



## INTERNATIONAL FOUNDATION FOR ELECTORAL SYSTEMS

**RFQ-021-055**

### Questions and Answers

**August 18, 2021**

1. Could you please confirm if any local licenses, clearances, and/or approvals would be required to deliver the products to Georgia?  
**IFES Responds:** All licensing matters are the responsibility of the selected vendor.
2. Please clarify who would be responsible of undertaking the importation of the goods in Georgia.  
**IFES Responds:** The selected vendor will be responsible for the importation of goods.
3. Please indicate who would be the consignee for the importation of goods in Georgia.  
**IFES Responds:** All responsibilities relating to the importing of materials should be undertaken by the selected vendor.
4. Please confirm if a company registered in the European Union could participate in this tender.  
**IFES Responds:** As per USAID source and nationality regulations, a waiver for procurement from developed and middle-income countries is required, which will lengthen the timeline for this procurement and will affect the evaluation of bids from such vendors.
5. For prior references, shall the applicant submit only a description of their recent experience fulfilling similar orders, or do they also need to submit proof of the order, such as a contract?  
**IFES Responds:** Applicants should submit legally confirmable proof of previous work experience on similar size tenders, whether that is a contract or other legally binding proof of purchase.
6. Can an applicant only apply for part of the procurement? Can applicants partner up to apply, including partner with a parent company?  
**IFES Responds:** No subcontracting is allowed under this solicitation.
7. Do all applications need to undergo certified translation to English?  
**IFES Responds:** All application materials must be in English, whether they are certified translated, is immaterial.
8. How does IFES want to receive applications?

**IFES Responds:** All applications must include all required materials per the RFQ and be emailed to Ellen Myers ([emyers@ifes.org](mailto:emyers@ifes.org)), Keti Maisuradze ([kmaisuradze@ifes.org](mailto:kmaisuradze@ifes.org)), and Ian Swank ([iswank@ifes.org](mailto:iswank@ifes.org)).