks and Video Show
- 11:15 - 12:30 - Preparation for the opening of the Poll
- Sealing the Ballot Box
- 12:30 - 13:30 - Lunch - Video
- 13:30 - 13:45 - Roll Play - Polling Place Arrangements
- 13:45 - 14:10 - Categories of Voters
- Eligible/Non-Eligible
 - Types of Ballot
 - The use of the Poll Book
- 14:10 - 16:00 - Exercise the Right to Vote
- Ordinary Votes
 - The voter with problems
 - The blind/incapacitated voter
 - Voter with Certificate of Employment
 - The Proxy voter
- 16:00 - 16:15 - Snacks - Video

DAY 11

Sunday 26th June, 1994

08:30 - 09:00 - Registration

09:00 - 10:30 - Closing of Poll

- The Count, Preparation, Counting, Recounting, etc.

- The Questioned Ballot Paper

- Video

10:30 - 10:45 - Snacks

10:45 - 11:30 - Packing of Documents, Materials - Envelopes

- Accompanying the Ballot Box

11:30 - 12:30 - Roll Play

12:30 - 13:30 - Lunch

13:30 - 14:00 - Roll Play

14:00 - 16:00 - Evaluation

16:00 - 17:00 - Refreshments

Attachment J

LOCAL GOVERNMENT ELECTIONS -1994

APPLICATION TO FILL VACANCIES FOR ELECTION OFFICIALS

- (I) POSITIONS: Returning Officer, Deputy Returning Officer
Elections Clerk, Clerical Assistant, Presiding
Officer, Assistant Presiding Officer, Poll
Clerk, Polling and Counting Assistant.

PLEASE SELECT ONE OF THE ABOVE: (Strike out the ones not
applicable).

- (a) NAME:.....
(b) ADDRESS:.....
(c) OCCUPATION:.....
(d) PLACE OF EMPLOYMENT:.....
(e) EMPLOYMENT RECORD:.....
.....
.....
(f) TELEPHONE NO. (HOME)..... (OFFICE).....

(II) RELATED EXPERIENCE (REGISTRATION/ELECTIONS)

(III) INVOLVEMENT IN ORGANISATIONS/SOCIAL ACTIVITIES

(IV) OTHER RELEVANT INFORMATION/REMARKS

SIGNATURE OF APPLICANT..... DATE:.....

(V) RECOMMENDATION/REMARKS

SIGNATURE..... DESIGNATION:..... DATE.....

(VI) APPROVAL FOR APPOINTMENT,.....
.....

_____ District

GUYANA

REGISTRATION APPLICATION

R. Div. No. _____

Pursuant to Order No. _____ of 19 _____

Name _____
(surname) (other names)

Maiden Name (if married woman) _____

Address at which resident in Guyana _____

Are you domiciled in Guyana? _____ Nationality _____

Period of residence in Guyana immediately preceding qualifying date _____

Date of Birth _____ Age last birthday _____ Place of Birth _____
(day) (month) (year)

* Race _____ Sex _____ Height _____ ft. _____ in. Colour of eyes _____

Personal distinguishing marks _____

Marital status _____

Name and address of husband/wife _____

Name of any reputed husband/wife with whom resident _____

Occupation _____ Industry in which engaged _____

Employment status _____

- (1) Employer
(2) Self employed
(3) Salary/wage earner
(4) Unpaid family worker
(5) Not stated

Economic situation _____

- 1- (a) Working
(b) In a job but not at work
2- Out of employment

- 3- (a) house duties
(b) At school
(c) Retired
(d) Sick and disabled
(e) Other (specify)

Average weekly wage/salary _____ Average weekly pension _____
(other than Gov't old age pension)

Do you suffer from total blindness? _____ Total deafness? _____

Are you a deaf mute? _____ Were you previously registered? (If so give particulars) _____

If an Amerindian, is your birth registered? _____

Passport or travel document number _____

Signature of applicant _____

Category _____ Identity number _____

IA or BI

Date of divisional registrar's

Signature of Divisional Registrar _____

- * List Indian, African, Mixed Amerindian, Portuguese, Chinese, European (other than Portuguese), etc., as the case may be
† Note to be entered by Divisional Registrar indicating which finger, if other than left thumb, print taken

left thumb/finger print †

FORM No. 5

Section 12 (1) (b)

THE LOCAL AUTHORITIES (ELECTIONS) CAP 28:03.
NOTICE OF OBJECTION TO AN ENTRY IN A PRELIMINARY LIST

To: The Assistant Electoral Registrar for the Local Authority Area

of

From
(Full Name)

of
(Address)

Take Notice I am registered in the preliminary list for the Local Authority Area of with Identification

Card Number..... and that I hereby object to the inclusion of the entry in the said preliminary list the particulars of which are set out as follows:

Full Name Address Occupation ID Card No

on the grounds that.....

Date this day of 19

Witness if objector makes
his mark instead of signing

Signature of objector

FORM NO. 6

(Section 12(1) (c))

THE LOCAL AUTHORITIES (ELECTIONS) ACT, 19

APPLICATION FOR CORRECTION OF ENTRY IN A PRELIMINARY LIST

TO: The Assistant Electoral Registrar for Local Authority Area of

.....

FROM:

(Full Name)

of

(Address)

Identification Card No.

TAKE NOTICE that my name, occupation and place of residence (strike out which does not apply) has/have been wrongly stated in the preliminary list for the local authority area of as

.....

(particulars of entry in the list)

and that I hereby claim that such list be amended by the correction of the particulars therein relating to my name, occupation and place of residence (strike out which does not apply) to read as follows:-

.....

Dated this day of 19

.....

Signature of applicant

.....

Witness if applicant makes his
mark instead of signing.

FORM NO 8

(Section 15 (4))

THE LOCAL AUTHORITIES (ELECTIONS) ACT, 19

NOTICE OF TRANSFER OF REGISTRATION.

To: The Assistant Electoral Registrar for the Local Authority Area of...

Take Notice that I,
(Name of applicant for Registration)

of:
(Address)

Identification Card No.

has made application for registration as a voter for the Local Authority Area of

And Further Take Notice that I have requested that you cause my name to be deleted from the register of voters/preliminary list of voters for the Local Authority Area of

Date thisday of

Signature of applicant

FORM NO 8

(Section 15 (4))

THE LOCAL AUTHORITIES (ELECTIONS) ACT, 19

NOTICE OF TRANSFER OF REGISTRATION.

To: The Assistant Electoral Registrar for the Local Authority Area of

Take Notice that I,
(Name of applicant for registration)

of
(Address)

Identification Card No.

has made application for registration as a voter for the Local Authority Area of

And Further Take Notice that I have requested that you cause my name to be deleted from the register of voters/preliminary list of voters for the Local Authority Area of

Date thisday of

.....

Signature of applicant

LOCAL AUTHORITIES ELECTIONS

..... District

VOTES COUNTED BY COUNTING ASSISTANT

Counting Assistant's Name :

List of Candidates :

Votes Counted

1.

2.

3.

4.

5.

6.

7.

8. Spoiled/Rejected Votes (Summary below)

TOTAL

Spoiled/Rejected Votes

(a) Want of official mark

(b) Unmarked/void for uncertainty

(c) Marked for more than one list

(d) Marked so that voter can be Identified

TOTAL

Signed

Counting Assistant.

The Local Authorities (Elections) Act, 1969

BALLOT PAPERS ACCOUNT

BALLOT BOX No.

LOCAL AUTHORITY ELECTION

LOCAL AUTHORITY/ELECTORAL AREA

POLLING PLACE

BALLOT PAPERS ACCOUNT

(1) Number of Ballot Papers received	(2) Ballot Papers in the Ballot Box
Serial Numbers	(3) Ditto Unused
From	(4) Ditto Spoiled
To	

TENDERED BALLOT PAPERS ACCOUNT

(1) Number of Tendered Ballot Papers received	(2) Tendered Ballot Papers in Packet
Serial Numbers	(3) Ditto Unused
From	(4) Ditto Spoiled
To	

Dated day of 19.....

.....
Presiding Officer

BALLOT BOX PACKING FORM

Local Authority Area.....

BALLOT BOX NUMBER:

POLLING STATION NAME:

NUMBER OF VOTERS:

POLLING PLACE:

FORM OR ITEM #	DESCRIPTION	QUANTITY REQUIRED	QUANTITY SUPPLIED	QUANTITY RETURNED	REMARKS
	<u>STATUTORY</u>				
F 19	NOTICE OF POLL				
F 20	DIRECTIONS FOR VOTING				
F 23	POLL BOOK				
F 24-26	OATH OF IDENTITY				
F 27-28	OATH OF IDENTITY				
F 29	BALLOT PAPER ACCOUNT				
F 23A	STATEMENT OF POLL				
	<u>ADMINISTRATIVE</u>				
A 5	MANUAL				
A 6 (a)	P.O. CARD				
(b)	A.P.O. CARD				
(c)	POLL CLERK CARD				
(d)	C/P CARD				
A 7 (a)	POLLING AGENT CARD				
(b)	COUNTING AGENT CARD				
A 8 (a)	POLLING PLACE SIGN				
(b)	POLLING PLACE NOTICE				
(c)	"IN" SIGN				
(d)	"OUT" SIGN				
A 9	WARNING NOTICE <small>Tearing down of Election</small>				
A 10	WARNING NOTICE <small>Maintenance of Secrecy</small>				
A 11	WARNING NOTICE <small>Molestation of Electors etc</small>				
A 37	TALLY SHEETS				
	ENVELOPES <small>P/E 1 - P/E 10 15" X 10"</small>				
	ENVELOPE FOR B.B.KEY				
	<u>SUPPLIES:</u>				
1	HOLY BIBLE				
2	QUORAN				
3	RAMAYAN				
4	GITA				
5	BALLOT PENCILS				

FORM OR ITEM #	DESCRIPTION	QUANTITY REQUIRED	QUANTITY SUPPLIED	QUANTITY RETURNED	REMARKS
6	P.O. SEAL				
7	SEAL WAX				
8	CANDLE				
9	MASKING TAPE				
10	THUMB TACK				
11	PAPER CLIP				
12	PENS (Black)				
13	RULER				
14	WRITING PAD				
15	BOX OF MATCHES				
16	STAMP PAD				
17	SDX DIGIT NUMBERER				
18	WASTE				
19	(A) SCREEN (Wooden)				
20	(B) SCREEN (Cardboard)				
21	VOTERS LIST				
22	PADLOCK/KEY				
23	MARKERS				
24	RAZOR BLADE				
	<u>NUMBERED ITEMS</u>				<u>SERIAL NUMBERS</u>
25	BALLOTS (General)				
26	BALLOTS (Tendered)				
27	ELECTION INK				
28	FLUORESCENT LAMP WITH 6 BATTERIES				
29	BALLOT BOX				

I hereby acknowledge that this box was packed with the above quantities.

Signature of Packer.....Date.....

Signature of Supervisor.....Date.....

I hereby acknowledge receipt of the quantities shown above.

Signature of Presiding Officer.....Date.....

I hereby acknowledge return of the quantities shown above.

Signature of Presiding Officer.....Date.....

Signature of Ro/Clerk.....Date.....

Signature of Supervisor.....Date.....

NRC STORES.....Date.....

Section 82 (1)

FORM 27
LOCAL AUTHORITIES (ELECTIONS) ACT
(Cap:28:03)

Oath of Blind and Incapacitated Voter

You swear that you are incapable of voting without assistance by reason of physical incapacity/blindness.

SO HELP YOU GOD

In the case of an affirmation substitute "solemnly, sincerely, and truly declare and affirm" for "swear" and omit "SO HELP YOU GOD",

FORM 28
LOCAL AUTHORITIES (ELECTIONS) ACT
(Cap: 28:03)

Section 82 (2)

Oath of Friend of Incapacitated or Blind Voter

You swear that you will keep secret the name of the candidates' list for which you mark the ballot paper of the incapacitated/blind voter on whose behalf you act and that you have not already marked the ballot paper of any other such incapacitated/blind voter at this election.

SO HELP YOU GOD

In this case of affirmation substitute "solemnly, sincerely, and truly declare and affirm" for "swear" and omit "SO-HELP YOU GOD".

CS:gm

FORM 16
The Local Authority (Elections) Act, 1969
APPOINTMENT AS PROXY

Local Authority Area.....

Polling Place.....
(No. and Name)

Name of Proxy.....

No. of Identification Card.....

No. on official List of Voters.....

is hereby appointed as proxy for

Name of voter.....

No. on official List of Voters.....

to vote for him/her at the election to be held on the.....

day of.....19.....

.....
Returning Officer.

Date.....

1/28

FORM NO. 18

(Section 65)

The Local Authorities (Elections) Act, Cap 28:03

CANCELLATION OF PROXY

To the Returning Officer

.....Local Authority Area

I (full name)

being registered as a voter for the abovementioned Local

Authority Area hereby cancel the appointment of (name of Proxy)

.....as proxy to vote for me at the

election to be held on theday of

19.....

Signed

Address.....

Date

LOCAL AUTHORITIES ELECTION
INTERFERENCE WITH NOTICES AND LISTS

WARNING

Section 137 of the Local Authorities (Elections) Act, 1969 States:

Every person who wilfully mutilates, tears down, destroys, obscures, or makes any alteration in any list or notice published in accordance with the provisions of this Part for the purposes of or in connection with an election, shall be guilty of an offence, and on summary conviction thereof, shall be liable to imprisonment for a term not exceeding three months or to a fine not exceeding one hundred dollars.

S.G. SINGH
Chief Election Officer

FORM No. 14

(Section 61)

The Local Authorities (Elections) Act, 1969

CERTIFICATE OF EMPLOYMENT

In the.....Local Authority/Electoral Area

I certify that (name)who holds Identification Card No.

and is registered under serial No.in the No.

Polling Place of the said Local Authority Area/Electoral Area is likely to be unable to go in person to the Polling Place allotted to him for election to be held on theday of.....

19.....by reason of his employment on that date at the.....Polling Place

as a

Date

Returning Officer.

FORM NO. 23

THE LOCAL AUTHORITIES (ELECTIONS) ACT, 1969

POLL BOOK

Local Authority Area.....

Polling Place No.....

To be enclosed in envelope P/E 3 after the close of the Count

POLL BOOK

Page 1

(Section 78) (3) and 83 (4) (b)

[illegible]

[illegible]

TENDERED BALLOTS

(Section 93) (3) and 93 (4) (b)

Entries on this page only to be made to show the name etc. of any voter who is given a tendered ballot paper and the oath taken by such voter.

[illegible]

Entries on this page only to be made to show the name etc. of any voter to whom a ballot paper of any kind (ballot or tendered ballot) was refused by the Presiding Officer under section 80 (1) or 81 (5)

[illegible]

Attachment K

THE ELECTIONS COMMISSION
44 HIGH STREET, KINGSTON

PRESS STATEMENT

May 27, 1994

At this stage, all source documents for entry into the Supplementary Voters' List are now in the Computer Room for inputting. The Elections Commission has over the last two weeks encountered difficulty in inputting registration information into its computer system. This is because some people - deliberately or inadvertently - gave the wrong information to their Electoral Registrars.

About 30 per cent of the claims for entry to the Supplementary Voters' List were initially rejected by the computer and had to be manually re-examined and corrected before being accepted by the computer. All claims for entry to the List had been forwarded to the Editing Section of the Elections Commission. This Section is responsible for manually editing forms before they are sent to the Computer Room. In editing forms, the team discovered a number of duplicate registrations: that is, electors who registered more than once, sometimes making only slight modifications in their name, address or occupation, but the ID numbers coinciding.

There appears to be, in some cases, attempts at fraudulent registration: persons registering more than once to get their name on the List more than once.

The Elections Commission is taking a very serious view of this offence, and if cases can be isolated and proven, intends to prosecute.

THE ELECTIONS COMMISSION
44 HIGH STREET, KINGSTON

July 6, 1994

Fellow Guyanese,

It is by now public knowledge that Municipal and Local Government Elections will be held on August 8, 1994 in the six municipalities and the 65 Neighbourhood Democratic Council areas.

In my capacity as Chairman of the Elections Commission, I have just signed a Notice designating Monday, July 11, 1994 as Nomination Day; and an Order formally appointing August 8, 1994 as Elections Day. These have been published in an Extraordinary issue of the Official Gazette, and will be published in the newspapers.

All groups or parties intending to contest elections for any of the Town Councils or Neighbourhood Democratic Councils must submit their Lists of Candidates to their respective Returning Officers on July 11, between the hours of 9:00 am and 1:00 pm. This must be done, whether or not the group has already indicated its intention to contest to the Elections Commission.

A List of Candidates, numbering not less than the amount of seats on a Council and not exceeding ten more than that amount, may be submitted by any 50 to 60 persons registered to vote in that particular Municipality or Neighbourhood Democratic Council area.

Contesting groups are reminded that their symbols should be kept as simple as possible, so that they can be clearly reproduced on ballots.

A List of Candidates for a particular Municipal or Neighbourhood Democratic Council must be submitted in the prescribed form to the Returning Officer of the respective Municipality or Neighbourhood Democratic Council area, at his or her office during the above stated hours. The names and office addresses of all Returning Officers have already been published and are again stated in the Notice.

Any group or party requiring any information or assistance in preparing its List of Candidates is asked to contact the Returning Officer or the Elections Commission as soon as possible.

The Elections for Town Councillors and Neighbourhood Democratic Councillors are important to everyone who lives in those areas. These Councils will be responsible for running the Municipality or Neighbourhood where you live.

May I remind you, the citizens of Guyana who are registered to vote, that voting on August 8 will be an expression of your choice and an exercise of your Constitutional right to do so.

I urge you to come out and vote on August 8.

Edward G Hopkinson
Chairman,
Elections Commission

THE ELECTIONS COMMISSION
41 HIGH STREET, KINGSTON

PRESS STATEMENT

July 29, 1994

Today is the tenth day before polling day, and Chief Elections Officer Stanley Singh is required by law to post the official List of Voters at every Local Authority Office. This has been done, and political parties also received copies of addenda to the Supplementary List which came into force on June 17. Together, these comprise the equivalent of the official List of Voters.

Political parties received copies of the final list of polling stations on the morning of Thursday, July 28. The Electoral Assistance Bureau (EAB), which has been granted Observer status for Local Government elections, also received a copy of this list.

The list describes the 376 polling places and 930 polling stations which will be in use on August 8, 1994. These arrangements cater for 328 064 voters, and exclude voters in the eight areas where the PPP List of Candidates is the only contestant for the Neighbourhood Democratic Council, and no elections will be held.

Due to the remote nature of some disciplined services polling places in the interior areas, August 2 voting at these stations will be conducted between the hours of 6:00 am and 10:00 pm, though voting at municipal and other stations will vote from 6:00 am to 6:00 pm.

A total of 3 587 persons from the Guyana Defence Force, Guyana National Service and Guyana Police Force will vote at the 34 polling places which have been designated for this purpose. Army personnel will vote at the GDF's Camp Ayanganna headquarters and interior camps, Police voting is to be conducted at police stations countrywide, and members of the GNS will vote at their Sophia centre, the New Opportunity Corps at Onderneeming, and at the Kimbia centre.

The printing of ballot papers by Guyana National Printers Ltd (GNPL) has been completed, and these ballots are being stored in the storeroom of the office of the Elections Commission. This room is secured by three padlocks, keys for each of which are held by an official of the Elections Commission, an Opposition nominee to the Commission, and a Government nominee to the Commission, respectively.

Six-digit rubber stamps and indelible ink arrived at the office of the Elections Commission earlier this week. These items were provided by the International Foundation for Electoral Systems

(IFES).. The six-digit stamps will be used to stamp randomly-selected polling-place numbers on ballots, each digit having been selected by a different person in a polling station prior to the opening of poll. The indelible ink will be used to stain the index fingers of voters on both polling days.

At its statutory meeting on Tuesday, July 26, the Commission met a delegation representing the contesting group 'A Good and Green Georgetown'. Messrs Hamilton Green, Joseph Hamilton, Llewelyn John and Ramesh Kissoon comprised the delegation. The delegation submitted a list to the Commission, of four names which GGG claimed had been omitted from the Georgetown List of Voters. It was found that two of the persons had requested transfers out of Georgetown - and this operation had been completed, while one of the names did appear on the List, and the order of the Christian name and Surname of the fourth person had been reversed on the transaction form completed by the applicant.

Electoral Assistance Bureau

127 Carmichael & Quamina Sts. Georgetown Guyana Tel. 62533, 60976 Fax (592 2) - ~~62533~~ 73028

PRESS RELEASE

STATEMENT ON THE MONITORING OF THE GEORGETOWN MUNICIPAL ELECTION 8TH AUGUST 1994

Yesterday, 8th August 1994, the Electoral Assistance Bureau (EAB) the first accredited local observers in Guyana's electoral history monitored the Local Authorities Elections in the country's six Municipalities.

In Georgetown, the main municipality, EAB observers witnessed the opening and closing of polls in 25% of all polling places. Observers were also able to monitor well over 80% of all polling locations during the course of the day

Of particular note was the times at which polling places were opened and closed. In about 90% of all the locations checked, the polls were opened and closed exactly on time. Of the remaining 10%, no polling place monitored opened or closed more than 15 minutes after the scheduled time. Also, almost every single polling place observed had its full complement of polling place officials at the opening of poll.

