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INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

Request for Applications RFA-21-034

Questions and Answers

April 20, 2021

Q1: Is an educational institution (university) eligible to apply for RFA-21-034?

- *IFES Response: IFES will consider applications from the following categories according to the eligibility criteria in the RFA:*

Civil Society Organizations (CSOs), Non-Governmental Organizations (NGOs), Community Based Organizations (CBOs), Non-Political Party Organizations or other similar not-for-profit institutions.

If the education institution is therefore a not-for-profit institution, they are considered eligible.

Questions on Program Design

Q2: Who are the political stakeholders if we could get specific stakeholders to reach?

- *IFES Response: Political stakeholders may include the Election Commission of Nepal, elected officials and relevant government officials at national, subnational and local levels.*

Q3: If an applicant would like to adapt innovations, should they limit to the proposed activities under the RFA or go beyond it?

- *IFES Response: Applications should at minimum include activities to meet all the project objectives. If there are additional, innovative activities applicants would like to propose with remaining project budget funds, they are encouraged to do so.*

Q4: Does the RFA prefer applicants to collaborate with other DPOs not in the form of a sub grant but as a technical partner?

- *IFES Response: Applicants responding to this RFA should be the main implementing organization of the project activities. Though organizations with a strong network and strong relationships with other DPOs and youth organizations is preferred, if a financial relationship between the applicant and another organization is being proposed under this project, applicants must provide a strong justification for why such an arrangement is necessary for the success of the project.*

Q5: As per the RFA, IFES will provide the TOT. Should applicant propose the number of applicants?

- *IFES Response: Yes, the number of applicants needed for the TOT should be proposed based on the number of trainers needed to implement program activities.*

Questions on Proposal Documents

Q6: What is the budget ceiling?

- *IFES Response: The estimated budget for this project is USD 75,000. IFES is inviting applicants to submit a budget for activities based on the scope of work in the RFA. Budget costs should reflect realistic costs for special events, travel, staff, etc. based on your organization's experience.*

IFES will evaluate each submitted budget on cost realism and clear budget presentation of necessary, allocable and reasonable costs. The final budget costs will be negotiated with the selected partner before a contract is issued.

End of Questions and Answers