



**REPUBLIC OF MACEDONIA  
STATE ELECTION COMMISSION  
SKOPJE**



Pursuant to the Decision to call the Presidential Elections in Republic of Macedonia, No. 09-1071/1 , dated 08.02.2019 and the Decision to call the early elections for mayor of Municipality of Ohrid, Municipality of Novo Selo and Municipality of Debar, No. 09-1072/1 dated 08.02.2019 and adopted by the President of the Assembly of Republic of Macedonia, and on the basis of Article 31 of the Election Code (Official Gazette of Republic of Macedonia, No. 40/06, 136/08, 148/08, 155/08, 163/08, 44/11, 51/11, 54/11, 142/12, 31/13, 34/13, 14/14, 30/14, 196/15, 35/16, 97/16, 99/16, 136/16, 142/16, 67/17, 125/17, 35/18, 99/18, 140/18, 208/18 and 27/19), the State Election Commission at the session held on 08 February 2019 adopted the following:

### **CALENDAR**

on realization of election activities for administration of Presidential Elections and the early elections for mayor of Municipality of Ohrid, Municipality of Novo Selo and Municipality of Debar in Republic of Macedonia, 21 April 2019

#### **I. HOLDING ELECTIONS**

- I. 1 The Presidential Elections in Republic of Macedonia (hereinafter: Presidential elections) will be held on 21 April 2019.
- I.2. The early elections for mayor of Municipality of Ohrid, Municipality of Novo Selo and Municipality of Debar (hereinafter: early local elections 2019) will be held on 21 April 2019.

#### **II. BODIES AND DEADLINES FOR ADMINISTRATION OF ELECTIONS**

II.1 SEC, within 3 days from the day of calling the elections, shall submit a request to the Ministry of Information Society and Administration (hereinafter: MISA) to submit data on the employees in the state and municipal administration, administration of the City of Skopje as well as public administration, by municipality, according to the address and place of residence. (Article 32 paragraph 1)

**latest by 11 February 2019**

II.2 MISA, shall submit the data to the SEC on the employees in the state and municipal administration, the administration of the City of Skopje as well as public service, within 5 days from receiving the request. (Article 32 paragraph 2)

**latest by 16 February 2019**

II.3. SEC, within 5 days from receipt of the data from MISA, shall establish the Municipal Election Commissions (MECs) that is, shall supplement them with new members and deputies on the place of the members and deputies whose term ended due to various reasons. The decisions to establish, i.e. supplement the MECs and the Election Commission of the City of Skopje will be published in the „Official Gazette of Republic of Macedonia” (Article 35 paragraph 1)

**latest by 21 February 2019**

II.4. SEC, within 3 days from the establishment of MECs, shall submit to MECs the data on the employees in the state and municipal administration, administration of the City of Skopje as well as public administration who have residence on the territory on which MEC is competent to take electoral activities, in order to establish

or possibly supplement the Electoral Boards (EB) with new members and deputies on the place of the members and deputies whose term ended due to different reasons in the EB. (Article 39 paragraph 1)

**latest by 24 February 2019**

II.5. SEC shall submit request to the ruling political parties as well as the ones in opposition, which at the last parliamentary elections won the majority of votes, to submit proposals for members of the EBs and their deputies, in order to establish the EBs. (Although this is an obligation of the MECs, in order to ensure timely and uniform realization, it will be carried out by the SEC)

**latest by 23 February 2019**

II.6. The ruling political parties as well as the ones in opposition that won the majority of votes in the last parliamentary elections shall submit their proposals for members of EBs and their deputies to the MECs to the SEC, within 5 days from the receipt of the notification. (Article 38 paragraph 7 and 8)

**latest by 24:00 hrs on 28 February 2019**

II.7. MECs within 5 days from the receipt of data from SEC, shall establish the EBs (Article 39 paragraph 2)