Most polling place officials were found to be very familiar with the necessary voting procedures, although there were several cases where not enough attention was given by presiding officers to the examination of both of a voter's hands before inking

The time taken for a person to cast a vote was in the range of 2 to 3 minutes. Observers almost unanimously commented on the excellent relations they had with polling officials who at all times allowed them full access to polling places. At nearly every balloting location they also remarked on the general harmonious atmosphere between officials and polling agents.

Polling was slow throughout almost the entire day and voter turnout was just over 30%. At the close of poll, very few polling places had more than 5 persons waiting in line to vote.

The conduct of voters in the polling stations was almost entirely orderly and nearly every voter felt that the process on the day was carried out in a fair manner.

Sponsors: Anglican Church, the Central Islamic Organisation, the Clerical and Commercial Workers Union, the Guyana Bar Association, the Guyana Central Arya Samaj and the Roman Catholic Church.

Attachment L

Scripts from Mr Andre Sobrayan, for TV and radio 'Miss Lottie' skits

Early Registration

Cleo: Yoohoo! Lottie! Where you going in that speed?
Lottie: Cleo girl, I going and see if me name on the Voters' List.
Cleo: But ent you got 'till April 5th? Why you breaking you neck?
Lottie: I rather break me neck and know me name is dere, than wait 'till Voting Day and I not there and I got to break somebody neck.
Cleo: Chile hold on, I coming. I wouldn't want history to repeat itself this year.

Announcer:

Listing

Cleo: So Lottie Girl, what we really checking on this list for?
Lottie: It suppose to give four thing. First your name, see if it spell de same way as you ID card. Then check you address, you occupation and you ID number.
Shirley: But Mammy! Look they got you as Footie McPherson. I tell you 'bout that foot, now what you going do?
Lottie: We going right now to the Assistant Electoral Registrar. I doubt he going ever forget me after that meeting.

Announcer:

Objections

Lottie: Cleo! Cleo! Look, Victoria Vasconcellos name on the List.
Shirley: But ent she got the right to vote?
Cleo: Not if she dead last year.
Lottie: Look, I still got the funeral programme in me bag.
Cleo: You got 'till the 11th of April to make objections.
Lottie: I making the objection now. Let them take up to the 11th to remove the objection.

Announcer:

What are Local Government Elections?

Cleo: Lottie, Wha is this Local Government Elections they talking 'bout?

Lottie: Cleo, remember when you used to live in the country, who used to run you village?

Cleo: The village had a Village Council.

Lottie: Right. And now you live in town, who did running the town?

Cleo: Is true girl, the Town Council.

Lottie: Well Cleo, Local Government Elections is fo elect Village Council and Town Council. But dey calling Village Council by a fancy name now: Neighbourhood Democratic Council. Dat is wha you go vote for.

Announcer: Local Government Elections are about your community. 71 Councils are to be elected by you. There are six Town Councils and 65 Village or Neighbourhood Democratic Councils. Local Government Elections are about grassroots democracy.
Don't delay, register today.

Scripts submitted by Mr Sobrayan on Friday 18th

Youth appeal

Shirley: (singing) Me ah de Queen ah de Pack
Lottie: Your Majesty, you is a bonifide and eligible citizen.
Shirley: Mammy
Cleo: Come chile, you and de Pack gine to see if you name on de Voters' List.
Lottie: If not, de Queen don't vote.
Shirley: Wait, you think anything going stop we young people from voting? We got to have a say in who run things.

Announcer:

Place of vote

Lottie: But Cleo, on a point of order, when is Voting Day, I think I going go to Orealla and sit down.
Cleo: But Lottie, you can't do that! How you going get to vote?
Lottie: From right there.
Cleo: Lottie, this is Local Government Elections. You have to vote where you register. How you could want to register in Georgetown and vote for the Mayor of Orealla? You have to vote where you register.
Lottie: But is just like Bible days, when Mary and Joseph had to go to Bethlehem. Ah wonder if another Saviour due to born.

Announcer:



**ELECTION DAY IS TOO LATE!
NO REGISTRATION, NO VOTE
DON'T DELAY, REGISTER TODAY**

Call our Information Desk at 02-62421 and 02-62424 from 7:00am to 9:00pm Daily
REGISTRATION DATE 14th MARCH TO 15th APRIL

Attachment M

Integrity of the Elections Process

Video

ESTABLISH MEDIUM SHOT OF MR.
HOPKINSON SEATED BEHIND DESK
IN OFFICE SETTING.

SUPER

E. G. Hopkinson
Chairman
Elections Commission

TAKE OUT SUPER

ZOOM IN SLOWLY TO CLOSE UP.

Audio

HOPKINSON: As citizens prepare to exercise their right to vote in tomorrow's municipal and local government elections, I wish to review the steps taken by the Elections Commission to ensure that every eligible voter is accorded the right to vote in free and fair elections.

Several months ago, the Elections Commission began the process to bring you the first contested municipal and local government elections in more than twenty years. We prepared a Preliminary Voters List and conducted an extended period of Registration so that all citizens could register and become eligible to vote. We even extended the time for Claims and Objections so that the Final Voters List, the List that is used at each polling place, would be accurate.

We have selected and trained dedicated citizens to help staff the 937 polling places throughout the country. We have located the polling places so they are easily accessible by almost every voter. In addition, many polling places will have an usher stationed outside to direct voters to the correct entrance for their polling place.

Video

ZOOM OUT TO MEDIUM SHOT

Audio

We have received the cooperation of the Parties and the Contesting Groups and the media to help inform citizens about the candidates and the issues.

In carrying out our duties, we have been very careful so that our actions as a Commission have been above reproach and not give even the appearance of any partisan political influence or inclinations. We have procedures that will ensure the elections are free, fair and transparent. Each Party or Contesting Group may have representatives in each polling place as scrutineers who may view all aspects of the election. In addition, we have authorized national and international observers who will be able to certify the integrity of the election. These persons will be clearly identified and are entitled by law to move about freely without let or hinderance. They have access to all polling places.

The Sunday Chronicle and Stabroek News newspapers will have a special insert listing all of the polling places, the acceptable methods of identification of eligible voters at polling places, and details of the rights of observers.

Traditionally, employers give their employees time off to vote. We encourage employers to continue this practice for these important elections.

ZOOM IN TO CLOSE UP

On Monday, August 8, you will have the chance to select your municipal and local government leaders. The Commission has done its job to make these elections possible. It is now up to you. I urge you my fellow citizens to do your part. Vote early and peacefully. Exercise your right to vote tomorrow.

FADE TO BLACK

Attachment N

1994 Elections

Media

Campaign

Goals & Objectives

- **Inform Citizens of the Electoral Process**
 - Registration
 - Claims and Objections
 - Voting
- **Develop Interest in Registration & Elections**
- **Instill a Sense of Pride About Registration and Voting Participation**
- **Develop Understanding of the Responsibilities of Citizens in a Democracy**
- **Inform Citizens of the Role of Local Governments in the Democratic Process**
- **Inform Citizens of Election Results**

Situation Analysis

- All citizens 18 and older on the qualifying day are eligible to vote
- You must be registered in order to vote
- Registration is accomplished by going to a Registration Centre in your district
- Registration places you on the Voters List
- You should check the PVL and FVL
- First local government elections in more than two decades
- Some do not understand the process
- May not be much interest in local elections

Measurement Criteria

- **Informal feedback during each stage to determine adjustments if necessary**
- **Examine voter turnout subsequent to election**
- **Qualitative research to determine feedback**

Target Audience

- **Primary**
 - All citizens who are eligible to vote
- **Secondary**
 - Young adults, particularly those who are not registered
 - Returning citizens who may not be aware of the electoral process

Marketing & Media Strategy General

- **Utilize all available resources to achieve maximum impact in most cost effective manner and accomplish goal & objectives**
- **Ensure all materials and announcements are completely non-partisan**
- **Show work being done to ensure free and fair elections**
- **Instill confidence in the process**
- **Need for eligible citizens to participate**
- **Primary medium in target areas may vary but launch dates will be coordinated**

Media & Marketing Strategy Television

- **If utilized correctly, can carry basic messages**
- **Has high penetration in populated areas**
- **Use series of public service announcements for each subject area**
- **Supported by a series of in-depth programs 5 to 30 minutes in length**
- **Produce training video to air also on TV**

Media & Marketing Strategy

Radio

- **Has high penetration in all areas**
- **Must carry primary message in those areas without access to TV**
- **May be necessary to vary launch dates**
- **Messages and programs should complement and support TV and other media**
- **Use series of public service announcements for each subject area**
- **Supported by a series of in-depth programs 5 to 30 minutes in length**
- **Include series on “History Today”**

Media & Marketing Strategy

Newspapers

- **Reaches majority of population, but not all**
- **Not primary source of information for young adults**
- **Good opportunity to reinforce message which should complement broadcast media**
- **Use combination of display ads and articles**
- **Statutory public notices**
- **Launch dates should coincide with TV & as required by law**

Media & Marketing Strategy

Other Print Media

- **Posters**
 - Motivational
 - Informational

- **Flyers**
 - These should primarily provide information with a tie to the overall media theme
 - Calendar with electoral dates highlighted and other information concerning registration and elections

Media & Marketing Strategy Cinemas

- **Slides**
 - Should have basic information and could be motivational
- **Posters**
 - Use both motivational and informational

Media & Marketing Strategy Sound Trucks

- **Used to fill in gaps in mass media coverage**
- **Could use radio spots for motivation support**
- **Should also provide information**
- **Launch dates should be closer to action dates**



Media & Marketing Strategy Private Sector

- **Should be non-partisan and supportive of official Elections Commission campaign**
- **Internal**
 - **Motivational and informational messages in pay stubs and publications**
 - **Indicate top level management support for participation in elections at meetings and other internal forums**
- **External**
 - **Include support of participation in elections in all advertising through simple messages such as “Register” or “Vote”**

Media & Marketing Strategy

Press Briefings & Releases

- **Commission members continue schedule of public meetings and seminars**
- **Chairman should maintain current posture of complete access to press**
- **Schedule press conferences on regular basis as election approaches**
- **Official press releases should be coordinated internally as necessary and emanate from Chairman speaking for the Commission**
- **Press releases should be timely and prepared in advance of action with release dates and times as necessary**

Creative Strategy General

- **Themes used by all media should be supportive and complementary**
- **Waves will be launched for key events in the election process**
- **Schedule will consider variables of media access to geographic areas**

Creative Strategy General (continued)

- **Motivational**
 - Create an emotional appeal that will motivate target audience to perform the desired result whether it be registering, filing claims or objections or voting
 - Voting empowers people to choose their representatives
 - Emphasize the responsibility citizens have in participating in the democratic process and the unity that can result from elections

Creative Strategy General (continued)

- **Informational**
 - The first local elections in more than two decades
 - Government is changing from six to four tier
 - Explain the advantages of this electoral process
 - Explain the role of political parties and non-governmental organizations and their importance in a democracy
 - Emphasize integrity of election process
 - Ensure understanding of free, fair and transparent elections
 - Include information in social studies curriculum of schools
 - Specify dates for each activity of the election process to include registration, claims and objections and elections

Creative Strategy Registration

- **Motivate to register and check the PVL**
- **Use all media, public and private sector, meetings and discussions**
- **Focus on importance of registration in democratic process--if you don't register, you can't vote**
- **Emphasize limited period of registration and the need to act within that time frame**
- **Statutory publication requirements for notices**
- **Launch 7 days before Registration begins**



Creative Strategy Claims & Objections

- **Part of democratic process ensuring right to vote**
- **Opportunity to verify and make any changes to PVL**
- **Emphasize limited time available to do this**
- **Statutory requirements for publication of notices**
- **Launch 8 days before Registration ends; if time is extended to two weeks then launch 15 days before Registration ends**

Creative Strategy Election

- **This is democracy in action**
- **Responsibility of all eligible citizens to participate**
- **Participate for first time in two decades in selection of local government leaders**
- **Importance of local government as it affects individuals and communities**
- **Statutory requirements for publication of notices**
- **Launch 35 days before election**



Creative Materials Registration

- **To be developed by University of Guyana**
- **Approval by Elections Commission**
- **Two 30 second TV spots**
- **Four 30 second Radio spots**
- **One Display ad for Newspapers & PR**
- **One Slide for Cinemas**
- **One informational flyer/poster/calendar**
- **Radio/TV interview with Chairman**
- **Speeches and seminars by Commissioners**
- **Sound trucks 3 days before registration ends**

Creative Materials Claims & Objections

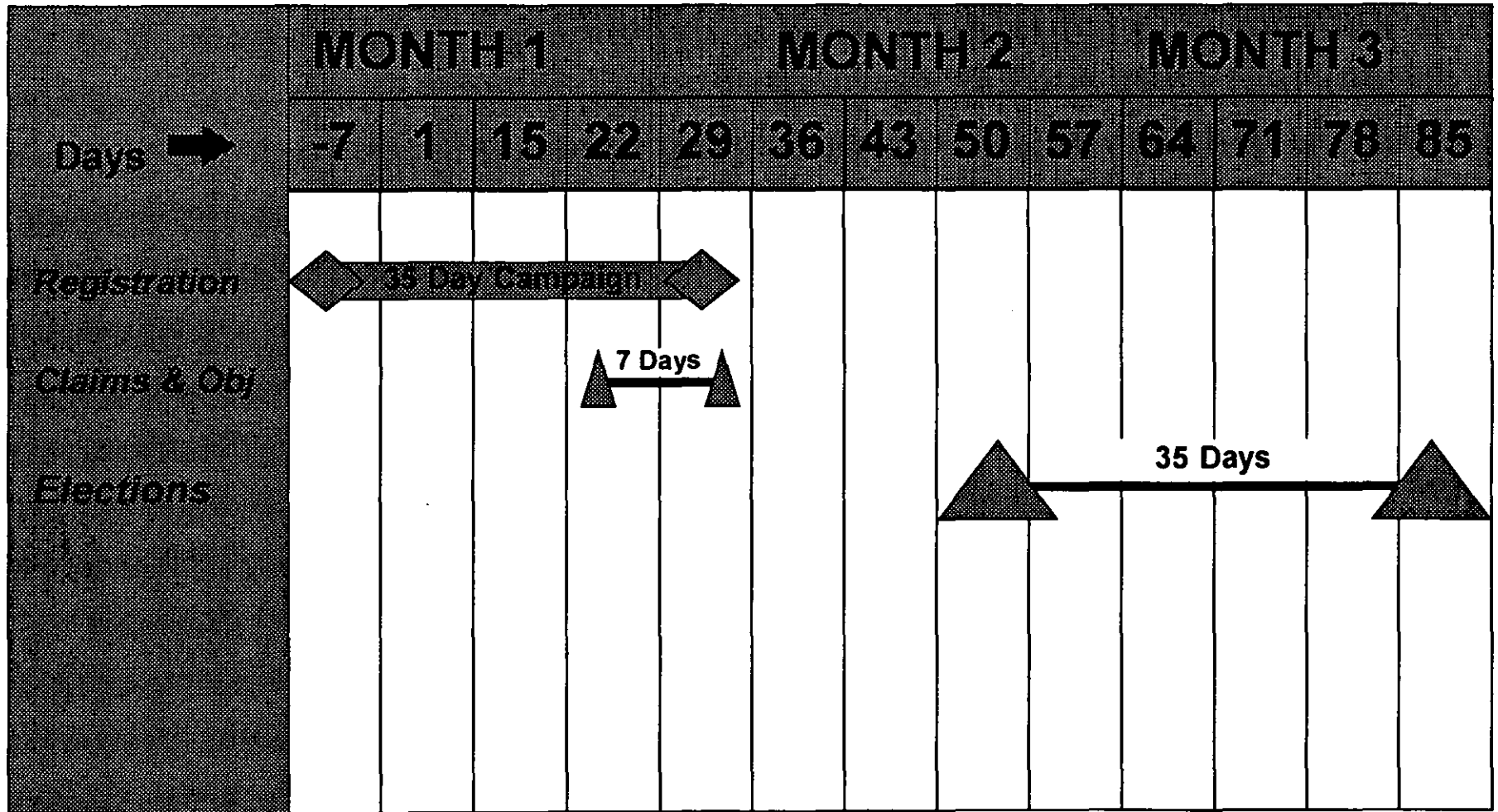
- **To be developed by University of Guyana**
- **Approval by Elections Commission**
- **One 30 second TV spot**
- **One 30 second Radio spot**
- **Press release**



Creative Materials Election

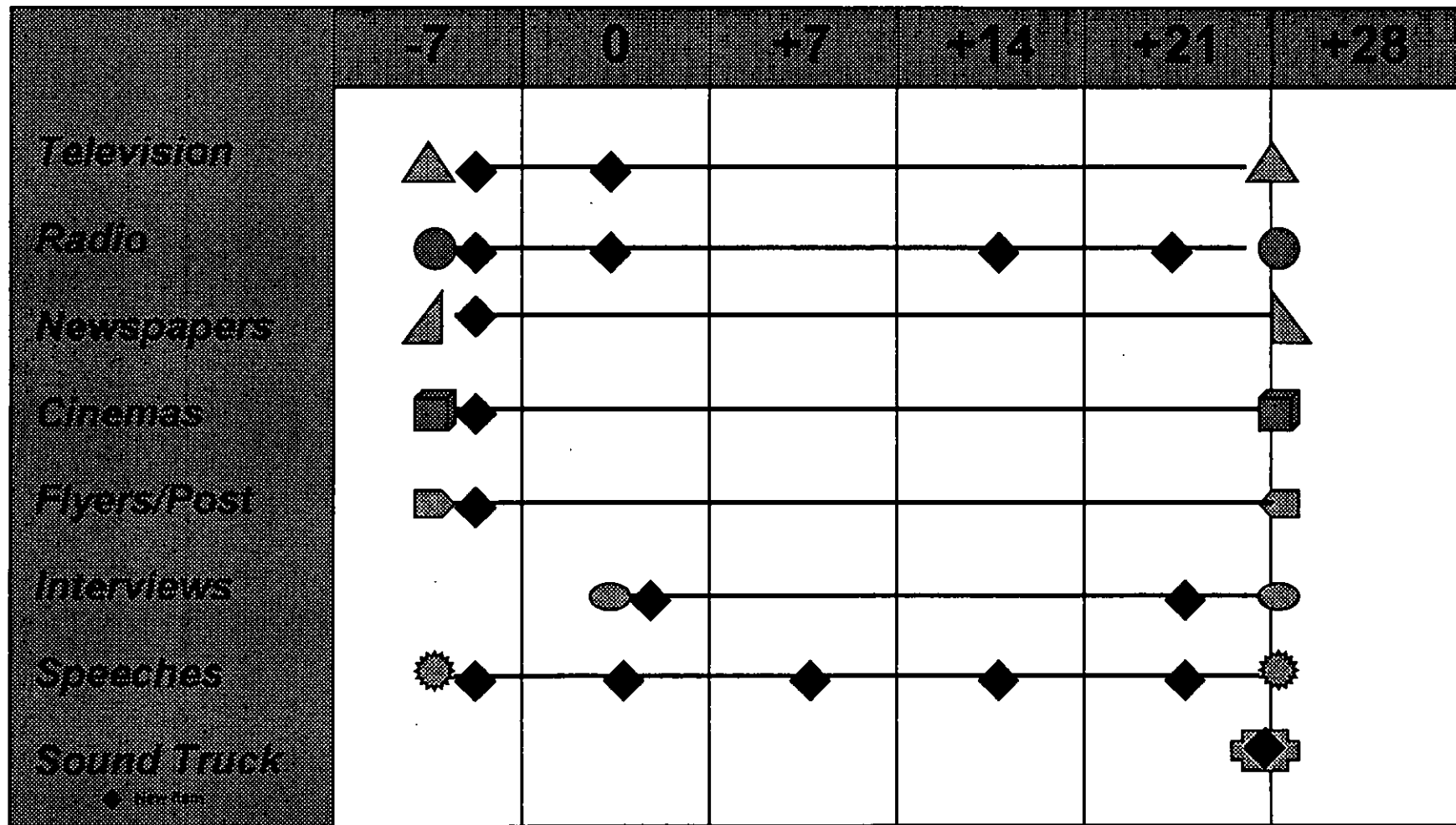
- **To be developed by University of Guyana**
- **Approval by Elections Commission**
- **Three 30 second TV spots**
- **Five 30 second Radio spots**
- **Two display ads for Newspapers & PR**
- **One slide for Cinemas**
- **One informational flyer/poster**
- **Radio/TV interviews with candidates**
- **Speeches and seminars by Commissioners**
- **Sound trucks 3 days before election**

Media Schedule Launch Dates



Registration Launch Dates

(preliminary)



