



## INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

### Request for Proposal RFP 22-006

#### Questions and Answers

November 5, 2021

**Q1. Please share the definitions and selection criteria for the target groups described in the RFP as “.....local experts on elections and/or democracy in Indonesia from academia, civil society, think-tanks, and the media....”?**

IFES Reponses: the opinion maker survey must capture experts across Indonesia. The targeted respondent should not be only in Greater Jakarta (national level) but also experts at the regions (local level). The experts must have specific expertise in democracy and/or election issues and also active in providing opinion, article, column (for media expert) and/or academic papers on the issues that they are focusing. The determination of target group criteria should be discussed further more with IFES.

**Q2. Would you please describe IFES’ plan on how these “local experts” will be recruited and participate in coordination with IFES?**

- IFES Reponses: the service provider is expected to provide a list of identified local experts and submitted to IFES for further review and inputs before roll out the survey.

**Q3. In light of section 8.8 on page 10, will IFES accept a proposal for only the quantitative (CATI) component(s) of the scope?**

- IFES Reponses: The applicant may submit a proposal for the opinion makers survey only or a proposal that includes both the opinion makers survey and the public opinion survey. If a proposal for both opinion maker and public opinion maker survey is submitted, IFES reserves the right to award the applicant with a contract to conduct both opinion makers and public opinion survey, or partially, i.e, either the opinion makers or the public opinion survey only.

**Q4. On page 5, the tender states “Survey Interviews: The service provider will conduct online interviews using specially-trained interviewers.” When using the term “online” are you referring to the use of CATI or mobile web (surveys taken on browser-enabled mobile phones)?**

- IFES Reponses: There are no specific requirements on the method or technologies used for the online survey. CATI, traditional phone survey, or other methods may be used (e.g. video call interview, mobile web, etc). In light of the covid 19 pandemic, the survey should be done remotely, while still ensuring that the responses are submitted by the intended respondent.

**Q5. In light of section 8.8 on page 10, are respondents allowed to only apply to the “Add-on Survey #2: Public Opinion Survey”?**

- IFES Reponses: No. Vendors are required to apply for the opinion maker survey. Vendors can apply for just the opinion maker survey or the opinion maker and the public opinion survey add on.

**Q6. For the optional “Add-on Survey #2: Public Opinion Survey” the text refers to call-back. Shall we assume that this is envisioned as CATI?**

- IFES Reponses: Two call backs are not necessary interpreted as the use of CATI methodology. The service provider is allowed to return contacting the intended respondent with existing system used by the survey company, i.e. WhatsApp message, emails or standard mobile call).

**Q7. If an IRB is required, what is its status?**

- IFES Reponses: IRB for the surveys is not required because the survey is targeting institutional performance and regulations/policies that protecting citizen’s human rights in Indonesia, including political rights in election. It is not a human research survey.

**Q8. Are there any specific areas/cities that IFES want to focus for the opinion maker survey?**

- IFES Reponses: There are no specific areas to focus on for the opinion maker surveys. IFES would like the service provider to capture the opinion of experts from across Indonesia. Although experts focusing on the targeted issues are unequal in Indonesia’s regions and would be more available in Java areas. Sample size from the eastern, central, and western parts of Indonesia (outside of Java Island) should be sufficient to determine the general opinion of experts from the three regions of Indonesia

**Q9. Among many different opinion makers background, how is the composition of each background that IFES prefers? For example, how much for the CSO, academia, media, political party members, public officials, and OPD?**

- IFES Reponses: IFES is open for the proposal and options with reasons for the composition of the background of the opinion-makers from the service providers for our considerations.

**Q10. How many participants for the FGD that IFES plans?**

- IFES Reponses: For the total participant of online FGD, IFES is targeting 18 participants max.

**Q11. If some of our respondents of opinion makers survey want to be interviewed face-to-face, as it is the case in on our online survey, does IFES approved the interviews?**

- IFES Reponses: As the survey is rolled out in the middle of the pandemic, IFES still prefer to conduct the interview online. However, in such cases that the respondent would be more comfortable with a face-to-face interview, such requests must be recorded. The service provider must implement an interview procedure with proper precautions according to the COVID 19 health protocols and regulations.

**End of Questions and Answers**