**latest by 01 March 2019**

II.8. SEC within 3 days from the day of calling the elections shall submit request to the Ministry of Foreign Affairs (hereinafter: MFA) to submit the data on the diplomats employed at the respective DCO, i.e. Consular offices to elect the president and deputy president of the Electoral Board to conduct the voting at the DCO (EB for DCO) (Article 38-a paragraph 4 in connection with Article 31 paragraph 2 item 40, and Articles 38-a and 38-b)

**latest by 11 February 2019**

II.9. MFA, shall submit the data on the employees in the respective DCO, i.e. consular offices to SEC within 5 days from the receipt of the request. (Article 38-a paragraph 4 in connection with Article 31 paragraph 2 item 40, Articles 38-a and 38-b)

**latest by 16 February 2019**

II.10. SEC shall submit request to ruling political parties as well as the ones in the opposition, which in the last parliamentary elections won the majority of votes to submit proposals for members and their deputies to establish the EBs in DCOs. (Article 38-a paragraph 4 in connection with Article 31 paragraph 2 item 40, Articles 38-a and 38-b)

**latest by 15 February 2019**

II.11. The ruling political parties as well as the ones in the opposition, which in the last parliamentary elections won the majority of votes shall submit proposals for members and their deputies to establish the EBs in DCOs to SEC within 5 days from the receipt of the notification. (Article 31 paragraph. (2) item. 40 in connection with Articles 38-a and 38-b)

**latest by 24:00 hrs on 20 February 2019**

II.12. SEC shall establish the EBs to administer the voting at DCOs.

**latest by 21 February 2019**

### **III. VOTERS LIST, PUBLIC CALL AND VOTING APPLICATION**

III.1. SEC immediately after the call for elections shall submit to the Ministry of Interior (hereinafter: MOI) request to submit data on citizens according to Article 43 paragraph 1 and Article 45 paragraph 1 and 2 of the Electoral Code.

**Immediately after the call for elections, on 08 February 2019**

III.2. MOI shall submit to the SEC the requested data from Article 43 paragraph 1 and Article 45 paragraph 1 and 2 of the Electoral Code, the day after the call of elections on a magnet medium which must include the citizen's unique personal identification number (EMBG).

**The day following the call for elections, latest by 09 February 2019**

III.3. SEC within 15 days at latest from the day of calling the elections, shall display the Voters Lists for public inspection in the SEC regional and local offices. Public inspection lasts 20 days (Article 49 paragraph 1 and 4).

**Public inspection starts on 23 February 2019**

**Public inspection lasts until 14 March 2019**

III.4. Citizens shall submit the requests for entry, adding or deleting data in the Voters List in the period from **23 February – 14 March 2019**

III.5. SEC shall be obligated to decide about citizens' requests and applications with 24 hours from receipt of the request (Article 51 paragraph 1).

III.6. Against the decision of the SEC which rejects the citizen's request, a lawsuit may be submitted to the Administrative Court by the citizen within 24 hours from the receipt of the decision. (Article 51 paragraph 2).

III.7. The Administrative Court shall decide about the lawsuit within 24 hours and the decision is submitted to the plaintiff electronically. (Article 51 paragraph 3).

III.8. The State Election Commission shall submit to the Ministry of Foreign Affairs (MFA) notification on publishing a public call for calling elections immediately or within 2 days at latest from the call for elections. **Immediately and at latest by 10 February 2019.**

III.9. The MFA shall publish the public call on its webpage within 1 day. **latest by 11 February 2019**

III.10. The MFA upon receiving the notification from SEC is required to submit it to the DCO for publication on their web page, immediately and no later than three days from receipt.

**MFA submits the notification to DCO latest by 13 February 2019**

**DCO publishes the notification latest by 16 February 2019**

III.11. SEC through MFA shall submit to DCOs the special extracts of the Voters Lists for people who temporarily work or live abroad based on the records of competent authorities, for the purpose of public inspection. (Article 49 paragraph 2).

**Public inspection at DCO starts on 23 February and lasts until 14 March 2019**

III.12. The request for entering, adding or erasing data from the special excerpts of the Voters List during the public inspection, shall be submitted by the nationals of R.Macedonia who temporarily stay or work abroad via e-mail to SEC.