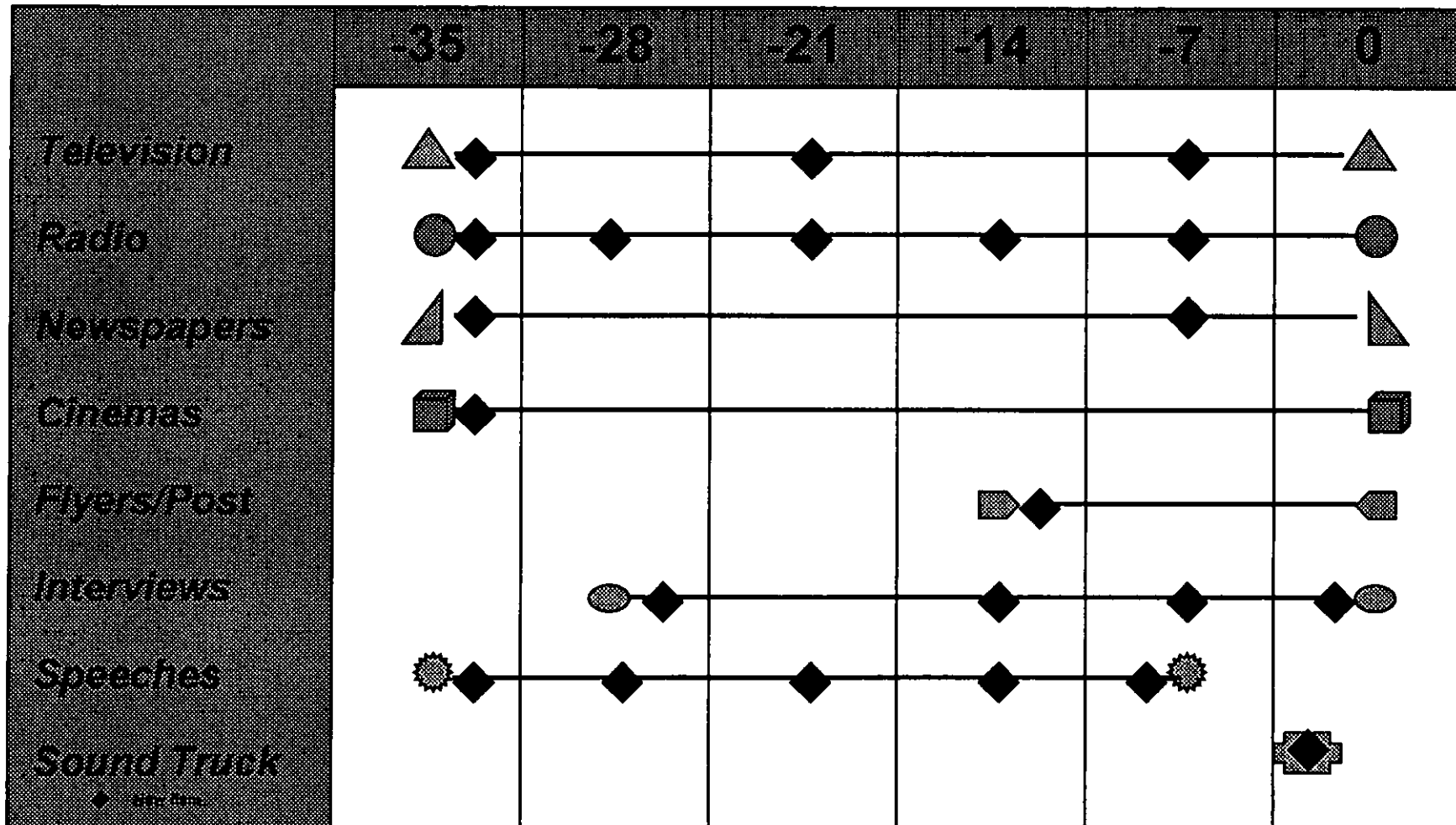
Claims & Obj. Launch Dates

(to be determined)

	1	2	3	4	5	6	7
Television	▲						▲
Radio	●						●
Newspapers	▲						▲

Election Launch Dates

(preliminary)



How to Vote in Local Government Elections

Video

SUPER "How to Vote"

Match video with audio

Audio

Upon entering the polling place, the voter presents identification to the Poll Clerk...then goes to the Presiding Officer who verifies identity and gives the voter a ballot.

The voter marks the ballot in the privacy of the voting compartment... folds the ballot to protect the secrecy of the vote... shows the folded ballot to the Presiding Officer... goes to the

Freeze Ballot going in box. SUPER "VOTE"

Assistant Presiding Officer who stains the finger... and then deposits the voted ballot in the ballot box.

The Elections Commission
44 High Street, Kingston
Georgetown, Guyana

August 6, 1994

OPERATING PROCEDURES

As we approach polling day for local government and municipal elections and the receipt of the results and balloting materials after the elections, more attention and interest will be focused on the Commission and its activities. To ensure we are prepared to handle the various inquiries and demands that may be made of us, I would like to institute the following procedures:

Security

Effective immediately, only those persons who are authorized access (those who have been issued proper identification--white or pink IDs) to the Commission shall be allowed beyond the front guards without intervention by the guards. All others, visitors, media/press and official observers, even though they have IDs, shall be detained by the guards until permission for access is given. The guards should be notified of persons expected to arrive for meetings so that their access can be expedited. Persons with access are responsible for any visitors they authorize for access.

Incoming Calls

Persons who are answering telephones will ascertain the name of the individual calling, the person they wish to talk to and the nature of the call. It should be noted that most callers will ask for the Chairman, i.e. media/press or observers or Party representatives or persons with complaints. Unless instructed otherwise by the Chairman, calls will be handled by subject matter in the following manner:

If the call is from the media/press, it will be referred to Ms. Han Granger for direct response. Only information cleared by the Chairman may be used in the response. In most of these instances the caller will be told that we will try to get the information and call back. Response to calls that may require information not already released by the Chairman, must be discussed with the Chairman before any response is made.

If the call is from a Party or Contesting Group representative, the call will be referred to Mr. Lance Ferreira or Mr. Albert Henry for response.

If the call involves the election process or problems encountered at a particular polling place, the caller will be referred to Mr. Stanley Singh or Mr. Albert Henry. After they have obtained as much information about the problem, they will report it immediately to the Chairman. The Chairman will decide whether to handle the matter personally or provide guidance for returning the call.

If the call involves a question or problem with election supplies or logistics, the call will be referred to Mr. Albert Henry or Mr. Stanley Singh. Any matters of policy must be discussed with the Chairman before any response is given.

If the call involves a question about the polling place of a particular voter or information concerning the Final Voters List, the call should be referred to the Computer Center.

If the call is from one of the foreign observers, refer the call to Ms. Bovell for response.

If the caller is the Leader of any of the Political Parties or a candidate, or an Ambassador/High Commissioner, the call will be directed to the Chairman.

Please remember that when answering the telephones you are representing the Elections Commission and you should be pleasant and professional at all times, even under the most trying conditions. If you have a question or a problem with any of the policies or procedures, please ask your supervisor for assistance.

Radio Communications

The radio communications will be controlled so that incoming and outgoing traffic and messages are processed properly. Standard radio operating procedures should be followed. When using the radio system, including the hand held or mobile units, be aware that all conversations may be monitored and appropriate discretion and professionalism should be exercised at all times.

E.G. Hopkinson
Chairman

Attachment O

THE ELECTIONS COMMISSION
44 HIGH STREET, KINGSTON
GEORGETOWN, GUYANA

June 22, 1994

Mr. Dhanraj Singh
Chairman, Board of Directors
Guyana Broadcasting Corporation
Georgetown, Guyana

Dear Mr. Chairman:

The Elections Commission has been working diligently to complete the preparations for municipal and local government elections. During the periods of registration and claims and objections, we undertook an aggressive public information and education effort to encourage citizens to participate in the process. We believe this special effort was necessary because these are the first contested local government elections in over two decades and many citizens are not familiar with the electoral process and some do not understand the role of local government.

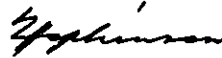
The GBC cooperated by providing a forum for discussion of some of the issues affecting municipal and local government elections, however, there was no special accommodation made in carrying the public service messages produced by the Commission for use by the media. In 1992, the GBC and private sector radio and television media carried all public service messages at no charge to the Commission. The private sector was willing to do the same this year, but because the GBC refused to broadcast these messages at no charge, the private sector also charged the Commission even though some offered reduced rates. This subject was discussed with the Acting General Manager of GBC, but the position was not changed.

As we move closer to election day, there is an even greater need to inform and educate citizens. We do not have the funds to pay for the broadcast of these essential public service messages. We are asking all the media to cooperate with us and renew their policy of broadcasting these public service messages at no charge. The private sector has indicated they are willing to do this. We should appreciate it if the GBC would do the same.

On a related matter, the Commission is concerned about providing fair and equitable treatment to the political parties, contesting groups or candidates during the campaign period. In 1992, the Commission developed guidelines which were voluntarily adopted by the media and adhered to by the political parties. We have modified these guidelines for the municipal and local government elections. We are in the process of coordinating the attached draft with the media.

Because of the need to implement these guidelines by 1 July, we should appreciate your concurrence or comments before June 27. I am available to discuss these matters further with you at your convenience.

Sincerely,



E. G. Hopkinson
Chairman

Attachment

GUIDELINES FOR MEDIA, POLITICAL PARTIES AND CONTESTING GROUPS DURING OFFICIAL CAMPAIGN PERIOD FOR MUNICIPAL AND LOCAL GOVERNMENT ELECTIONS

Official Campaign Period

The Official Campaign Period is defined as that time beginning with the publication by the Elections Commission of the official notice of the date Municipal and Local Government Elections will be held and ending with the closing of the polls on election day.

Background

Freedom of expression by the media, radio, television and print are a symbol of democracy. The manner in which the media use their freedom carries an obligation to serve the society and public as a whole. Because of this need to serve the public, the media inherit a public trust. The media have a responsibility to conduct their operations at all times in a professional manner and to exercise critical and discerning judgment which respects and advances the rights and dignity of all people and maintains standards of good taste as reflected by the society and public served. The media must enrich the daily life of the people they serve through information, education and entertainment; they must provide for the fair discussion of matters of public concern; engage in works directed toward the common good; and volunteer aid and comfort in times of stress and emergency.

News

News reporting should be factual, fair and without bias. Professional care should be maintained in the use and selection of news sources. News analysis, commentary and editorials should be clearly identified as such, distinguishing them from straight news reporting.

Controversial Public Issues

Expressions of responsible views on public issues of a controversial nature should give fair representation to opposing sides of issues. Requests by individuals, groups or organizations to present their views on controversial public issues should be considered on the basis of their individual merits and in the light of their contributions to the public interest.

Access by Political Parties or Contesting Groups

During the Official Campaign Period, the media have a special responsibility to the public to encourage participation by the electorate in the democratic process and to ensure they have the opportunity to be informed on the candidates and issues. To enable this, the Guyana Elections Commission requests the broadcast media, radio and television, make available at no cost a minimum of five minutes of prime time weekly to each political party or contesting group with candidates for local government offices that will serve more than 2% of the total voters on the Final Voters List and those serving municipalities providing their broadcast signal(s) can be received in these areas. The Elections Commission also requests the print media to make available at no cost 10 column inches of space weekly to the same qualified political parties or contesting groups where their particular medium (newspaper) is available for distribution. The Chairman of the Elections Commission shall notify the media of the parties and contesting groups that qualify for this free coverage. The media will determine the availability of their respective signals for the desired coverage areas.

All such programs and columns broadcast or published by the media in accordance with these Guidelines should be clearly identified as a public service political message prepared by the (Name) political party or contesting group and unedited by the (Media). The (Name) political party or contesting group is solely responsible for its content.

Programs and messages exceeding the free time and space allocations should be rejected or returned to the party or contesting group with an explanation why they were returned. The media may establish reasonable deadlines for submission of the materials in order to fit their broadcast or publication schedules. The media should ensure all parties or contesting groups are given equal treatment and access as to time and location of these messages. Concerning access to radio broadcasts, in order to provide complete geographic coverage, it may be necessary to repeat the programs at a different time and frequency.

Paid Political Messages

Political parties, contesting groups or candidates who wish additional time and space should pay for all messages or advertisements at current established rates; however media should allow all parties, contesting groups or candidates to pay at the lowest published rate of the current schedule for the particular type of message. For example, media frequently give discounts based on size or length and frequency of advertisements; the rates charged for all political messages should be the lowest discounted rate for that type of advertisement even if the party, contesting group or candidate does not otherwise qualify for the frequency discount.

Further, the media should ensure all parties, contesting groups or candidates have equal access to the broadcast times and schedule for broadcast media, and similar equitable access, space and location, for print media. One political party, contesting group or candidate should not be allowed to block access by other parties, contesting groups or candidates by purchasing all availabilities of time and space. Equitable and fair treatment of all parties, contesting groups and candidates should be the standard adhered to by all media. While the above addresses equitable treatment concerning broadcast or publication of the messages, the

same standard should be applied to any production in preparation for broadcast or publication.

All paid political messages or advertisements must be identified clearly that they are a "paid political advertisement."

Responsibility and Correction of Media Errors

The political parties, contesting groups and candidates must accept full responsibility for the content of the materials produced or used. Broadcast or publication errors beyond the control of the medium, i.e., mechanical failure or act of God, should be corrected in accordance with standard broadcast or publication policies or procedures for correction of mistakes. The media may not censor, change or alter in any manner any of the materials presented by the eligible parties, contesting groups or candidates for broadcast or publication.

Questionable Materials

In the event any of the media believe a political message not to be in good taste, or contrary to the public interest, security, peace or morality, the political message may be rejected for broadcast or publication. The political party, contesting group or candidate should be notified immediately of the specific reasons for the rejection and be given the opportunity to modify the material to meet broadcast or publication standards. The media representative(s) shall have the final authority to accept or reject any material considered questionable under these Guidelines. The media shall not use this authority to further individual political preferences.

Disclaimers

The media should insert or broadcast a disclaimer daily when any free or paid political messages will be carried or published by their medium. For example: "The political messages or advertisements published in today's newspaper are prepared by the political party, contesting group or candidate without editing or change and do not necessarily reflect the opinion of this newspaper." One insert anywhere in the newspaper should be sufficient. A similar statement should be made by the broadcast media at least once during the broadcast day and not necessarily immediately preceding or following broadcast of political material.

Attachment P

GUYANA

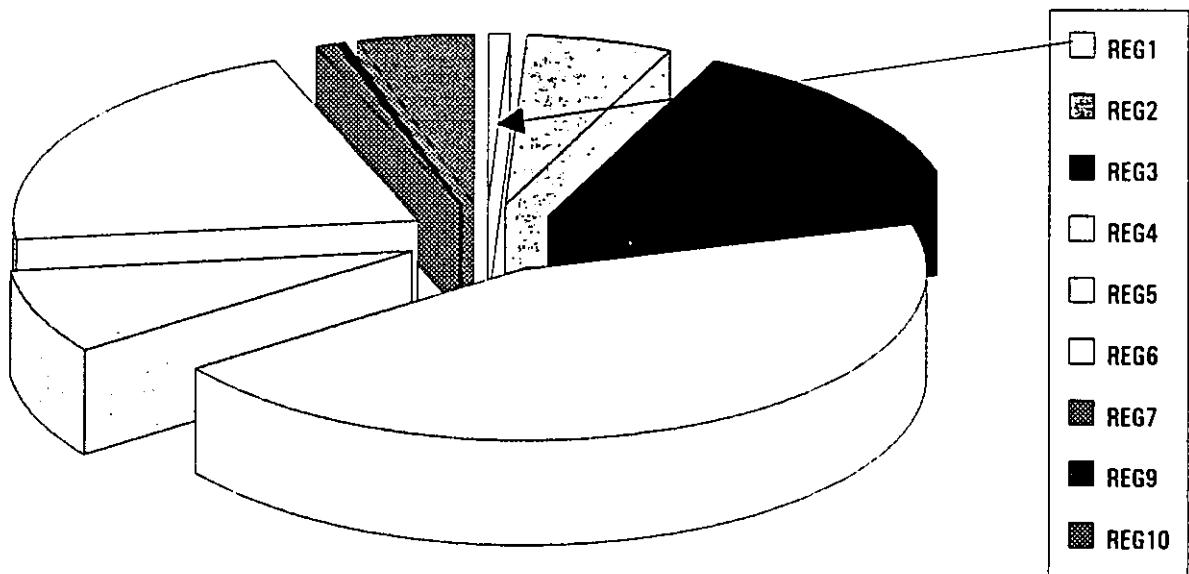
**1994 LOCAL AND MUNICIPAL
ELECTIONS**

**** STATISTICAL REPORT ****

SUMMARY OF VOTERS BY REGION

	NO OF VOTERS	PERCENT
REGION 1	3,560	1.00%
REGION 2	20,475	5.72%
REGION 3	50,390	14.08%
REGION 4	158,990	44.44%
REGION 5	28,340	7.92%
REGION 6	75,674	21.15%
REGION 7	3,425	0.96%
REGION 9	761	0.21%
REGION 10	16,171	4.52%
	=====	=====
	357,786	1.00

'1994 GUYANA ELECTION (VOTERS) BY REGION



MUNICIPALITIES AND LOCAL AUTHORITY AREAS OF GUYANA						
					NO. OF VOTERS	%
MUNICIPALITIES						
GEORGETOWN					82,054	22.93%
NEW AMSTERDAM					9,739	2.72%
LINDEN					14,973	4.18%
CORRIVERTON					7,685	2.15%
ROSE HALL					3,916	1.09%
ANNA REGINA					7,429	2.08%
					-----	-----
TOTAL MUNICIPALITIES					125,796	35.16%
NEIGHBOURHOOD DEMOCRATIC COUNCIL						
REGION 1						
KUMAKA/HOSORORO					1,563	0.44%
KAITUMA/MATTHEWS RIDGE/ARAKATA					1,997	0.56%
					-----	-----
TOTAL REGION 1					3,560	1.00%
REGION 2						
CHARITY/URASARA					2,439	0.68%
EVERGREEN/PARADISE					1,921	0.54%
ABERDEEN/ZORG-EN-VLYGT					2,043	0.57%
ANNANDALE/RIVERSTOWN					4,285	1.20%
GOOD HOPE/POMONA					2,358	0.66%
					-----	-----
TOTAL REGION 2*					13,046	3.65%
REGION 3						
WAKENAAM ISLAND					3,578	1.00%
LEGUAN ISLAND					3,069	0.86%
MORA/PARIKA					2,059	0.58%
HYDRONIE/GOOD HOPE					930	0.26%
GREENWICH PARK/VERGENOEGEN					1,535	0.43%
TUSHEN/UITVLUGT					8,000	2.24%
STEWARTVILLE/CORNELIA IDA					6,467	1.81%
HAGUE/BLANKENBURG					2,072	0.58%
LA JALOUSIE/NOUVELLE FLANDERS					2,552	0.71%
THE BEST/KLEIN POWDEROYEN					5,871	1.64%
MALGRE TOUT/MEER-ZORGEN					1,969	0.55%
LA GRANGE/NISMES					2,911	0.81%
CANALS POLDER					4,344	1.21%
TOEVLUGT/PATENTIA					5,033	1.41%
					-----	-----
TOTAL REGION 3					50,390	14.08%

MUNICIPALITIES AND LOCAL AUTHORITY AREAS OF GUYANA						
REGION 4						
SOESDYKE/HUIST COVERDEN				1,995	0.56%	
CALEDONIA/GOOD SUCCESS				3,756	1.05%	
DIAMOND PLACE/GOLDEN GROVE				4,606	1.29%	
LITTLR DIAMOND/HERSTELLING				4,315	1.21%	
MOCHA/ARCADIA				1,300	0.36%	
RAMSBURG/ECCLES				4,288	1.20%	
INDUSTRY/PLAISANCE				6,312	1.76%	
BETTER HOPE/LA BONNE INTENTION				8,842	2.47%	
BETERVERWAGTING/TRIUMPH				4,499	1.26%	
MON REPOS/LA RECONNAISSANCE				7,874	2.20%	
BUXTON/ FOULIS				9,037	2.53%	
ENMORE/HOPE				4,005	1.12%	
HASLINGTON/GROVE				8,958	2.50%	
UNITY/VEREENIGING				5,165	1.44%	
CANE GROVE LAND DEVELOPMENT SCHEME				1,984	0.55%	
				-----	-----	
TOTAL REGION 4*				76,936	21.50%	
REGION 5						
WOODLANDS/ FARM				3,218	0.90%	
HAMLET / CHANCE				627	0.18%	
MAHAICONY/ ABARY FRONT LANDS				3,428	0.96%	
PROFIT/ RISING SUN				1,923	0.54%	
SEA FIELD/ TEMPE				2,168	0.61%	
ROSIGNOL/ ZEELUST				5,398	1.51%	
UNION/ NAARSTIGHEID				4,832	1.35%	
BATH/ WOODLEY PARK				3,068	0.86%	
WOODLANDS/ BEL AIR				892	0.25%	
GELDERLAND/ BLAIRMONT				2,786	0.78%	
				-----	-----	
TOTAL REGION 5				28,340	7.92%	
REGION 6						
ENFIELD/ NEW DOE PARK				1,547	0.43%	
ORDNANCE FORT LANDS/NO 38				3,466	0.97%	
CANE FIELD/ENTERPRISE				5,495	1.54%	
KINTYRE/ NO.37 OR BORLAM				1,278	0.36%	
GIBRALTAR/ FYRISH				2,786	0.78%	
KILCOY/ HAMPSHIRE				6,052	1.69%	
PORT MORANT/ JOHN				5,453	1.52%	
BLOOMFIELD/ WHIM				2,483	0.69%	
LANCASTER/ HOGSTYE				2,722	0.76%	
ADVENTURE/ NO.28 OR BUSH LOT				2,074	0.58%	
MAIDA/ TARLOGIE				929	0.26%	
MACEDONIA/ JOPPA				1,646	0.46%	

BLACK BUSH POLDER					4,307	1.20%
NO.52/ NO.74					8,881	2.48%
GOOD HOPE/ NO.51					1,937	0.54%
CRABWOOD CREEK/ MOLESON					3,278	0.92%
					-----	-----
TOTAL REGION 6*					54,334	15.19%
REGION 7						
BARTICA					3,425	0.96%
					-----	-----
TOTAL REGION 7					3,425	0.96%
REGION 9						
IRENG/ SAWARIWAU					761	0.21%
					-----	-----
TOTAL REGION 9					761	0.21%
REGION 10						
KWAKWANI					1,198	0.33%
					-----	-----
TOTAL REGION 10*					1,198	0.33%
TOTAL NUMBER OF VOTERS					357,786	100.00%
* TOTAL DOES NOT INCLUDE THE MUNICIPALITIES						

[illegible]

REGION 2 - 1994 LOCAL & MUNICIPAL ELECTION					
22 DIVISION					
DIV I #	DIVISION NAME	PREL LIST	FINAL LIST	DIFF	% OF VOTERS
CHARITY / URASARA					
212241	DUTCHMAN	1,007	1043	36	0.29%
212242	TYRBEST / BUXTON	239	244	5	0.07%
212243	ST. JOSEPH / SOMERSET & BERKS	1,084	1152	68	0.32%
	TOTAL	2,330	2,439	109	0.68%
EVERGREEN / PARADISE					
221111	EVERGREEN / LA RESOURCE	158	160	2	0.04%
221112	BETTER HOPE / BETTER SUCCESS	456	489	33	0.14%
221113	BOUNTY HALL / DARTMOUTH	971	1005	34	0.28%
221114	PERTH / PARADISE	245	267	22	0.07%
	TOTAL	1,830	1,921	91	0.54%
ABERDEEN / ZORG-EN-VLYGT					
221211	ABERDEEN / TAYMOUTH MANOR	1,023	1078	55	0.30%
221212	LITTLE ALLIANCE / MOCHA	461	469	8	0.13%
221213	DAGERAAD / ZORT-EN-VLYGT	448	496	48	0.14%
	TOTAL	1,932	2,043	111	0.57%
ANNANDALE / RIVERSTOWN					
221221	ANNANDALE / PERSEVERANCE	759	787	28	0.22%
221222	GOLDEN FLEECE / JOHANNA CECELIA	1,424	1469	45	0.41%
221223	MARIA'S LODGE / RIVERSTOWN	1,950	2029	79	0.57%
	TOTAL	4,133	4,285	152	1.20%
GOOD HOPE / POMONA					
221241	POMONA / VILVOOREN	766	798	32	0.22%
221242	FAIRFIELD / MAKESHIFT	431	445	14	0.12%
221243	AURORA / GOODHOPE	1,072	1115	43	0.31%
	TOTAL	2,269	2,358	89	0.66%

REG. 2 CONTINUATIONPage 3

REGION 3 - 1994 LOCAL & MUNICIPAL ELECTION					
62 DIVISIONS					
DIVI #	DIVISION NAME	PREL. LIST	FINAL LIST	DIFF	% OF VOTERS
WAKENAAM ISLAND					
312221	CONCORDIA / PALMYRA	94	103	9	0.03%
312222	RUSHBROOK / MARIA JOHANNA	161	165	4	0.05%
312223	EAGLE'S RUST / GOOD SUCCESS	245	250	5	0.07%
312224	SANS SOUCI / BELLE PLAINE	1,296	1322	26	0.37%
312225	SARAH / BANK HALL	180	190	10	0.05%
312226	MEERZORG / ZEELANDIA	752	790	38	0.22%
312227	MARIA'S PLEASURE / DOMBURG	436	443	7	0.12%
312228	FREDERICKSBURG / NOITGEDACHT	310	315	5	0.09%
		-----	-----	-----	-----
	TOTAL	3,474	3,578	104	1.00%
LEGUAN ISLAND					
312231	VROUW ANNA / OSTERBECK	462	478	16	0.13%
312232	SUCCESS / LA BAGETELLE	861	857	-4	0.24%
312233	DOORN HAAG / RICHMOND HILL	455	461	6	0.13%
312234	GOOD INTENT / CANE GARDEN	413	421	8	0.12%
312235	DAUNTLESS BANK / ENDEAVOUR	438	439	1	0.12%
312236	BLenheim / ENTERPRISE	406	413	7	0.12%
		-----	-----	-----	-----
	TOTAL	3,035	3,069	34	0.86%
MORA / PARIKA					
322121	NAAMRYCK / MORA	492	338	-154	0.09%
322122	PARIKA / LOOKOUT	1,515	1721	206	0.48%
		-----	-----	-----	-----
	TOTAL	2,007	2,059	52	0.58%
HYDRONIE /GOOD HOPE					
322131	HYDRONIE / ORANGESTEIN	309	311	2	0.09%
322132	LE DESTIN / GOODHOPE	598	619	21	0.17%
		-----	-----	-----	-----
	TOTAL	907	930	23	0.26%
GREENWICH PARK / VERGENOEEN					
322141	GREENWICH PARK / BARNWELL	197	225	28	0.06%
322142	PHILADELPHIA / VERGENOEEN	1,273	1310	37	0.37%
		-----	-----	-----	-----
	TOTAL	1,470	1,535	65	0.43%

REGION 3 - 1994 LOCAL & MUNICIPAL ELECTION					
REG. 3 CONTINUATION					
DIVI #	DIVISION NAME	PREL LIST	FINAL LIST	DIFF	% OF VOTERS
TUSHEN / UITVLUGT					
322221	ZEELUST /TUSHEN	1,560	1590	30	0.44%
322222	DE KINDEREN	469	471	2	0.13%
322223	METEN-MEER-ZORG	2,074	2134	60	0.60%
322224	ZEEBURG / DE WILLEM	1,506	1523	17	0.43%
322225	UITVLUGT	2,253	2282	29	0.64%

TOTAL		7,862	8,000	138	2.24%
STEWARTVILLE / CORNELIA IDA					
322231	STEWARTVILLE	1,483	1554	71	0.43%
322232	LEONORA	1,675	1640	-35	0.46%
322233	GROENVELDT / ANNA CATHERINA	2,303	2443	140	0.68%
322234	CORNELIA IDA	811	830	19	0.23%

TOTAL		6,272	6,467	195	1.81%
HAGUE / BLANKENBURG					
332211	HAGUE / FELLOWSHIP	1,062	1082	20	0.30%
332212	DEN AMSTEL	628	688	60	0.19%
332213	BLANKENBURG	289	302	13	0.08%

TOTAL		1,979	2,072	93	0.58%
LA JALOUSIE / NOUVELLE FLANDERS					
332221	LA JALOUSIE	545	560	15	0.16%
332222	WINDSOR FOREST	1,296	1322	26	0.37%
332223	RUIMZIGHT	369	386	17	0.11%
332224	WALLERS DELIGHT / NOUVELLE FLANDERS	277	284	7	0.08%

TOTAL		2,487	2,552	65	0.71%
THE BEST / KLEIN POWDEROYEN					
332231	THE BEST	1,127	1264	137	0.35%
332232	VREED-EN-HOOP	2,217	2268	51	0.63%
332233	POUDEROYEN	2,244	2339	95	0.65%

TOTAL		5,588	5,871	283	1.64%

REGION 3 - 1994 LOCAL & MUNICIPAL ELECTION					
REG. 3 CONTINUATION		PREL.	FINAL	DIFF	% OF
DIVI #	DIVISION NAME	LIST	LIST		VOTERS
MALGRE TOUT / MEER-ZORGEN					
332241	MALGRE TOUT / VERSAILLES	155	144	-11	0.04%
332242	GOOD FORTUIN	1,755	1815	60	0.51%
332243	SCHOONORD / MEER-ZORGEN	8	10	2	0.00%
332244	MALGRE TOUT / MEER-ZORGEN (SUGAR LANDS)	0	0	0	0.00%
		-----	-----	-----	-----
TOTAL		1,918	1,969	51	0.55%
LA GRANGE / NISMES					
332131	LA GRANGE	1,676	1770	94	0.49%
332132	BAGOTSVILLE	855	913	58	0.26%
332133	NISMES	208	228	20	0.06%
		-----	-----	-----	-----
TOTAL		2,739	2,911	172	0.81%
CANALS POLDER					
332121	VREDE-EN-VRIENDSCHAP/SOESDYKE	537	553	16	0.15%
332122	LA PARAFORTE HARMONIE / TWO BROTHERS	226	243	17	0.07%
332123	JACOBA CONSTANTIA/CONSERVANCY	637	649	12	0.18%
332124	PRIVATE LANDS (CANAL NO. 2 LEFT BANK)	710	723	13	0.20%
332125	MIDDLESEX / THE BLUFF	1,240	1273	33	0.36%
332126	RIGHT BANK NO. 2 CANAL HEAD	482	498	16	0.14%
332127	LA HEUREUSE ADVENTURE / MES DELICES	374	405	31	0.11%
		-----	-----	-----	-----
TOTAL		4,206	4,344	138	1.21%

REG. 3 CONTINUATIONPage 7

REGION 4 - 1994 LOCAL & MUNICIPAL ELECTION						
133 DIVISIONS						
		PREL.	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
SOESDYKE / HUIST COVERDEN						
412121	SOESDYKE	1,637	1739	102	0.49%	
412122	DEN HEUVEL / HUIST COVERDEN	227	256	29	0.07%	
		-----	-----	-----	-----	
	TOTAL	1,864	1,995	131	0.56%	
CALEDONIA / GOOD SUCCESS						
412131	CALEDONIA / LAND OF CANAAN	396	463	67	0.13%	
412132	RELIEF / BRICKERY	524	568	44	0.16%	
412133	GARDEN OF EDEN	209	249	40	0.07%	
412134	FRIENDSHIP	785	800	15	0.22%	
412135	NEW HOPE	214	234	20	0.07%	
412136	CRAIG / GOOD SUCCESS	1,348	1442	94	0.40%	
		-----	-----	-----	-----	
	TOTAL	3,476	3,756	280	1.05%	
DIAMOND PLACE / GOLDEN GROVE						
412221	DIAMOND	341	353	12	0.10%	
412222	GOLDEN GROVE	4,155	4253	98	1.19%	
		-----	-----	-----	-----	
	TOTAL	4,496	4,606	110	1.29%	
LITTLE DIAMOND / HERSTELLING						
412211	LITTLE DIAMOND / HERSTELLING	4,182	4315	133	1.21%	
		-----	-----	-----	-----	
	TOTAL	4,182	4,315	133	1.21%	
MOCHA / ARCADIA						
412212	MOCHA / ARCADIA	1,236	1300	64	0.36%	
		-----	-----	-----	-----	
	TOTAL	1,236	1,300	64	0.36%	
RAMSBURG / ECCLES						
412231	RAMSBURG (PROVIDENCE SOUTH)	93	91	-2	0.03%	
412232	PROVIDENCE	576	585	9	0.16%	
412233	PETERS HALL	2,319	2438	119	0.68%	
412234	ECCLES	1,095	1173	78	0.33%	
412235	SUGAR CANE FIELD	1	1	0	0.00%	
	(ECCLES / RAMSBURG)					
		-----	-----	-----	-----	
	TOTAL	4,084	4,288	204	1.20%	

REG. 4 CONTINUATION

		PREL.	FINAL	DIFF	% OF
DIV#	DIVISION NAME	LIST	LIST		VOTERS

INDUSTRY / PLAISANCE

414111	INDUSTRY	1,598	1633	35	0.46%
414112	OGLE	1,109	1120	11	0.31%
414113	GOEDVERWAGTING	1,524	1600	76	0.45%
414114	SPARENDAAM / PLAISANCE	1,871	1958	87	0.55%
414115	OGLE (SUGAR CANE FIELDS)	2	1	-1	0.00%

		-----	-----	-----	
	TOTAL	6,104	6,312	208	1.76%

BETTER HOPE / LA BONNE INTENTION

414121	BETTER HOPE	2,554	2639	85	0.74%
414122	VRYHEID'S LUST	1,492	1506	14	0.42%
414123	BROTHER'S / MONTROSE	982	1015	33	0.28%
414124	FELICITY / LA RESSOUVENIR	304	322	18	0.09%
414125	SUCCESS / CHATEAU MARGOT	1,853	1944	91	0.54%
414126	LA BONNE INTENTION	1,410	1416	6	0.40%
414127	LA BONNE INTENTION	0	0	0	0.00%
	(SUGAR CANE CULT.)				

		*****	*****	*****
	TOTAL	8,595	8,842	247 2.47%

BETER VERWAGTING / TRIUMPH

414211	BETERVERWAGTING VILLAGE	1,400	1488	88	0.42%
414212	TRIUMPH VILLAGE	2,894	3011	117	0.84%

		-----	-----	-----
	TOTAL	4,294	4,499	205 1.26%

MON REPOS / LA RECONNAISSANCE

414221	MON REPOS	2,848	2900	52	0.81%
	(MON REPOS WEST & D'ENDRAGT)				
414222	GOOD HOPE	100	107	7	0.03%
414223	LUSIGNAN (NOG EENS & TWO FRIENDS)	2,230	2300	70	0.64%
414224	ANNANDALE (EAST & WEST)	2,472	2564	92	0.72%
414225	LUSIGNAN (CANE CULTIVATION)	3	3	0	0.00%

		-----	-----	-----
	TOTAL	7,653	7,874	221
				2.20%

REGION 4 - 1994 LOCAL & MUNICIPAL ELECTION					
REG. 4 CONTINUATION					
DIVI #	DIVISION NAME	PREL. LIST	FINAL LIST	DIFF	% OF VOTERS
BUXTON / FOULIS					
421121	BUXTON VILLAGE / FRIENDSHIP VILLAGE (NORTH OF RAILWAY)	1,891	2033	142	0.57%
421122	VIGILANCE / NON PARIEL (NORTH OF RAILWAY)	1,435	1443	8	0.40%
421123	ENTERPRISE / ELIZABETH HALL & ENTERPRISE WEST (NORTH OF RAIL.)	1,180	1251	71	0.35%
421124	BACHELOR'S ADVENTURE	623	652	29	0.18%
421125	PARADISE / FOULIS	375	398	23	0.11%
421126	VIGILANCE / NON PARIEL (SOUTH OF RAILWAY)	76	75	-1	0.02%
421127	BUXTON / FRIENDSHIP (SOUTH OF RAILWAY)	1,022	1069	47	0.30%
421128	ENTERPRISE OR ENTERPRISE WEST & ELIZABETH HALL (SOUTH OF RAILWAY)	2,049	2112	63	0.59%
421129	VIGILANCE / FOULIS (SUGAR CANE CULTIVATION)	3	4	1	0.00%
TOTAL		8,654	9,037	383	2.53%
ENMORE / HOPE					
421131	ENMORE / HOPE(NORTH OF RAILWAY)	1,168	1197	29	0.33%
421132	ENMORE / HOPE(SOUTH OF RAILWAY)	1,886	1969	83	0.55%
421133	ENMORE / HOPE (CANE CULT) NO. 1	823	838	15	0.23%
421134	ENMORE / HOPE (CANE CULT) NO. 2	1	1	0	0.00%
TOTAL		3,878	4,005	127	1.12%
HASLINGTON / GROVE					
421141	HASLINGTON	771	832	61	0.23%
421142	GOLDEN GROVE	1,167	1242	75	0.35%
421143	NABACLIS	1,045	1130	85	0.32%
421144	JOHN / CRAIG MILNE	665	687	22	0.19%
421145	VICTORIA / BELFIELD	1,275	1401	126	0.39%
421146	NOOTENZUIL / DUCHFOUR	584	631	47	0.18%
421147	TWO FRIENDS / CLONBROOK	1,785	1918	133	0.54%
421148	BEEHIVE / GROVE	840	874	34	0.24%
421149	HASLINGTON (CANE CULT)	240	243	3	0.07%
TOTAL		8,372	8,958	586	2.50%

REGION 4 - 1994 LOCAL & MUNICIPAL ELECTION						
REG. 4 CONTINUATION						
		PREL.	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
UNITY / VEREENIGING						
421151	UNITY / MOSQUITO HALL	1,176	1217	41	0.34%	
421152	SPRING HALL / VOORZIGTHEID	381	407	26	0.11%	
421153	HAND-EN-VELDT / GOOD HOPE	857	891	34	0.25%	
421154	HELENA NO. 1 & HELENA NO. 2	932	1004	72	0.28%	
421155	BELMONT / VEREENIGING	1,504	1646	142	0.46%	
		-----	-----	-----	-----	
	TOTAL	4,850	5,165	315	1.44%	
CANE GROVE LAND DEVELOPMENT SCHEME						
421211	MARY'S HOPE / STRATHAVON	213	225	12	0.06%	
421212	BAGATELLE (NORTH) / DIAMOND	217	239	22	0.07%	
421213	MELVILLE / VIRGINIA	400	416	16	0.12%	
421214	CANE GROVE / HUNTLEY	1,071	1104	33	0.31%	
		-----	-----	-----	-----	
	TOTAL	1,901	1,984	83	0.55%	
CITY OF GEORGETOWN						
		78,121	82,054	3,933	22.93%	
KINGSTON *						
413111	KINGSTON (WEST)	572	594	22	0.17%	
413112	KINGSTON (EAST)	610	644	34	0.18%	
413121	THOMAS LANDS	109	102	-7	0.03%	
413122	NON PARIEL PARK	89	105	16	0.03%	
		-----	-----	-----	-----	
	TOTAL	1,380	1,445	65	0.40%	
QUEENSTOWN *						
413131	QUEENSTOWN	1,794	1835	41	0.51%	
413132	ALBERTTOWN	2,385	2470	85	0.69%	
413141	SOUTH COMMINGSBURG	2,028	2076	48	0.58%	
413142	NORTH CUMMINGSBURG	1,370	1432	62	0.40%	
		-----	-----	-----	-----	
	TOTAL	7,577	7,813	236	2.18%	

REG. 4 CONTINUATION

Page 12

REGION 4 - 1994 LOCAL & MUNICIPAL ELECTION					
REG. 4 CONTINUATION					
DIVI #	DIVISION NAME	PREL. LIST	FINAL LIST	DIFF	% OF VOTERS
TUCVILLE *					
413411	TUCVILLE	2,017	2140	123	0.60%
413412	GUYHOC PARK CUM ANNEXIS	635	668	33	0.19%
413421	FESTIVAL CITY	750	858	108	0.24%
413422	NORTH RUIMVELDT HOUSING SCHEME	2,309	2402	93	0.67%
413431	SOUTH RUIMVELDT PARK EAST	1,335	1417	82	0.40%
413432	SOUTH RUIMVELDT PARK WEST	919	973	54	0.27%
413441	SOUTH RUIMVELDT GARDENS EAST	1,110	1164	54	0.33%
413442	SOUTH RUIMVELDT GARDENS WEST	409	421	12	0.12%
413451	ROXANNE BURNHAM GARDENS	647	673	26	0.19%
413452	GUYHOC GARDENS	232	237	5	0.07%
413461	RUIMVELDT INDUSTRIAL ESTATE EXT.	156	170	14	0.05%
413462	RUIMVELDT INDUSTRIAL EXTATE	16	14	-2	0.00%
413471	RIVERVIEW	424	430	6	0.12%
413472	ALEXANDER VILLAGE	1,326	1442	116	0.40%
413481	WEST RUIMVLEDT	3,904	4009	105	1.12%
413482	EAST RUIMVELDT	2,539	2686	147	0.75%
413511	AGRICOLA	1,722	1712	-10	0.48%
413512	MC DOOM	807	837	30	0.23%
413513	HOUSTON / MEADOW BANK	764	795	31	0.22%
413521	HOUSTON (SUGAR CANE CULT.)	0	0	0	0.00%
413522	ROME (SUGAR CANE CULT.)	30	206	176	0.06%
413611	LODGE NORTH (BOTANICAL GDENS)	1,677	1793	116	0.50%
413612	LODGE SOUTH	2,193	2285	92	0.64%
413621	LODGE HOUSING SCHEME / D'URBAN BACKLANDS	710	783	73	0.22%
413622	MEADOW BROOK GARDENS	861	914	53	0.26%
413641	NORTH EAST / EAST LA PENITENCE	1,962	2032	70	0.57%
413642	WEST LA PENITENCE	2,400	2544	144	0.71%
413651	ALBOUYSTOWN	3,098	3355	257	0.94%
413652	CHARLESTOWN	2,669	2861	192	0.80%
413711	BOURDA WEST	752	781	29	0.22%
413712	BOURDA EAST	1,332	1376	44	0.38%
413721	STABROEK / WORTMANVILLE EAST	2,810	2936	126	0.82%
413722	STABROEK (CENTRAL)	1,178	1301	123	0.36%
	WORTMANVILLE (WEST)				
413731	WERK-EN-RUST EAST / NEWBURG	2,050	2140	90	0.60%
413732	WERK-EN-RUST WEST	835	874	39	0.24%
413741	ROBBSTOWN / LACYTOWN WEST	562	576	14	0.16%
413742	STABROEK CENTRAL / LACYTOWN	1,113	1143	30	0.32%
		-----	-----	-----	-----
	TOTAL	48,253	50,948	2,695	14.24%
	REGION 4 TOTAL	151,760	158,990	7,230	44.44%

REGION 5 - 1994 LOCAL & MUNICIPAL ELECTION					
48 DIVISIONS					
		PREL	FINAL	DIFF	% OF
DIVI #	DIVISION NAME	LIST	LIST		VOTERS
WOODLANDS / FARM					
512311	POSTE / VEYAY	459	469	10	0.13%
512312	WOODLANDS / MANILLA	415	438	23	0.12%
512313	STRANGROEN / PROSPECT	161	174	13	0.05%
512314	HARMONY HALL / FAIR PARK	327	350	23	0.10%
512315	BATH / ZEELAND	338	351	13	0.10%
512316	PLANTERS HALL / BUSHY PARK	406	412	6	0.12%
512317	NOW-OR-NEVER	268	278	10	0.08%
512318	BLENHEIM / DANBARHEID	720	746	26	0.21%
		-----	-----	-----	-----
	TOTAL	3,094	3,218	124	0.90%
HAMLET / CHANCE					
512321	HAMLET / BROOMLANDS	4	2	-2	0.00%
512322	PERTH	343	402	59	0.11%
512323	FORTITUDE / CHANCE	216	223	7	0.06%
		-----	-----	-----	-----
	TOTAL	563	627	64	0.18%
MAHAICONY /ABARY FRONT LANDS					
521211	CAPE WASH CLOTHES	146	160	14	0.04%
	(RIGHT BANK MAHIACONY RIVER)				
521212	FIRST POINT / JUGDED	129	134	5	0.04%
	(LEFT BANK ABARY RIVER)				
521213	ESAU & JACOB / GOVERNOR LIGHT	71	76	5	0.02%
	(RIGHT BANK MAHAICONY RIVER)				
521214	BARA BARA / MORA POINT	240	235	-5	0.07%
	RIGHT BANK MAHAICONY RIVER				
521215	PARK / HUNTLEY	311	314	3	0.09%
521216	AIRY HALL	426	441	15	0.12%
521217	DUNDEE / NOVAR	814	835	21	0.23%
521218	RETRIEVE / GRANT NO. 1703	196	210	14	0.06%
521219	GOODFAITH / CALCUTTA	691	718	27	0.20%
521210	CATHERINA / ADVENTURE	303	305	2	0.09%
		-----	-----	-----	-----
	TOTAL	3,327	3,428	101	0.96%

REGION 5 - 1994 LOCAL & MUNICIPAL ELECTION						
REG. 5 CONTINUATION						
		PREL.	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
PROFIT / RISING SUN						
522111	PROFIT / FOULIS	139	156	17	0.04%	
522112	EL DORADO / GOLDEN FLEECE	1,304	1432	128	0.40%	
522113	WELDAAD / RISING SUN	311	335	24	0.09%	
		-----	-----	-----	-----	
	TOTAL	1,754	1,923	169	0.54%	
SEA FIELD / TEMPE						
522121	SEA FIELD / BELLE VUE	663	682	19	0.19%	
522122	LICHFIELD / PHOENIX	410	440	30	0.12%	
522123	KINGELLY / YEOVILLE	590	615	25	0.17%	
522124	CHESTER / TEMPE	405	431	26	0.12%	
		-----	-----	-----	-----	
	TOTAL	2,068	2,168	100	0.61%	
ROSIGNOL / ZEELUST						
523131	ZEELUST / MON CHOISI	895	943	48	0.26%	
523132	ZEEZIGHT / COTTON TREE	1,607	1628	21	0.46%	
523133	D'EDWARD / ROSIGNOL	2,656	2827	171	0.79%	
		-----	-----	-----	-----	
	TOTAL	5,158	5,398	240	1.51%	
UNION / NAARSTIGHEID						
522211	UNION / TRAFALGAR	839	925	86	0.26%	
522212	ONVERWAGT / GOLDEN GROVE	418	441	23	0.12%	
522213	BUSH LOT	1,871	1922	51	0.54%	
522214	ARMADALE / BEL AIR	547	562	15	0.16%	
522215	ST/ JOHN / HOPETOWN	908	933	25	0.26%	
522216	ONDERNEEMING /NAARSTIGHEID	47	49	2	0.01%	
522217	ONVERWAGT LAND DEVELOPMENT	0	0	0	0.00%	
	SCHEME					
		-----	-----	-----	-----	
	TOTAL	4,630	4,832	202	1.35%	
BATH / WOODLEY PARK						
523111	BATH / HOPE	1,746	1769	23	0.49%	
523112	WATERLOO / NO. 12	533	563	30	0.16%	
523113	WOODLEY PARK	731	734	3	0.21%	
523114	BATH / HOPE SUGAR LANDS	2	2	0	0.00%	
		-----	-----	-----	-----	
	TOTAL	3,012	3,068	56	0.86%	

[illegible]

REGION 6 - 1994 LOCAL & MUNICIPAL ELECTION						
112 DIVISIONS						
		PREL	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
ENFIELD/NEW DOE PARK						
611231	ENFIELD/ROTTERDAM	586	636	50	0.18%	
611232	BELLE VUE/EDINBURG	852	911	59	0.25%	
611233	PROVIDENCE ESTATE	1	0	-1	0.00%	
		-----		-----	-----	
	TOTAL	1,439	1,547	108	0.43%	
TOWN OF NEW AMSTERDAM						
611411	QUEENSTOWN/FORT ORDNANCE	391	404	13	0.11%	
611412	SMYTHFIELD	957	1022	65	0.29%	
611421	VRYMAN'S ERVEN	569	598	29	0.17%	
611422	MOUNT SINAI (NORTH)	305	381	76	0.11%	
611423	MOUNT SINAI (CENTRAL)	575	593	18	0.17%	
611431	STANLEYTOWN SAVANNAH	788	849	61	0.24%	
611432	MOUNT SINAI (SOUTH)	133	149	16	0.04%	
611441	OVERWINNING (RESIDENTIAL AREA)	507	540	33	0.15%	
611442	OVERWINNING WEST (CANE CULT)	3	3	0	0.00%	
611443	OVERWINNING EAST (CANE CULT)	0	0	0	0.00%	
611451	PROVIDENCE (RESIDENTIAL AREA)	101	106	5	0.03%	
611452	PROVIDENCE (SUGAR CANE CULT)	1	1	0	0.00%	
611461	GLASGOW (NORTH)	208	265	57	0.07%	
611462	GLASGOW (SOUTH)	168	183	15	0.05%	
611471	STANLEYTOWN (SOUTH EAST)	467	524	57	0.15%	
611472	STANLEYTOWN (SOUTH WEST)	479	548	69	0.15%	
611473	STANLEYTOWN (NORTH)	682	734	52	0.21%	
611474	STANLEYTOWN BURIAL GROUND	28	28	0	0.01%	
611481	SMYTHSTOWN (SOUTH)	626	627	1	0.18%	
611482	SMYTHSTOWN (SOUTH CENTRAL)	474	499	25	0.14%	
611483	SMYTHSTOWN (WEST CENTRAL)	202	207	5	0.06%	
611484	SMYTHSTOWN (EAST CENTRAL)	472	497	25	0.14%	
611485	SMYTHSTOWN(CENTRAL)	401	426	25	0.12%	
611486	SMYTHSTOWN (NORTH CENTRAL)	355	371	16	0.10%	
611487	SMYTHSTOWN (NORTH)	177	184	7	0.05%	
		-----		-----	-----	
	TOTAL	9,069	9,739	670	2.72%	
ORDNANCE FORT LANDS/NO 38						
621211	CRAB ISLAND/ORDNANCE FORT LANDS, SHEET ANCHOR	592	617	25	0.17%	
621212	CUMBERLAND PROSPECT	2,781	2845	64	0.80%	
621213	NO. 8/NO. 38 SUGAR CANE CULT	4	4	0	0.00%	
		-----		-----	-----	
	TOTAL	3,377	3,466	89	0.97%	

REGION 6 - 1994 LOCAL & MUNICIPAL ELECTION						
REG. 6 CONTINUATION						
		PREL	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
CANE FIELD/ENTERPRISE						
621221	NO. 3/ROSE HALL CANJE	769	820	51	0.23%	
621222	RELIANCE / GOOD BANANA LAND	1,685	1719	34	0.48%	
621223	LITTLE BLEYENDAAL /	1,271	1318	47	0.37%	
	NO. 11 OF GOLDSTONE HALL					
621224	RELIANCE / ADELPHI (WEST)	684	682	-2	0.19%	
621225	CANEFIELD ENTERPRISE	962	956	-6	0.27%	
	(SUGAR CANE CULTIVATION)					
		-----	-----	-----	-----	
	TOTAL	5,371	5,495	124	1.54%	
KINTYRE / NO. 37 OR BORLAM						
621111	KINTYRE . NO. 9 OR LEWIS MANOR	290	303	13	0.08%	
621112	TREURNIET / BOHEMIA	305	332	27	0.09%	
621113	KENDALLA / INDUSTRY	604	628	24	0.18%	
621114	HAMMERSMITH / BORLAM	16	15	-1	0.00%	
		-----	-----	-----	-----	
	TOTAL	1,215	1,278	63	0.36%	
GIBRALTAR / FYRISH						
621121	GIBRALTAR / NO. 0	347	366	19	0.10%	
621122	NO. 1	412	434	22	0.12%	
621123	COURTLAND	511	558	47	0.16%	
621124	FYRISH	1,348	1428	80	0.40%	
		-----	-----	-----	-----	
	TOTAL	2,618	2,786	168	0.78%	
KILCOY / HAMPSHIRE						
622111	KILCOY / CHESNEY	1,000	1051	51	0.29%	
622112	ALBION	1,135	1049	-86	0.29%	
622113	NIGG	1,578	1586	8	0.44%	
622114	BELVEDERE	1,299	1409	110	0.39%	
622115	HAMPSHIRE	884	957	73	0.27%	
622116	CHESNEY / HAMPSHIRE	0	0	0	0.00%	
	(SUGAR CANE CULTIVATION)					
		-----	-----	-----	-----	
	TOTAL	5,896	6,052	156	1.69%	

REGION 6 - 1994 LOCAL & MUNICIPAL ELECTION						
REG. 6 CONTINUATION						
DIVI #	DIVISION NAME	PREL. LIST	FINAL LIST	DIFF	% OF VOTERS	
TOWN OF ROSEHALL						
622211	WILLIAMSBURG (NORTH)	38	309	271	0.09%	
622212	WILLIAMSBURG (CENTRAL)	1,335	1002	-333	0.28%	
622213	WILLIAMSBURG (SOUTH SUGAR CULT.	0	85	85	0.02%	
622221	ROSE HALL NORTH	1,552	1617	65	0.45%	
622222	ROSE HALL CENTAL	860	903	43	0.25%	
622223	ROSE HALL SOUTH (CANE CULT.)	0	0	0	0.00%	
		-----	-----	-----	-----	
	TOTAL	3,785	3,916	131	1.09%	
PORT MORANT / JOHN						
622311	PORT MOURANT	1,057	1087	30	0.30%	
622312	ANKERVILLE	1,331	1377	46	0.38%	
622313	PORT MOURANT / HASWELL	0	1	1	0.00%	
	(CANE CULTIVATION)					
622314	RESOURCE	859	905	46	0.25%	
622315	TAIN	841	874	33	0.24%	
622316	CLIFTON / JOHN	1,169	1209	40	0.34%	
622317	RESOURCE / JOHN	0	0	0	0.00%	
	(SUGAR CANE CULTIVATION)					
		-----	-----	-----	-----	
	TOTAL	5,257	5,453	196	1.52%	
BLOOMFIELD / WHIM						
622411	BLOOMFIELD / LETTER KENNY	1,449	1496	47	0.42%	
622412	AUCHLYNE / WHIM	959	987	28	0.28%	
		-----	-----	-----	-----	
	TOTAL	2,408	2,483	75	0.69%	
LANCASTER / HOGSTYE						
622421	LANCASTER / ULVERSTON	1,454	1598	144	0.45%	
622422	ALNESS / HOGSTYE	1,056	1124	68	0.31%	
		-----	-----	-----	-----	
	TOTAL	2,510	2,722	212	0.76%	
ADVENTURE / NO. 28 OR BUSH LOT						
622431	ADVENTURE / FRIENDSHIP	615	649	34	0.18%	
622432	NURNEY / NO. 28 OR BUSH LOT	1,367	1425	58	0.40%	
		-----	-----	-----	-----	
	TOTAL	1,982	2,074	92	0.58%	

REGION 6 - 1994 LOCAL & MUNICIPAL ELECTION					
REG. 6 CONTINUATION					
DIVI #	DIVISION NAME	PREL. LIST	FINAL LIST	DIFF	% OF VOTERS
MAIDA / TARLOGIE					
631111	MAIDA / PHILIPPI	417	431	14	0.12%
631112	CROMARTY / TARLOGIE	457	498	41	0.14%
		-----	-----	-----	-----
	TOTAL	874	929	55	0.26%
MACEDONIA / JOPPA					
631121	MACEDONIA / MELVILLE	297	319	22	0.09%
631122	NO. 37 / KILTAIRN	560	635	75	0.18%
631123	HAVERSHAM / DINGWALL	253	276	23	0.08%
631124	JAVA / JOPPA	384	416	32	0.12%
		-----	-----	-----	-----
	TOTAL	1,494	1,646	152	0.46%
BLACK BUSH POLDER					
631211	LESBEHOLDEN	815	842	27	0.24%
631212	MIBICURI	1,446	1450	4	0.41%
631213	JOHANNA	846	856	10	0.24%
631214	YAKUSARI	1,130	1159	29	0.32%
		-----	-----	-----	-----
	TOTAL	4,237	4,307	70	1.20%
NO. 52 / NO. 74					
632111	NO. 52 / NO. 0	964	1041	77	0.29%
632112	NO. 55 / NO. 58	1,182	1235	53	0.35%
632113	NO. 59 / NO. 60	687	702	15	0.20%
632114	NO. 61 / NO. 63	426	426	0	0.12%
632115	NO. 64 / NO. 66	1,840	1853	13	0.52%
632116	NO. 67 / NO. 69	1,487	1500	13	0.42%
632117	NO. 70 / NO. 71	1,031	1046	15	0.29%
632118	NO. 72 / NO. 74	1,080	1075	-5	0.30%
632119	NO. 73 / NO. 74	3	3	0	0.00%
		-----	-----	-----	-----
	TOTAL	8,700	8,881	181	2.48%

REGION 6 - 1994 LOCAL & MUNICIPAL ELECTION						
REG. 6 CONTINUATION						
		PREL	FINAL	DIFF	% OF	
DIVI #	DIVISION NAME	LIST	LIST		VOTERS	
GOOD HOPE / NO. 51						
632121	GOOD HOPE / NO. 45	228	241	13	0.07%	
632122	NO. 46	186	200	14	0.06%	
632123	RISING SUN / FLOYD WARD	779	818	39	0.23%	
632124	MARY'S HOPE /NO. 51	658	678	20	0.19%	
		-----	-----	-----	-----	
	TOTAL	1,851	1,937	86	0.54%	
CRABWOOD CREEK / MOLESON						
641211	CRABWOOD CREEK (NORTH) & EXTRA DEPTHS	3,084	2816	-268	0.79%	
641212	JACKSON MOLESON (NORTH)	34	34	0	0.01%	
641213	CRABWOOD CREEK (SOUTH)	57	377	320	0.11%	
641214	JACKSON / MOLESON (CENTRAL)	46	51	5	0.01%	
641215	JACKSON / MOLESON (SOUTH)	0	0	0	0.00%	
		-----	-----	-----	-----	
	TOTAL	3,221	3,278	57	0.92%	
TOWN OF CORRIVERTON						
641321	SPRING GARDEN	166	180	14	0.05%	
641322	HARRIET (NO. 76)	193	200	7	0.06%	
641323	NO. 77 (EAST)	176	184	8	0.05%	
641324	NO. 77 (WEST)	421	429	8	0.12%	
641325	NO. 78 (NORTH)	781	792	11	0.22%	
641326	NO. 78 (CENTRAL)	431	424	-7	0.12%	
641327	NO. 78 (SOUTH)	906	927	21	0.26%	
641328	RAMPOOR HOUSING SCHEME	521	522	1	0.15%	
641331	NO. 79 (NORTH)	758	763	5	0.21%	
641332	NO. 79 (SOUTH)	1,053	1100	47	0.31%	
641333	NO. 80 (SKELDON)	233	248	15	0.07%	
641334	NO. 81 (NORTH)	314	324	10	0.09%	
	(LINE PATH "C" CUM ANNEXIS)					
641335	NO. 81 (SOUTH)	759	751	-8	0.21%	
	(LINE PATH A , B, AND F)			0	0.00%	
641336	NO. 82 (NORTH)	619	660	41	0.18%	
	(LINE PATH "D")					
641337	NEW CALCUTTA	170	181	11	0.05%	
	(LINE PATH "E" CUM ANNEXIS)					
		-----	-----	-----	-----	
	TOTAL	7,501	7,685	184	2.15%	
	REGION 6 TOTAL	69,020	75,674	6,654	21.15%	

[illegible]

2 DIVISIONS

Page 23

	REGION 10 - 1994 LOCAL & MUNICIPAL ELECTION				
	17 DIVISIONS				
		PREL	FINAL	DIFF	% OF
DIVI #	DIVISION NAME	LIST	LIST		VOTERS
	KWAKWANI				
021241	KINCHIPARU / MANAKA	1,076	1191	115	0.33%
021242	UPPER MAMBAKA	0	7	7	0.00%

	TOTAL	1,076	1,198	122	0.33%
	TOWN OF LINDEN				
012111	BAMIA / KARA KARA (NORTH)	954	1068	114	0.30%
012112	BAMIA / KARA KARA (SOUTH)	506	526	20	0.15%
012121	RETRIEVE / NORTH MC KENZIE	2,589	2717	128	0.76%
012122	WASHER POND	405	419	14	0.12%
012123	KARA KARA / SHIBARU	75	76	1	0.02%
012124	RICHMOND / DORABISI	9	7	-2	0.00%
012125	SURUPANA HEAD	157	155	-2	0.04%
012126	WATOOKA SQUARE	141	150	9	0.04%
012131	DALLAWALLA / KATAPULI	342	378	36	0.11%
012132	KATAPULI / SILVERTOWN	2,747	3042	295	0.85%
012133	BLUE BERRY HILL / ONE MILE WISMAR	2,837	3335	498	0.93%
012134	HALF MILE / ONE MILE	1,858	1977	119	0.55%
012135	DAKOURA / OLD ENGLAND	224	232	8	0.06%
012136	WISROC PARK	789	891	102	0.25%
012137	KADABULI / HARUKARU	0	0	0	0.00%

	TOTAL	13,633	14,973	1,340	4.18%
	REGION 10	14,709	16,171	1,462	4.52%
	TOTAL NUMBER OF VOTERS	337,654	357,786	20,132	

Attachment Q

**Guyana Elections Commission
1994 Local Authority Elections
Telephone/Radio Unofficial Report of Results**

Please Print All Information Legibly

Date:	Time Call Received:
--------------	----------------------------

Name of Person Calling:	Position of Caller: (RO, PO, APO, etc.)
Region No.	Local Authority Area:

For Georgetown Only (Information Not Needed for Other Areas)	
Division No.	Polling Station Name:
Ballot Box(es) No(s).	Polling Station No.

Results (Enter the Following Information for ALL Areas)						
	1	2	3	4	5	6
Name of Party or Group						
No. of Valid Votes						

Note: Repeat and Confirm Vote Count to Caller

Name & Signature of Person Taking Call:	
--	--

Submit this page to CEO IMMEDIATELY after taking the call.

Attachment R

THE ELECTIONS COMMISSION
41 HIGH STREET, KINGSTON

July 13, 1994

CONTESTING GROUPS FOR AUGUST 8, 1994 LOCAL GOVERNMENT ELECTIONS

Municipal Elections 1994

1. City of Georgetown

A Good and Green Georgetown
National Republican Party
People's National Congress
People's Progressive Party/Civic
The United Force
Union of Guyanese, International

2. Town of New Amsterdam

New Amsterdam Concerned Citizens Group
People's National Congress
People's Progressive Party/Civic
The United Force

3. Town of Linden

Linden Development Association
National Democratic Front
People's National Congress
People's Progressive Party/Civic
The United Force

4. Town of Rose Hall

People's National Congress
People's Progressive Party/Civic

5. Town of Corriverton

People's National Congress
People's Progressive Party/Civic
The United Force

6. Town of Anna Regina

People's National Congress
People's Progressive Party/Civic

Neighbourhood Democratic Council Elections 1994

7. Port Kaituma/Matthew's Ridge/Arakaka

Matarkai Pro Democracy League
People's Progressive Party/Civic

8. Mabaruma/Kumaka/Hosororo
Mabaruma/Kumaka/Hosororo Community Development Committee
People's Progressive Party/Civic
9. Charity/Urasara
Caring Community Group
People's Progressive Party/Civic
10. Evergreen/Paradise
Grass Roots Developers Association
People's Progressive Party/Civic
11. Aberdeen/Zorg-en-Vlucht
Aberdeen/Zorg-en-Vlucht Community Development Group
People's Progressive Party/Civic
12. Annandale/Riverstown
Annandale/Riverstown Concerned Citizens Group
People's Progressive Party/Civic
13. Good Hope/Pomona
Pomona/Good Hope People in Action Committee
People's Progressive Party/Civic
The United Force
14. Leguan
Leguan District Development Committee
People's Progressive Party/Civic
15. Wakenaam
People's Progressive Party/Civic
Wakenaam Community Development Group
16. Mora/Parika
Mora/Parika Unity Group
People's Progressive Party/Civic
The United Force
17. Hydrone/Good Hope
Hydrone/Good Hope Rate Payers Association
People's Progressive Party/Civic
18. Greenwich Park/Vergenoegen
Greenwich Park/Vergenoegen Perseverance Organisation
People's Progressive Party/Civic
19. Tuschen/Uitvlucht
People's Progressive Party/Civic
Tuschen/Uitvlucht Truth and Justice Group
20. Stewartville/Cornelia Ida
People's Progressive Party/Civic
Stewartville/Cornelia Ida Community Development Group

21. Hague/Blankenburg
Hague/Blankenburg Development Association
People's Progressive Party/Civic
22. La Jalousie/Nouvelle Flanders
People's Progressive Party/Civic
23. Best/Klein/Pouderoyen
Klein/Pouderoyen/Best Reconstruction Committee
Klein/Pouderoyen Improvement Committee
People's Progressive Party/Civic
The United Force
24. Malgre Tout/Meer-Zorg
Malgre Tout/Meer-Zorgen Shining Path Developers
People's Progressive Party/Civic
25. La Grange/Nismes
La Grange/Nismes Action Group
People's Progressive Party/Civic
The United Force
26. Canals Polder
Canals Polder Pioneering Committee
Canals Rate Payers Association
People's Progressive Party/Civic
The United Force
27. Toevlugt/Patentia
People's Progressive Party/Civic
Sisters/Good Intent Citizens' Committee
Toevlugt/Patentia Action Group
United Workers Party
28. Soesdyke/Huist Coverden
People's Progressive Party/Civic
Soesdyke/Coverden Community Development Group
29. Golden Grove/Diamond
Diamond/Grove Improvement Committee
Gromond Rate Payers and Tenants Association
People's Progressive Party/Civic
30. Caledonia/Good Success
People's Action Group
People's Progressive Party/Civic
31. Mocha/Arcadia
Independent Organisation Development
Progressive Neighbourhood Committee
32. Little Diamond/Herstelling
Little Diamond/Herstelling Association of Concerned Citizens
People's Progressive Party/Civic

33. Ramsburg/Eccles
Eccles/Ramsburg Citizens Group
People's Progressive Party/Civic
34. Industry/Plaisance
Plaisance/Industry Development Association
People's Progressive Party/Civic
35. Better Hope/La Bonne Intention
Better Hope/La Bonne Intention Development Committee
People's Progressive Party/Civic
36. Beterverwagting/Triumph
Beterverwagting/Triumph Development Association
People's Progressive Party/Civic
37. Mon Repos/La Reconnaissance
People's Progressive Party/Civic
38. Buxton/Foulis
Modern Development Community Group
People's Progressive Party/Civic
United Workers Party
39. Enmore/Hope
People's Progressive Party/Civic
40. Haslington/Grove
Haslington/Grove Community Development Group
People's Progressive Party/Civic
41. Unity/Vereeniging
Unity/Vereeniging Committee of Concerned Citizens
People's Progressive Party/Civic
42. Cane Grove
People's Progressive Party/Civic
43. Woodlands/Farm
People's Progressive Party/Civic
Woodlands/Farm Development Group
44. Hamlet/Chance
Hamlet/Chance Developers
People's Progressive Party/Civic
45. Mahaicony/Abary
Mahaicony/Abary Development Group
People's Progressive Party/Civic
46. Profit/Rising Sun
People's Progressive Party/Civic
Profit/Rising Sun Development Group

47. Seafield/Tempe

People's Progressive Party/Civic
Seafield/Tempe Developers
The United Force

48. Union/Naarstigheid

Naarstigheid/Union Development Group
People's Progressive Party/Civic
The United Force

49. Bath/Woodley Park

People's Progressive Party/Civic

50. Woodlands/Bel Air

People's Progressive Party/Civic
Woodlands/Bel Air Independent Group

51. Zeelust/Rosignol

People's Progressive Party/Civic
Rosignol/Zeelust Community Development Group
The United Force

52. Blairmont/Gelderland

Gelderland/Blairmont Concerned Citizens
People's Progressive Party/Civic

53. Enfield/New Doe Park

Endoe Park Community Group
People's Progressive Party/Civic
The United Force

54. Canefield/Enterprise

People's Progressive Party/Civic

55. Ordnance Fortlands/No. 38

People's Progressive Party/Civic

56. Kintyre/No. 37 Borlam

People's Progressive Party/Civic

57. Gibraltar/Fyrish

Gibraltar/Fyrish Development Group
People's Progressive Party/Civic
The United Force

58. Kilcoy/Hampshire

Kilcoy/Hampshire Development Council
People's Progressive Party/Civic
The United Force

59. Port Mourant/John

People's Progressive Party/Civic
The People's Choice

60. Bloomfield/Whim
People Helping People
People's Progressive Party/Civic
61. Lancaster/Hogstye
Hogstye Lancaster Community Development Group
People's Progressive Party/Civic
62. Adventure/No. 28 Bush Lot
No. 28 Bush Lot/Adventure Community Development Group
People's Progressive Party/Civic
63. Maida/Tarlogie
Maida/Tarlogie Farmers Action Group
People's Progressive Party/Civic
64. Macedonia/Joppa
Macedonia/Joppa People's Action Committee
People's Progressive Party/Civic
65. Black Bush Polder
Black Bush Polder Development Committee
People's Progressive Party/Civic
66. Good Hope/No. 51
Good Hope/51 Perseverance Development Association
People's Progressive Party/Civic
67. No. 52/No. 74
Friendly Farmers Group
People's Progressive Party/Civic
68. Crabwood Creek/Moleson
Crabwood Creek Moleson Progressive Farmers Group
People's Progressive Party/Civic
69. Bartica
Better Bartica Group
People's Progressive Party/Civic
The United Force
70. Ireng/Sawariwau
Ireng/Sawariwau Development Group
People's Progressive Party/Civic
The United Force
71. Kwakwani
Kwakwani Development Association
People's Progressive Party/Civic

Attachment S

Local Government Elections Summary

Local Authority Area	No. of Eligible Voters	No. of Votes Cast	No. of Councillors	Electoral Quota	Allocation of Councillors					
Region One										
Marbaruma/Kumaka/Hosororo	1,563	732	18	40	MKHCDC 9	PPP/Civic 9				
Port Kaituma/Matthew's Ridge/Arakaka	1,997	832	18	46	MPDL 10	PPP/Civic 8				
	3,560	1,564								
Region Two										
Charity/Urasara	2,439	866	18	47	CCG 3	PPP/Civic 15				
Evergreen/Paradise	1,921	1,231	18	68	GRDA 7	PPP/Civic 11				
Aberdeen/Zorg-en-Vlygt	2,043	1,369	18	76	AZCDG 5	PPP/Civic 13				
Annandale/Riverstown	4,285	2,159	18	119	ARCCG 3	PPP/Civic 15				
Good Hope/Pomona	2,358	1,301	18	72	PGHPAC 3	PPP/Civic 15	TUF 0			
Municipality of Anna Regina	7,429	4,452	15	296	PNC 3	PPP/Civic 12				
	20,475	11,368								
Region Three										
Wakenaam	3,578	2,167	18	120	PPP/Civic 15	WCDG 3				
Leguan	3,069	1,792	18	99	LDDC 2	PPP/Civic 16				
Mora/Parika	2,059	867	15	57	MPUG 5	PPP/Civic 10	TUF 0			
Hydronie/Good Hope	930	474	12	39	HGHRPA 4	PPP/Civic 8				
Greenwich Park/Vergenoegen	1,535	930	15	62	GPVPO 6	PPP/Civic 9				
Tuschen/Uitvlugt	8,000	3,892	18	216	PPP/Civic 15	TUTJG 3				
Stewartville/Cornelia Ida	6,467	2,770	18	153	PPP/Civic 16	SCICDG 2				
Hague/Blankenburg	2,072	1,395	15	93	HBDA 9	PPP/Civic 6				
The Best/Klien/Pouderoyen	5,871	2,742	18	152	KPBRC 6	KPIC 1	PPP/Civic 11	TUF 0		
Malgre Tout/Meer-Zorgen	1,969	1,096	15	73	MTMSHD 4	PPP/Civic 10	Tie			
La Grange/Nismes	2,911	1,671	18	92	LGNAG 8	PPP/Civic 10				
Canals Polder	4,344	2,807	18	155	CPPC 0	CRPA 2	PPP/Civic 16	TUF 0		
Toevlugt/Potentia	5,033	3,048	18	169	PPP/Civic 8	SGICC 0	TPAG 10	UWP 0		
	47,838	25,649								
Region Four										
Soesdyke/Huist Coverden	1,995	763	18	41	PPP/Civic 9	SCCDG 9				
Caledonia/Good Success	3,756	1,854	18	103	PAG 11	PPP/Civic 7				
Diamond Place/Golden Grove	4,606	1,910	18	106	DGIC 6	GRPTA 0	PPP/Civic 12			
Little Diamond/Herstelling	4,315	1,922	18	106	LDHACC 3	PPP/Civic 15				
Mocha/Arcadia	1,300	658	18	36	IOD 8	ProgNC 10				
Ramsburg/Eccles	4,288	1,767	18	97	ERCG 7	PPP/Civic 11				

Local Authority Area	No. of Eligible Voters	No. of Votes Cast	No. of Councillors	Electoral Quota	Allocation of Councillors					
					GGG	NRP	PNC	PPP/Civic	TUF	UGI
Municipality of Georgetown	82,054	27,383	30	912	12	0	10	8	0	0
Industry/Plaisance	6,312	2,818	18	156	PIDA 10	PPP/Civic 8				
Better Hope/La Bonne Intention	8,842	3,585	18	199	BHLBIDC 2	PPP/Civic 16				
Betterverwagting/Triumph	4,499	2,074	18	115	BTDA 12	PPP/Civic 6				
Buxton/Foulis	9,037	4,756	18	264	MDCG 10	PPP/Civic 8	UWP 0			
Haslington/Grove	8,958	5,313	18	295	HGCDG 13	PPP/Civic 5				
Unity/Vereeniging	5,165	2,917	18	162	UVCCC 5	PPP/Civic 13				
	145,127	57,700								
Region Five										
Woodlands/Farm	3,218	1,597	18	88	PPP/Civic 10	WFDG 8				
Hamlet/Chance	627	440	12	36	HCD 11	PPP/Civic 1				
Mahaicony/Abary Front Lands	3,428	1,869	18	103	MADG 5	PPP/Civic 13				
Profit/Rising Sun	1,923	1,269	15	84	PPP/Civic 3	PRSDG 12				
Sea Field/Tempe	2,168	1,271	15	84	PPP/Civic 3	STD 12	TUF 0			
Rosignol/Zeelust	5,398	2,722	18	151	PPP/Civic 13	RZCDG 4	TUF 1			
Union/Naarstigheid	4,832	3,171	18	176	NUDG 10	PPP/Civic 8	TUF 0			
Woodlands/Bel Air	892	602	18	33	PPP/Civic 10	WBAIG 8				
Gelderland/Blairmont	2,786	1,845	18	102	GBCC 4	PPP/Civic 14				
	25,272	14,786								
Region Six										
Enfield/New Doe Park	1,547	868	18	48	EPCG 6	PPP/Civic 11	TUF 1			
Municipality of New Amsterdam	9,739	5,341	15	356	NACCG 1	PNC 10	PPP/Civic 4	TUF 0		
Gibraltar/Fyrish	2,786	1,686	18	93	GFDG 9	PPP/Civic 9	TUF 0			
Kilcoy/Hampshire	6,052	3,170	18	176	KHDC 0	PPP/Civic 18	TUF 0			
Municipality of Rose Hall	3,916	2,033	12	169	PNC 3	PPP/Civic 9				
Port Maurant/John	5,453	3,000	18	166	PPP/Civic 18	TPC 0				
Bloomfield/Whim	2,483	1,571	18	87	PHP 5	PPP/Civic 13				
Lancaster/Hogstye	2,722	1,621	18	90	HLCDG 13	PPP/Civic 5				
Adventure/No. 28 or Bush Lot	2,074	1,430	18	79	BLACDG 8	PPP/Civic 10				
Maida/Tarlogie	929	598	18	33	MTFAG 5	PPP/Civic 13				
Macedonia/Joppa	1,646	1,162	15	77	MJPAC 6	PPP/Civic 9				
Black Bush Polder	4,307	2,558	18	142	BBPDC 1	PPP/Civic 17				
No. 52/No. 74	8,881	4,730	18	262	FFG 1	PPP/Civic 17				

Local Authority Area	No. of Eligible Voters	No. of Votes Cast	No. of Councillors	Electoral Quota	Allocation of Councillors					
Good Hope/No. 51	1,937	1,334	18	74	GHPDA 5	PPP/Civic 13				
Municipality of Corniverton	7,685	4,163	15	277	PNC 3	PPP/Civic 12	TUF 0			
Crabwood Creek/Moleson	3,278	1,560	18	86	CCMPFG 2	PPP/Civic 16				
	65,435	36,825								
Region Seven										
Bartica	3,425	2,125	18	118	BBG 12	PPP/Civic 6	TUF 0			
	3,425	2,125								
Region Nine										
Ireng/Sawariwau	761	418	12	34	ISDG 7	PPP/Civic 3	TUF 2			
	761	418								
Region Ten										
Municipality of Linden	14,973	6,161	20	308	LDA 0	NDF 0	PNC 17	PPP/Civic 3	TUF 0	
Kwakwani	1,198	569	18	31	KDA 15	PPP/Civic 3				
	16,171	6,730								
	328,064	167,165	1,094							

LOCAL GOVERNMENT ELECTIONS 1994
Disciplined Forces Vote August 2, Results

Local Authority Area	Votes Cast	Results Per Party/Group						Valid Votes	Rejected
Municipalities									
Anna Regina	52	PNC 27	PPP/Civic 25					52	0
Georgetown	917	GGG 335	NRP 1	PNC 489	PPP/Civic 81	TUF 3	UGI 3	912	5
New Amsterdam	93	NACCG 4	PNC 79	PPP/Civic 9	TUF 0			92	1
Rose Hall	7	PNC 7	PPP/Civic 0					7	0
Corriverton	22	PNC 18	PPP/Civic 4	TUF 0				22	0
Linden	71	LDA 1	NDF 0	PNC 60	PPP/Civic 10	TUF 0		71	0
Total Municipalities	1,162							1,156	6
Region One									
Marbaruma/Kumaka/Hosororo	13	MKHCDG 8	PPP/Civic 5					13	0
Port Kaituma/Matthew's Ridge/Arakaka	1	MPDL 1	PPP/Civic 0					1	0
Region Two									
Charity/Urasara	7	CCG 3	PPP/Civic 4					7	0
Evergreen/Paradise	11	GRDA 10	PPP/Civic 1					11	0
Aberdeen/Zorg-en-Vlygt	15	AZCDG 8	PPP/Civic 7					15	0
Annandale/Riverstown	68	ARCCG 49	PPP/Civic 19					68	0
Good Hope/Pomona	7	PGHPAC 3	PPP/Civic 4	TUF 0				7	0
Region Three									
Wakenaam	12	PPP/Civic 8	WCDG 4					12	0
Leguan	7	LDDC 4	PPP/Civic 3					7	0
Mora/Parika	6	MPUG 4	PPP/Civic 0	TUF 2				6	0
Hydronie/Good Hope	3	HGHRPA 2	PPP/Civic 1					3	0
Greenwich Park/Vergenoegen	3	GPVPO 2	PPP/Civic 1					3	0
Tuschen/Uitvlugt	30	PPP/Civic 12	TUTJG 17					29	1
Stewartville/Cornelia Ida	27	PPP/Civic 10	SCICDG 17					27	0
Hague/Blankenburg	20	HBDA 20	PPP/Civic 0					20	0
The Best/Kien/Pouderoyen	53	KPBRC 27	KPIC 14	PPP/Civic 10	TUF 2			53	0
Malgre Tout/Meer-Zorgen	9	MTMSHD 8	PPP/Civic 0					8	1
La Grange/Nismes	24	LGNAG 15	PPP/Civic 9					24	0
Canals Polder	5	CPPC 1	CRPA 3	PPP/Civic 1	TUF 0			5	0

LOCAL GOVERNMENT ELECTIONS 1994
Disciplined Forces Vote August 2, Results

Local Authority Area	Votes Cast	Results Per Party/Group						Valid Votes	Rejected
Toevoigt/Patentia	26	PPP/Civic 4	SGICC 4	TPAG 17	UWP 1			26	0
Region Four									
Soesdyke/Huist Coverden	9	PPP/Civic 4	SCCDG 5					9	0
Caledonia/Good Success	21	PAG 16	PPP/Civic 5					21	0
Diamond Place/Golden Grove	17	DGIC 11	GRPTA 1	PPP/Civic 3				15	2
Little Diamond/Herstelling	8	LDHACC 8	PPP/Civic 0					8	0
Mocha/Arcadia	13	IOD 9	ProgNC 4					13	0
Ramsburg/Eccles	25	ERCG 19	PPP/Civic 5					24	1
Industry/Plaisance	47	PIDA 37	PPP/Civic 9					46	1
Better Hope/La Bonne Intention	33	BHLBIDC 21	PPP/Civic 10					31	2
Betterverwagting/Triumph	25	BTDA 24	PPP/Civic 1					25	0
Buxton/Foulis	73	MDCG 57	PPP/Civic 9	UWP 5				71	2
Haslington/Grove	79	HGCDG 71	PPP/Civic 6					77	2
Unity/Vereeniging	27	UVCCC 19	PPP/Civic 7					26	1
Region Five									
Woodlands/Farm	15	PPP/Civic 3	WFDG 11					14	1
Hamlet/Chance	10	HCD 10	PPP/Civic 0					10	0
Mahaicony/Abary Front Lands	13	MADG 9	PPP/Civic 4					13	0
Profit/Rising Sun	49	PPP/Civic 5	PRSDG 42					47	2
Sea Field/Tempe	20	PPP/Civic 3	STD 16	TUF 1				20	0
Rosignol/Zeelust	17	PPP/Civic 2	RZCDG 14	TUF 0				16	1
Union/Naarstigheid	27	NUDG 20	PPP/Civic 3	TUF 4				27	0
Woodlands/Bei Air	3	PPP/Civic 0	WBAIG 3					3	0
Gelderland/Blairmont	16	GBCC 11	PPP/Civic 5					16	0
Region Six									
Enfield/New Doe Park	8	EPCG 5	PPP/Civic 2	TUF 0				7	1
Gibraltar/Fyrish	15	GFDG 10	PPP/Civic 3	TUF 1				14	1
Kilcoy/Hampshire	9	KHDC 3	PPP/Civic 6	TUF 0				9	0
Port Mourant/John	7	PPP/Civic 7	TPC 0					7	0

LOCAL GOVERNMENT ELECTIONS 1994
Disciplined Forces Vote August 2, Results

Local Authority Area	Votes Cast	Results Per Party/Group						Valid Votes	Rejected
Bloomfield/Whim	4	PHP 3	PPP/Civic 1					4	0
Lancaster/Hogstye	25	HLCDG 24	PPP/Civic 1					25	0
Adventure/No. 28 or Bush Lot	7	BLACDG 4	PPP/Civic 2					6	1
Maida/Tarlogie	2	MTFAG 0	PPP/Civic 2					2	0
Macedonia/Joppa	5	MJPAC 3	PPP/Civic 2					5	0
Black Bush Polder	7	BBPDC 2	PPP/Civic 5					7	0
No. 52/No. 74	16	FFG 9	PPP/Civic 7					16	0
Good Hope/No. 51	13	GHPDA 8	PPP/Civic 4					12	1
Crabwood Creek/Moleson	0	CCMPFG 0	PPP/Civic 0					0	0
Region Seven									
Bartica	7	BBG 6	PPP/Civic 1	TUF 0				7	0
Region Nine									
Ireng/Sawariwau	19	ISDG 8	PPP/Civic 6	TUF 5				19	0
Region Ten									
Kwakwani	0	KDA 0	PPP/Civic 0					0	0
Total Local Authority Areas	1,038							1,017	21
TOTAL Municipalities & LAA	2,200							2,173	27

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
413111	Kingston West	1	257	1	18	0	26	37	2	0	83	297	27.95%
		2	258	1	24	0	13	42	1	1	81	297	27.27%
413112	Kingston East	3	259	1	24	1	34	41	7	2	109	322	33.85%
		4	260	1	19	0	14	66	0	1	100	322	31.06%
413121	Thomas Lands	5	979	1	8	0	4	5	1	0	18	102	17.65%
413122	Non Paniel Park	6	980	1	9	0	6	16	0	0	31	105	29.52%
413131	Queenstown	7	261	1	33	0	56	20	4	0	113	367	30.79%
		8	262	1	36	3	61	23	0	0	123	367	33.51%
		9	263	1	32	0	37	31	2	0	102	367	27.79%
		10	264	1	18	0	34	50	2	0	104	367	28.34%
		11	265	1	23	0	26	45	3	1	98	367	26.70%
413132	Albertown	12	266	1	31	0	39	34	1	0	105	344	30.52%
		13	267	1	46	0	63	33	3	3	148	417	35.49%
		14	268	1	27	1	58	30	1	0	117	392	29.85%
		15	269	1	37	0	52	28	1	0	118	372	31.72%
		16	270	1	44	0	38	57	0	0	139	441	31.52%
		17	271	1	25	0	38	34	1	1	99	358	27.65%
		18	981	1	16	1	25	7	3	0	52	176	29.55%
413141	South Cummingsburg	19	272	1	24	0	34	39	1	0	98	340	28.82%
		20	273	1	31	0	34	21	4	0	90	378	23.81%
		21	274	1	44	0	25	31	0	2	102	349	29.23%
		22	275	1	36	0	32	36	0	0	104	417	24.94%
		23	984	1	14	0	15	36	1	0	66	251	26.29%
		24	276	1	26	0	32	29	0	0	87	361	24.10%
413142	North Cummingsburg	25	278	1	24	0	24	35	5	0	88	410	21.48%
		26	279	1	22	0	22	50	2	1	97	358	27.09%
		27	280	1	9	0	23	63	1	0	96	368	26.09%
		28	281	1	11	0	19	61	1	0	92	299	30.77%
413211	Kitty (North)	29	282	1	32	0	88	13	4	0	137	360	38.06%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
		30	283	1	22	0	67	13	1	0	103	344	29.94%
		31	284	1	37	0	50	25	1	0	113	316	35.76%
		32	986	1	23	0	23	26	0	0	72	217	33.18%
		33	285	1	34	0	50	20	1	0	105	332	31.63%
413212	Kitty (Central)	34	287 987	1	37	0	72	45	0	1	155	494	31.38%
		35	288	1	20	0	29	47	1	0	97	362	26.80%
		36	289	1	26	0	28	47	0	1	102	406	25.12%
		37	290	1	18	0	30	78	3	0	129	297	43.43%
			291										
		38	990	1	8	0	14	44	0	0	66	452	14.60%
		39	292	1	16	0	24	82	0	0	122	388	31.44%
		40	991	1	7	0	18	9	1	0	35	170	20.59%
413213	Kitty (South)	41	293	1	19	0	21	77	0	0	117	368	31.79%
		42	294	1	24	0	18	55	1	2	100	348	28.74%
		43	295	1	26	0	24	61	1	2	114	380	30.00%
		44	296	1	21	0	14	93	0	0	128	434	29.49%
		45	297	1	10	0	11	91	0	0	112	403	27.79%
		46	298	1	7	0	6	54	1	0	68	202	33.66%
			992										
		47	299	1	14	0	15	138	1	0	168	471	35.67%
		48	993	1	8	0	14	26	0	0	48	153	31.37%
413221	Subryanville/Bell Air Gardens	49	300	1	15	0	26	42	4	0	87	308	28.25%
		50	301	1	14	0	32	65	2	0	113	305	37.05%
413222	Bel Air/Bel Air Springs	51	302	1	20	0	14	95	4	0	133	329	40.43%
		52	303	1	4	1	6	114	2	0	127	314	40.45%
413231	Prashad Nagar	53	304	1	20	0	19	62	2	1	104	403	25.81%
		54	305	1	9	0	18	110	1	0	138	413	33.41%
413232	Nth East C/ville	55	306	1	56	1	51	47	1	0	156	395	39.49%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
		56	307	1	36	0	45	41	1	0	123	339	36.28%
		57	308	1	61	1	37	47	0	0	146	381	38.32%
		58	309	1	21	0	45	77	0	1	144	399	36.09%
413233	Nth West C/ville	59	310	1	10	0	12	85	0	0	107	389	27.51%
		60	311	1	14	0	5	95	1	0	115	384	29.95%
		61	312	1	2	0	7	107	2	0	118	367	32.15%
		62	313	1	4	0	15	65	4	0	88	308	28.57%
413241	Lamaha Gardens	63	315	1	27	0	74	38	2	1	142	463	30.67%
413242	Section "K" C/ville	64	316	1	36	0	46	25	2	0	109	396	27.53%
		65	318	1	21	0	39	42	3	0	105	362	29.01%
		66	319	1	18	1	40	23	1	0	83	334	24.85%
		67	320	1	37	0	25	43	1	0	106	370	28.65%
413251	Bel Air Park	68	321	1	11	0	40	41	2	1	95	328	28.96%
		69	322	1	13	0	30	48	1	0	92	333	27.63%
			994										
413252	Newtown C/ville	70	323	1	42	0	41	55	2	0	140	533	26.27%
		71	324	1	42	1	45	31	0	0	119	441	26.98%
		72	325	1	39	2	36	17	0	0	94	348	27.01%
		73	326	1	40	0	40	36	2	0	118	429	27.51%
		74	328	1	21	0	19	46	4	0	90	281	32.03%
		75	329	1	30	1	22	45	1	1	100	418	23.92%
		76	330	1	10	0	23	59	1	0	93	372	25.00%
		77	332	1	14	0	15	58	1	0	88	307	28.66%
			995										
		78	333	1	29	0	15	80	3	0	127	504	25.20%
		79	334	1	36	0	52	16	0	0	104	324	32.10%
413311	Sophia Liliendaal Nth	80	335	1	34	0	33	54	2	0	123	332	37.05%
		81	337	1	14	0	16	78	0	0	108	333	32.43%
413312	Pattensen/Turkeyen	82	997	1	14	0	5	36	0	1	56	210	26.67%
413321	Cummings Lodge Nth	83	339	1	12	0	50	43	0	1	106	360	29.44%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
413322	Cummings Lodge Central	84	343	1	4	0	10	143	3	0	160	400	40.00%
		85	344	1	0	0	6	122	3	1	132	387	34.11%
413331	Cummings Lodge South	86	998	1	2	0	0	44	0	0	46	187	24.60%
413332	Pattensen/Turkeyen	87	999	1	35	0	15	67	0	0	117	198	59.09%
413333	Sophia L/dall	88	345	1	64	0	7	49	1	0	121	331	36.56%
413341	Turkeyen Central	89	1000	1	3	0	2	9	0	0	14	40	35.00%
			1001										
413342	Sophia/Pattensen	90	346	1	102	0	23	118	1	1	245	554	44.22%
413411	Tucville	91	347	1	87	0	57	5	0	0	149	367	40.60%
		92	348	1	81	0	52	16	3	0	152	394	38.58%
		93	350	1	74	1	39	5	9	0	128	357	35.85%
		94	351	1	75	0	64	8	0	0	147	385	38.18%
		95	352	1	95	0	49	12	1	0	157	390	40.26%
		96	1017	1	61	0	36	1	2	0	100	247	40.49%
413412	Guy Hoc Park Com/Annexes	97	353	1	80	0	73	7	0	0	160	330	48.48%
		98	354	1	76	0	54	7	0	0	137	338	40.53%
413421	Festival City	99	355	1	85	0	88	5	2	0	180	438	41.10%
		100	356	1	117	0	84	8	3	0	212	420	50.48%
413422	North Ruimveldt H/S	101	357	1	91	0	59	7	0	1	158	396	39.90%
		102	358	1	102	1	51	5	3	0	162	440	36.82%
		103	360	1	73	0	71	6	0	0	150	375	40.00%
		104	362	1	66	0	36	2	0	0	104	378	27.51%
		105	363	1	107	1	64	7	1	0	180	393	45.80%
		106	364	1	86	1	52	6	1	2	148	420	35.24%
413431	South Ruimveldt Pk "E"	107	365	1	44	0	61	5	1	0	111	344	32.27%
		108	366	1	29	0	71	6	1	0	107	366	29.23%
		109	367	1	29	0	68	6	0	0	103	337	30.56%
		110	368	1	49	0	65	10	2	0	126	370	34.05%
413432	South Ruimveldt Pk "W"	111	369	1	50	0	46	13	1	0	110	311	35.37%
		112	370	1	41	0	49	5	2	0	97	326	29.75%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
		113	371	1	47	0	66	17	1	0	131	336	38.99%
413441	South Ruimveldt Gardens "E"	114	372	1	29	0	53	10	0	0	92	301	30.56%
		115	373	1	34	0	58	12	6	0	110	292	37.67%
		116	374	1	33	0	37	15	1	0	86	286	30.07%
		117	375	1	31	1	37	13	2	0	84	284	29.58%
413442	South Ruimveldt Gardens "W"	118	376	1	63	0	52	27	0	1	143	421	33.97%
413451	Roxanne Burnham Gardens	119	377	1	86	0	45	12	0	0	143	344	41.57%
		120	378	1	87	0	50	9	0	0	146	329	44.38%
413452	Guyhoc Gardens	121	1019	1	73	0	35	5	0	1	114	237	48.10%
413461	Ruimveldt Estate Extn	122	1021	1	73	0	49	6	0	0	128	179	71.51%
413462	Ruimveldt Industrial Estate	123	1022	1	2	0	1	2	0	0	5	44	11.36%
413471	Riverview	124	379	1	46	0	29	106	1	0	182	430	42.33%
413472	Alexander Village	125	380	1	26	1	24	102	0	0	153	410	37.32%
		126	381	1	30	1	17	95	1	0	144	412	34.95%
		127	382	1	2	1	6	110	1	0	120	297	40.40%
		128	383	1	14	1	14	77	0	1	107	323	33.13%
413481	West Ruimveldt	129	1023	1	45	0	25	2	0	0	72	195	36.92%
		130	384	1	93	0	33	7	0	0	133	389	34.19%
		131	385	1	60	1	25	3	0	0	89	290	30.69%
		132	386	1	62	0	22	12	0	0	96	328	29.27%
		133	388	1	84	0	32	6	1	0	123	394	31.22%
		134	389	1	79	0	21	5	1	0	106	280	37.86%
			1024										
		135	390	1	87	0	29	15	1	0	132	449	29.40%
		136	391	1	97	1	42	15	1	0	156	462	33.77%
		137	392	1	95	0	35	25	0	1	156	422	36.97%
		138	393	1	48	0	24	24	0	0	94	386	24.35%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
413482	East Ruinveldt	139	395	1	82	0	22	3	0	0	107	414	25.85%
		140	396	1	120	0	47	7	1	0	175	448	39.06%
		141	397	1	99	0	36	6	2	0	143	360	39.72%
		142	398	1	98	0	43	4	0	0	145	343	42.27%
		143	399	1	89	0	40	10	0	0	139	353	39.38%
		144	401	1	111	0	37	8	0	1	157	339	46.31%
			1025										
		145	402	1	91	0	38	5	1	0	135	449	30.07%
		146	406	1	81	0	35	5	0	0	121	310	39.03%
413511	Agricola	147	407	1	69	0	71	17	1	1	159	390	40.77%
		148	408	1	55	0	49	11	1	0	116	305	38.03%
		149	409	1	66	0	60	25	2	1	154	344	44.77%
		150	410	1	39	2	34	43	0	0	118	350	33.71%
		151	412	1	50	0	44	14	1	0	109	323	33.75%
413512	McDoom	152	414	1	31	0	50	64	0	1	146	417	35.01%
		153	415	1	42	0	36	66	2	0	146	398	36.68%
413513	Houston M/Bank	154	416	1	19	0	40	86	6	0	151	397	38.04%
		155	417	1	9	0	18	119	2	1	149	398	37.44%
413521	Houston S/Cane Rome												
413522	S/Cane	156	1026	1	34	0	66	9	2	0	111	206	53.88%
413611	Lodge Nth Bot Gardens	157	418	1	56	0	58	2	0	0	116	397	29.22%
		158	419	1	59	3	37	9	0	0	108	322	33.54%
		159	420	1	45	1	55	15	0	0	116	358	32.40%
		160	422	1	46	0	48	5	1	0	100	339	29.53%
		161	423	1	51	0	54	12	3	0	120	383	31.33%
413612	Lodge South	162	424	1	66	0	34	5	0	1	106	371	28.57%
		163	425	1	55	0	34	12	0	0	101	387	26.10%
		164	426	1	84	0	28	8	2	0	122	440	27.73%
		165	427	1	53	0	35	11	0	0	99	384	25.78%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
		166	1027										
			428	1	77	0	48	16	0	1	142	487	29.16%
		167	1028	1	21	1	34	2	0	0	58	216	26.85%
413621	O'urban Backlands Lodge H/S	168	429	1	135	0	52	9	0	0	196	401	48.88%
		169	430	1	127	0	39	9	1	0	176	382	46.07%
413622	Meadowbrook Gardens	170	432	1	94	0	38	2	0	0	134	359	37.33%
		171	433	1	114	1	33	3	3	0	154	341	45.16%
		172	1031	1	61	0	25	3	2	0	91	214	42.52%
413641	North East La Penitence	173	434	1	46	0	44	7	0	2	99	291	34.02%
		174	439	1	65	0	48	3	0	1	117	371	31.54%
		175	439	1	69	1	50	2	1	0	123	365	33.70%
		176	440	1	53	0	60	12	1	0	126	361	34.90%
		177	442	1	43	0	68	15	1	0	127	393	32.32%
		178	1032	1	35	0	32	7	1	1	76	251	30.28%
413642	West La Penitence	179	445	1	39	0	18	51	0	0	108	397	27.20%
		180	446	1	62	0	21	16	1	0	100	320	31.25%
		181	447	1	58	0	22	21	0	0	101	345	29.28%
		182	448	1	38	0	17	27	1	0	83	306	27.12%
		183	449	1	48	0	12	68	4	0	132	412	32.04%
			1033										
		184	450	1	58	0	31	87	3	0	179	496	36.09%
		185	1034	1	60	0	31	12	1	1	105	268	39.18%
413651	Albouystown	186	451	1	32	0	6	12	5	0	55	400	13.75%
		187	452	1	101	0	16	21	2	0	140	345	40.58%
		188	453	1	90	2	18	17	1	1	129	432	29.86%
		189	454	1	115	2	27	21	2	0	167	394	42.39%
		190	455	1	70	0	9	29	0	1	109	409	26.85%
		191	1036	1	50	0	12	24	2	0	88	229	38.43%
		192	457	1	45	0	6	33	3	0	87	440	19.77%

GEORGETOWN
1994 Municipal Election

Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
		193	459	1	51	0	13	9	1	0	74	333	22.22%
		194	460	1	50	0	18	42	1	0	111	382	29.06%
413652	Charlestown	195	461	1	63	1	31	26	1	0	122	412	29.61%
		196	462	1	32	0	27	32	4	0	95	379	25.07%
		197	463	1	59	0	21	6	0	1	87	402	21.64%
		198	464	1	63	0	40	13	1	0	117	348	33.62%
		199	465	1	50	1	27	24	2	0	104	327	31.80%
		200	466	1	33	1	27	31	1	0	93	401	23.19%
		201	468	1	25	0	21	27	0	0	73	374	19.52%
		202	1037	1	50	0	32	27	1	1	111	217	51.15%
413711	Bourda (West)	203	469	1	42	0	57	32	1	0	132	402	32.84%
		204	470	1	32	0	31	59	0	1	123	379	32.45%
413712	Bourda (East)	205	471	1	34	0	54	25	3	0	116	379	30.61%
		206	472	1	36	0	50	25	4	0	115	323	35.60%
		207	473	1	21	0	36	36	1	1	95	300	31.67%
		208	477	1	25	0	42	48	2	0	117	374	31.28%
			1039										
413721	Stabroek W/ville (East)	209	478	1	67	0	50	7	2	0	126	487	25.87%
		210	479	1	68	0	41	24	0	0	133	397	33.50%
		211	480	1	54	0	41	13	0	0	108	372	29.03%
		212	481	1	53	0	27	9	1	0	90	383	23.50%
		213	482	1	45	0	37	18	2	0	102	396	25.76%
		214	483	1	39	0	39	13	1	0	92	356	25.84%
		215	484	1	30	1	30	23	0	0	84	361	23.27%
		216	1043	1	28	1	21	6	1	0	57	185	30.81%
	The Palms	217	1044	1	22	0	51	19	1	0	93	145	64.14%
			1045										
413722	Stabroek W/ville (Central)	218	485	1	52	0	63	16	3	0	134	456	29.39%
		219	486	1	41	0	57	12	2	0	112	431	25.99%
		220	487	1	33	0	50	22	2	0	107	414	25.85%

GEORGETOWN
1994 Municipal Election

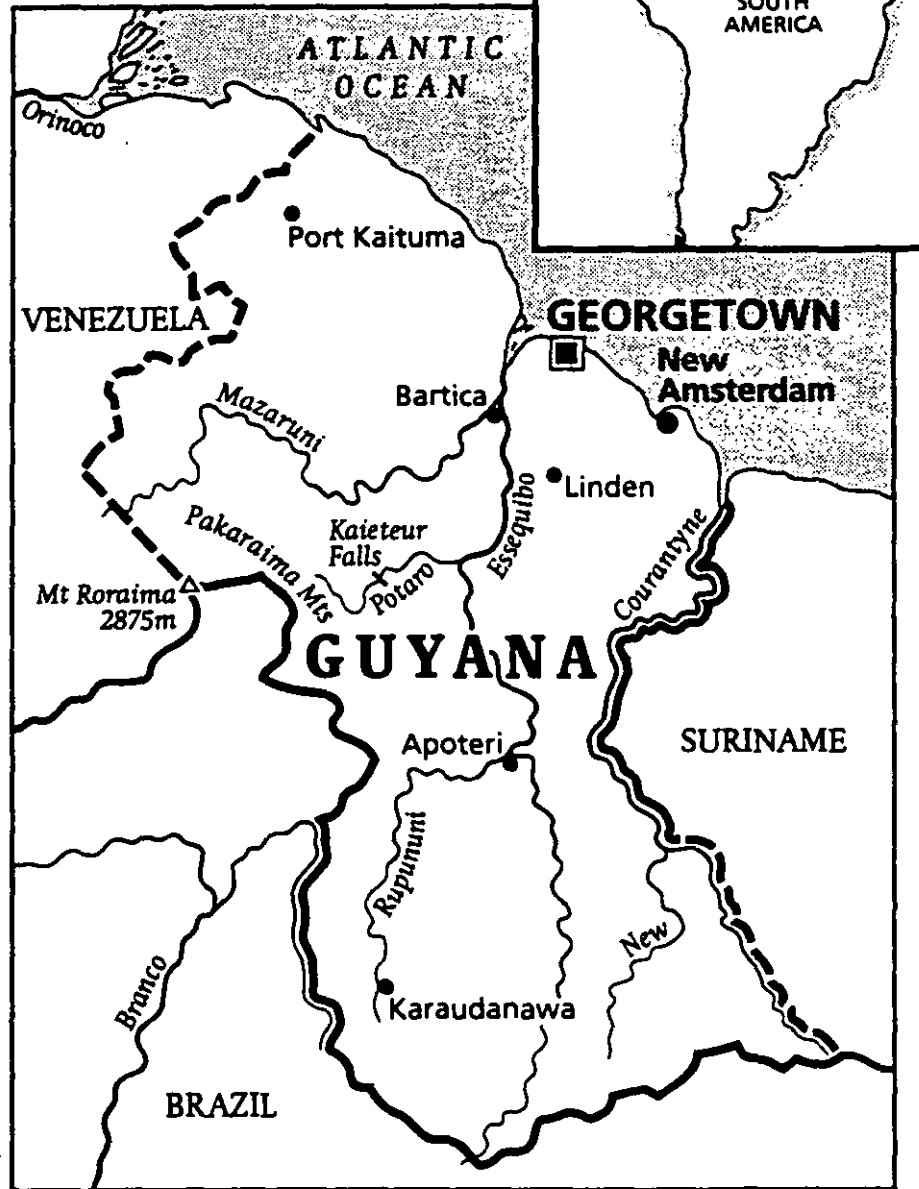
Division No.	Division Name	Polling Station No.	Ballot Box No.	Results Report	GGG	NRP	PNC	PPP/Civic	TUF	UGI	Total No. of Votes Cast	No. of Reg. Voters	Percent Voting
413731	Werk-en-Rust (East) North Cummingsburg	221	488	1	40	0	42	17	0	0	99	307	32.25%
		222	489	1	62	0	42	13	3	0	120	350	34.29%
		223	490	1	62	0	39	19	5	0	125	358	34.92%
		224	492	1	56	0	39	30	0	1	126	420	30.00%
		225	493	1	23	2	24	20	2	0	71	299	23.75%
		226	494	1	49	0	48	15	3	1	116	303	38.28%
413732	Werk-en-Rust (West)	227	495	1	77	0	24	25	0	0	126	441	28.57%
		228	496	1	66	0	23	25	3	0	117	433	27.02%
413741	Robbstown L/Town	229	1046	1	9	1	14	24	1	0	49	275	17.82%
		230	497	1	8	1	5	42	0	0	56	301	18.60%
413742	Stabroek (Central)	231	498	1	43	1	24	14	1	0	83	362	22.93%
		232	499	1	39	1	17	29	0	1	87	376	23.14%
		233	687	1	33	0	20	43	0	0	96	405	23.70%
Disciplined Services					335	1	489	81	3	3	912		
TOTALS				233	10,784	50	8,601	7,597	293	58	27,383	82,054	33.37%

Attachment T

□ international airport

200km

100mi



Attachment U

Local Government elections IFES team arrives

TWO members from the International Foundation of Electoral Systems (IFES), of the United States, is in the country for talks with officials of the Elections Commission.

The officials, Mr Hank Valentino and Mr Henderson visited the Commission yesterday. According to Commission Chairman, Mr Edward Hopkinson, the officials are paying "regular vis-

its" to check out the ongoing voter registration process and progress towards holding the long-delayed Local Government and Municipal elections later this year.

They are trying to determine how much ballot paper the Commission would need, and the amount of paper that would be required to print the final voters list.

The Commission has also spoken to the team about the release

of 520 lamps, needed for the ongoing voter registration exercise. Hopkinson said the lamps will be given to registration officers so that they will "still be able to function" at nights.

Henderson was due to meet US Ambassador to Guyana, Mr George F. Jones yesterday afternoon, for discussions on the release of the lamps, which were donated by the United States Agency for International Development.

Meanwhile, Hopkinson who was in Linden on Sunday, reported that voter registration in the area was improving. Up to Friday, 112 persons had registered in the bauxite mining town and the Commission Chairman said this was promising. He added: "Things are looking up".

His visit there was part of a series of sessions planned by the Commission to boost public awareness of the elections and the various processes leading up to it.

Guyana Chronicle

Georgetown, Guyana
South America

Tuesday, March 22, 1994, P.1.

IFES donates ballot paper

THE Elections Commissions yesterday received a donation of 55,000 white sheets of ballot paper and 5,000 pink sheets from the International Foundation for Electoral Systems (IFES) for use in the upcoming local government elections.

Executive Secretary of the Commission Lance Ferreira said that the paper has a secret water mark which cannot be easily forged. Sixty toner cartridges for the computers, three maintenance kits for the computers and an internet report were also a part of the consignment. Ferreira added that

IFES also sent 100 fluorescent lamps for the counting of ballots on election night in the event that there is a power outage.

The Guyana National Printers Limited are to print the papers two days after nomination day. August 8 is the tentative date. Ferreira said that the

final voters' list will be printed this weekend.

Ferreira continued that PPP member Mark Moonsammy and opposition PNC member Winston Moore each took padlocks to the Commission's Kingston Office to secure the storeroom where the paper is being kept. He explained that this was a

security measure to prevent anyone entering the room without Moonsammy and Moore being present.

Chairman Edward Hopkinson, Commissioner of National Registration Stanley Singh and IFES Representative Jerry Henderson were at the presentation.

Secure paper



ELECTIONS Commission Chairman, Edward Hopkinson, centre, yesterday receiving ballot paper from the International Foundation for Electoral Systems (IFES). Other members of the Commission are from left, PNC representative Winston Moore, Executive Secretary of the Commission Lance Ferreira, Jerry Henderson from IFES, PPP's Mark Moonsammy and Commissioner of National Registration Stanley Singh. (Ken Moore photo)

Stabroek News

Georgetown, Guyana

South America

Friday, June 24, 1994, P.1.

Results by midnight - Singh

ELECTIONS Commission Chairman Edward Garnett Hopkinson says the watchdog body has done its job and Chief Election Officer Stanley Singh yesterday declared all systems were good for today's polling.

In a broadcast to the nation scheduled for last

evening, Hopkinson said the Commission has done its job to make these elections possible. It is now up to you. He urged citizens to vote early and peacefully. Hopkinson also outlined the measures taken by the Commission to ensure smooth polling.

The Commission Chairman added "in carry-

ing out our duties, we have been very careful so that our actions as a Commission have been above reproach and not give even the appearance of any partisan political influence or inclinations. We have procedures that will ensure that elections are free, fair and transparent".

Hopkinson also encouraged employers to give time off to their

employees to cast ballots.

The Commission, according to Hopkinson yesterday met with its managers and all is in place.

"All systems are green", Singh told Stabroek News. He said there were two minor hitches which should be rectified. The Karomata School in Mahalony was flooded as a result of a

breach in the area but Singh said this problem should be alleviated in time for polling. At another polling place, the Uitvlugt nursery school, a wall has fallen down.

Singh said the polling station has been relocated across the road to the Uitvlugt primary school.

Communications sets had to be distributed to two areas to ensure effective communication at the La Grange Police Station and at Blackbush. All material required for the polling stations has already been transported.

Today, Singh said reporting officers will check in with his office at 9 am, 12 noon, 3 pm and 7 pm.

Counting is expected to start latest at each polling place by 7 pm. The returning officers will forward their preliminary counts to their returning officers for transmission to the Commission. First results, according to Singh, should be in by midnight. Singh said counting of the disciplined services voting was expected to begin at 3 am today.

Meanwhile, opposition-appointed member of the Commission Winston Moore yesterday noted that Commissioners representing the three opposition parties had voted in favour of voting by 14 disciplined servicemen who were disenfranchised by failed transportation arrangements on the designated day and others who were either transferred out of the area or were out on active duty.

He noted that in respect of the 14, the government-appointed nominees voted against while Hopkinson broke the deadlock and voted together with the opposition-appointed members.

On the second issue, Hopkinson voted with the government appointees against those persons being transferred, or on active duty being allowed to

Stabroek News, August 8, 1994

Few dissatisfied as polls closed on schedule

By Mohamed Khan

MOST of the polling stations in the Lodge, South and West Ruimsig and Albouystown areas closed at 6:00 pm, leaving a few dissatisfied voters in what was expected to be an unusually low turn-out.

Information from the Elections Commission at 2:00 pm suggest that less than 25 per cent of the eligible voters turned out to exercise their franchise ... and the same proportion applies to the areas mentioned.

Other than some quiet muttering, there were no serious objections to the closure of polling booths at 6:00 pm.

The area that seemed likely to be the flashpoint of disturbance at the St Sidwell's Primary School had a few uneasy moments when its doors were closed at 6:00 pm.

As the officer was about to close, a few restless persons in the compound moved towards the door and after some bickering with the police officers,

they were allowed to enter. Good and Green for Georgetown (GGG) candidate, 'Lightweight' Kisson, told this newspaper that he was disappointed with the turnout in the area, which he acknowledged was the GGG's stronghold.

Of a total of 4,470 eligible voters on the list, Kisson said that less than an hour before the doors were shut, a mere 802 ballots were cast. He expressed disappointment, acknowledging that the ballots would be split among the other groups contesting the elections.

He complained that there were problems with voters not finding their names on the lists, others having their names but identification numbers listed incorrectly. Kisson also contended that some voters were transferred from Campbellville and their names were lost in transit. He noted that some names were not on any of the lists, disenfranchising a few persons.

Elections Commission Chairman, Edward Hop-



Edward Hopkinson

kinson, speaking to this newspaper, acknowledged that the turnout to the polls was unusually low, even in areas where groups normally turned out in large numbers.

At the Tucville Primary School, there were six polling booths for the "just over 2,000 voters." A major argument threatened as the doors were closed, but the election officials stood their ground and with the exception of one, which was kept open to accept seven more voters, the doors were closed.

A man named Harry Blair claimed he arrived at 5:50 pm and, though he went to the correct polling booth, no one took notice of him and the doors closed promptly, leaving him out.

The area, which had the public's attention yesterday, West and South Ruimsig, Lodge and Albouystown as the possible trouble-spots, were very quiet. During the day the polling stations had people, but there was never any crowd. There were the usual groups at the street corners and in the evening, as traffic in the area ceased, youngsters brought out their footballs and played on the streets as usual.

A PPP/Civic candidate said that the turnout was disappointingly low, pointing out that at the Ascension Community High School, of over 3,000 voters, an estimated 640 persons turned out.

As Stabroek News completed its round of visits to areas, it was evident that the parties had been faithful to the Peace Accord they had signed.

Identification problems at some polling stations

By Judith Gildharie

PRESIDING Officers at Bagotsville Community Centre, Nismes Primary School, West Bank Demerara, St. Anne's Primary School, Agricola and Houston Nursery School at 4:00pm yesterday summed up voting at

their polling stations in one word - slow.

Stabroek News visited these polling places with Canadian High Commission First Secretary, Mr. Jonathan Wheatcroft.

At Bagotsville Community Centre, West Bank Demerara, of 923 eligible voters less than a half had voted by 2:30 to 3:00pm. The Presiding Officer there

said that during the morning, voting was at a brisk pace but thinned out as the day wore on.

She said they were hoping that the pace would quicken after working hours and before polls closed at 6:00pm.

The People's Progressive Party (PPP/Civic) Elections Agent at that polling station told Stabroek News

that over fifty people voted without being properly identified. He explained that people were identified by other people without identification and that after he became aware of this, he advised the polling officials to have the people properly identified.

He said the system of identification was "abused" at that polling place. Polling Officials also found that many identification numbers were different by a digit or two on the lists in contrast to the number on their identification cards.

This seemed to be the one common snafu at the four polling places visited. The Presiding Officers of those stations explained that when the number was different, the person swears, holding a Bible, Ramayan or Quoran, that the number on the ID card is their number. That person is then allowed to exercise his/her franchise.

The Bagotsville Community Centre was divided

into three polling places - A to F, G to L and M to Z. The PPP/Civic and the La Grange-Nismes United Action Group (LGNUAG) were the two groups contesting the elections in that area.

The Returning Officer said that there were no major hitches except for a few persons not having their names on the list. He, however, pointed out that there was a claims and objections period prior to the election when people could have ensured they were registered.

At Nismes Primary School, the Presiding Officer said that things were going very slow. "A few people come in now and then." She said the only significant occurrence for the day (3:00pm) was that two people showed up with the same name and a tendered ballot had to be cast. This was placed in a sealed envelope and not in the ballot box.

At that time, of 228 eligible voters, only 97 had

cast their ballots. The Presiding Officer said that people without any form of identification were being identified by any of the polling officials also, adding, "We do not want to disenfranchise anyone."

A visit to St. Anne's Primary School in Agricola at around 3:30pm found that of 350 registered voters, only 80 had voted. The Presiding Officer said, "To sum it up for the day so far - voting is slow but everything has gone smoothly. I've never seen a day go so

smoothly. It is unbelievable."

A brief stop at Houston Nursery School was greeted with the same responses. One by one people trickled in to cast their ballot. Of 406 eligible voters, 106 had voted at 4:00pm.

The Presiding Officer attributed this to "people not understanding the importance of the local government elections." She said it was the hope that after working hours the pace would increase.

All set for polls -Hopkinson

ELECTIONS Chairman Edward Hopkinson declared last week that all was set for voting in local government election.

Voting for the disciplined services took place on schedule last Tuesday when 64.1 per cent of the 3,601 eligible voters cast their ballots.

The disciplined services include the Guyana Defence Force, the Guyana Police Force and the Guyana National Service.

Reading from a prepared statement, Hopkinson pointed out that the official list has been posted up at all local authority offices where the polls are being held and political parties and other interest groups have also been supplied with copies.

Attended by opposition nominee to the Elections Commission, attorney-at-law Winston Moore, Hopkinson revealed that voting will take place at 930 polling booths in 376 polling places nationwide.

There are 328,064 eligible persons on the list, the bespectacled Hopkinson said, noting that this tally excludes persons in eight local government areas where the ruling PPP/Civic has already won by virtue of being the only contestant.

Adverting to the remote nature of some of the disciplined services polling stations, Hopkinson said voting will take place between 6am and 10pm. Sources say aircraft hired by the Commission will fly into the interior polling stations in a 'whistle-stop' operation and voting will virtually take place on the aircraft. Seats are available on the aircraft for observers.

Asked about the log-jam in the voting of the disciplined services in 1992 and measures that will be put in place to prevent a recurrence, Hopkinson told reporters that more polling booths had been assigned to ensure a smooth flow.

Printing of ballot papers for the elections, which were due to be held since December 1992, has been completed.

Hopkinson disclosed that the ballots are being stored under tight security in the storeroom of the

Commission which will be further fortified by an eight-foot high concrete fence under construction.

Sources say only about half of the ballot paper supplied by the International Foundation for Electoral Systems (IFES) has been utilised. The Commission had anticipated that larger number of groups would have



Edward Hopkinson

entered the fray in local government areas. This was not to be and in most of the areas there are only two slates resulting in smaller ballots. Sources say a decision is to be taken on what to do with the rest of the ballot paper which carries a special security mark.

All ballot paper waste has been disposed of.

Six-digit rubber stamps which will be used to mark ballots according to polling station arrived earlier this week together with hard-to-remove indelible ink.

Moore pointed out that fresh instructions have been issued to polling day staff to ensure proper application of the stain so as to prevent its easy removal as was the case in the 1992 general elections.

One vital task still to be completed before polling is the identification of staff for Georgetown voting stations. Candidates have already been trained and Hopkinson assured that numbers are sufficient to cater for all stations. He said final selection has come later than planned because of the slow response to the appeal by the Commission for interested persons.

In reference to foreign observers, Hopkinson said he has received correspon-

dence from the Head of the Presidential Secretariat Dr Roger Luncheon disclosing President Cheddi Jagan's approval of all such applications which may be received by the Commission. The electoral watchdog body in Colombia is sending two persons and the US-based National Democratic Institute has signalled its interest in fielding five to eight observers.

A list of local and foreign diplomatic staff accredited as observers for the polls is to be received from the Ministry of Foreign Affairs. The precise modus operandi for observers is still to be worked out by the Commission, Hopkinson said.

Meanwhile, the Commission is tackling one potential glitch that has arisen. Sources say the ruling PPP/Civic has raised objections over that fact that some voters from Herstell on the East Bank of Demerara may have to walk three-quarters of a mile to a polling station. The PPP/Civic wants a different voting arrangement but sources say the PNC has objected.

On whether the media will have access to polling stations, Hopkinson said that matter had not been addressed. Moore referred to the Local Authorities Elections Act Chapter 28:03 which listed categories of persons eligible to enter polling stations.

He noted that the media was not listed in these categories. It was pointed out to Moore that the media was able to accompany heads of foreign observer missions into polling stations in 1992.

Hopkinson then said that no ruling had been made and the 1992 arrangements would be taken into consideration. The Commission Chairman pointed out that no request had been received from the media for such facilities.

Moore said that his earlier remarks were not intended to mean that the media would not be allowed access noting that the Commission wanted the elections to be as transparent as possible.

Moore said the matter would be tackled very shortly and added he was sure that the media would be satisfied with the outcome.

Editorial

Local Government Elections

THE results of the local government elections were entirely predictable. A low turnout of voters (though in the three municipalities the PPP won, Anna Regina, Rose Hall and Corriverton it was over 50 percent and in some districts it was as high as 70 percent) and the PPP winning most of the district council elections, though non-party community groups won at least ten of these in non PPP areas.

The low poll, especially in Georgetown and New Amsterdam, can be attributed partly to apathy but also to a lack of awareness in the population as a whole of the significance of these elections due to the fact that local government elections had not been held for 24 years.

Yet the voting was orderly and peaceful, there were hardly any disturbances, election officials functioned reasonably well and polling stations opened and closed on time. The count could have been quicker (how long should it take to count 500 votes which is all there was in most polling stations) and with more planning there seems to be no good reason why most of the results should not have been in and announced well before midnight. But the Election Commission did a good job and deserves our congratulations. What the Commission must now strive for, for the future, is a more automatic and efficient system of voter registration. The problems we still have are, of course, largely due to those long years of a corrupt system and the continuing efforts to straighten that out. We've gone a long way back towards normality.

The really interesting result, as expected, was Georgetown. Mr. Hamilton Green confounded his critics and scored a handsome victory. He could on the strength of this become the Mayor of Georgetown (under section 9 of the Municipal and District Councils Act the mayor will be elected by the city councillors at the first meeting of the Council for a period of one year but is then eligible for re-election) though to function effectively he will require the support of either the PPP/Civic councillors or the PNC councillors. Clearly there will have to be discussions on a possible coalition or working arrangement.

Mr. Green confirmed yesterday that he is open to talks with either group. He said that his primary objective is the improvement of Georgetown. What is in fact politically feasible or likely?

Given the split between PNC leader Desmond Hoyte and Mr. Green and Mr. Green's expulsion from the party, which has been chal-

lenged in court, is a limited rapprochement possible? Stranger things have happened but of course Mr. Green's victory in Georgetown, a traditional PNC stronghold is in fact a setback for the current PNC leadership and, indeed, can even be seen as a challenge to their credibility. Because of this, it must be said, with caution, that a PNC-GGG coalition in the Georgetown City Council seems unlikely.

A PNC-PPP coalition or working arrangement may also seem unlikely given Mr. Hoyte's previous unyielding attitude to such a development but again this possibility cannot be ruled out. A senior PPP spokesman, Mr. Donald Ramotar, said on Monday night that the party was in principle open to discussions and the PNC might see this as the only way to secure the position of Mayor and a high profile role in Georgetown. More than this, they may see this as the only way to keep Green out and deflate his victory.

A GGG-PPP coalition may seem the most likely arrangement. Mr. Green has said many times that he is serious about getting Georgetown going. He may see PPP/Civic backing as the best way of doing this, especially as it could open the way to government coffers. The PPP in turn may see Mr. Green as able to hold the line in Georgetown in getting things done that need to be done. They could even have some preliminary discussions on a basic programme to deal with the many outstanding problems.

Given the apparent incompatibility between the PNC and GGG it may be the PPP who hold the best hand. Their decision may depend on whether they fear Green as an unknown quality and prefer to work with the PNC. Holding the whip hand may allow them to press for the position of Mayor. Careful reflection may show, however, that though this may seem attractive in the short term it is a bad strategic and long term decision for many reasons.

The discussions on this issue may well occupy our attention for the next week or two until the first meeting of councillors is held.

At the end of the day there must surely be a feeling that our democracy has been consolidated. A fair election was held, there was no fighting, the Election Commission functioned amicably and efficiently. The hard task now remains for the newly elected councillors to run their districts and cities. Their progress will be followed with interest.

How to vote

Methods of identification

* Identification card...If not * Passport * Driver's licence * National Insurance Scheme (NIS) card (supported by the identification of one voter from the same division who has an ID card and has already voted) * Birth certificate (with the same provision attached to the NIS card) * In the case where there is no identification, two voters from the same division, who already voted using ID cards have to attest the identity of the voter. The voter will be required to take an oath of identity.

Voting procedures at polling stations...

* Join the line leading to the poll clerk and have your identification at hand.

* The poll clerk will check the final voters' list to ensure that you are registered. The clerk will proceed to read aloud your name and ID number.

* You then proceed to the Presiding Officer who will again check your identification.

* The Presiding Officer will then demonstrate on a mock ballot paper, bearing symbols of hearts, clubs, diamonds and spades, how to mark the X next to the party or group of your choice. This X is to be placed in the centre of the box next to the party or group symbol of your choice. It should not touch the edges of the square or go over into the other boxes. It should be as large and legible as possible.

* The Presiding Officer will then demonstrate the folding of the mock ballot sheet to ensure that the Elections Commission seal is visible.

* A sealed ballot is then given to the voter who is required to go into a booth to select and mark an X next to the party or group of his/her choice.

* A folded ballot bearing the seal of the Commission is returned to the Presiding Officer. This is to ensure that the seal is the one given. * You are then directed to the assistant Presiding Officer who stains your right forefinger with the indelible ink. This ink is not to be wiped off but allowed to be dried naturally. The ballot is then deposited in a sealed box and the voter leaves the premises.

Stabroek News

August 8, 1994

Attachment V

GUYANA CONTACT NUMBERS

May 26, 1994

Moses Kempadoo, Commissioner EC
First Federation Building, Room 6
Croal Street
Home: 75223

AINLIM/XEROX
Trevor Yan, Manager
57687, 64345, 57676 (fax)

Edward Hopkinson, Chairman EC
59133
Home phone and fax: 71613

AVISA Taxi Service
Helaire Imhoff, Owner
72779

Forte Crest (Pegasus) Hotel
52856, 65748, 60532 (fax)

US Embassy
54900-09, 58497 (fax)
Ambassador Jones
63938, 61220 (home)
Manuel Barerra, DCM
62326

IFES
202 828-8507, 452-0804 (fax)
Roger Plath
202 872-4830, 462-9448 (home)

Patricia Smith
AID/Bridgetown
809 436-4910 ext. 348, 429-4438 (fax)
809 420-5867 (home)

Guyana Elections Commission
50277-81
Lance Ferreira
61588
Home: 66316

National Registration Commission
Stanley Singh
71963

UNDP
Carlos Martinez, Resident Representative
59333, 64048, 64040

British High Commission
65881-4

Canadian High Commission
72081

Henry Valentino
703 830-3011

Jerry Henderson
205 566-6069
205 566-5076 (fax)

USAID Office
Patrick McDuffie
Daniel Wallace
54900-09

Ely Lee (Cellular)
42291

INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

1101 15th Street NW • Third Floor • Washington, DC 20005 • 202-828-8507 • Fax 202-452-0804