**from 13 February to 14 March 2019**

III.13. From the day of the call for elections until the end of the public inspection, the nationals of Macedonia who temporarily stay or work abroad may submit applications (personally signed or sent via e-mail) in which they apply for voting.

**from 08 February to 14 March 2019**

III.14. DCO i.e. Consular offices shall submit the applications immediately and not later than 2 days after the public inspection ends via e-mail to MFA, and MFA immediately, and not later than 24 hours from the day of the receipt shall submit them to SEC.

**DCO submits the applications to MFA immediately or latest by 16 March 2019**

**MFA submits the received applications to SEC immediately or latest by 17 March 2019**

III.15. Upon the requests and applications from citizens, SEC is obligated to reach decision within 24 hours from the receipt of the request.

III.16. Against the decision of the SEC which rejects the citizen's request, a lawsuit may be submitted to the Administrative Court by the citizen within 24 hours from the receipt of the decision.

III.17. The Administrative Court shall decide about the lawsuit within 24 hours and the decision is submitted to the plaintiff electronically.

III.18. SEC within 5 days from the end of the Public Inspection, shall submit the Voters List to the political parties (Article 49-a paragraph 1).

**latest by 19 March 2019**

III.19. Within 5 days from the receipt of the Voters List, political parties shall submit requests to the SEC for entering, adding and deleting data (Article 49-a paragraph 2).

**latest by 24 March 2019**

III.20. Upon submitted requests, SEC shall reach a decision within 3 days from the receipt of the request. (Article 49-a paragraph 3).

III.21. Political parties may appeal/submit a lawsuit to the Administrative Court against the decision of the SEC within 24 hours from the receipt of the decision (Article 49-a paragraph 4).

III.22. The Administrative Court is obliged to reach a decision within 24 hours from the day of the receipt of the appeal/lawsuit (Article 49-a paragraph 5).

III.23. The competent body for execution of sanctions, within 30 days at latest before the day of elections shall submit to SEC the data about detainees and prisoners based on its records. Data are submitted on a magnet medium which must include the citizen's personal number (EMBG). (Article 44).

**latest by 21 March 2019**

III.24. The Voters List with all changes arising from the Public Inspection, printed in extracts, shall be closed by SEC within 15 days at latest after the completed Public Inspection. (Article 52).

**latest by 29 March 2019**

III.25. SEC shall sign the closed Voters List, i.e. Extracts of the Voters Lists on which the voting is done, within 15 days at latest before the day of elections. (Article 31 paragraph 2 item 31)

**latest by 05 April 2019**

#### **IV. PROPOSING LISTS OF CANDIDATES**

IV.1. Collecting signatures in front of authorized officials of the State Elections Commission for nomination of list of candidate for President by a group of voters, that is, for nomination of candidate for the list for mayors of the municipalities of Ohrid, Novo Selo and Debar by group of voters, starts on the 15<sup>th</sup> day from the day of call for elections and lasts for 15 days (Article 63 paragraph 2).

**Deadline to collect signatures before SEC starts on 23 February 2019**

**Deadline to collect signatures before SEC ends on 09 March 2019 until 24:00 hrs**

IV.2. List of candidates for President of the Republic, shall be submitted by the authorized representatives of the proposers to SEC.

Lists of candidates for mayors of the municipalities of Ohrid, Debar and Novo Selo shall be submitted by the authorized representatives of the proposers to SEC.

**Lists of candidates are submitted within 30 days at latest before the day of elections (Article 66 paragraphs 3 and 4).**  
**latest by 24:00 hrs on 21 March 2019**

IV.3. SEC, after the receipt of the list of candidate, shall establish whether it was submitted within the specified time and in accordance with the provisions of the Electoral Code. (Article 67).

**Immediately after the receipt of the lists or within 48 hours from the receipt at latest**

IV.4. If SEC establishes that the list is submitted within the specified period and in accordance with the provisions of the Election Code, i.e. it concluded irregularities or failures, and those have been eliminated by the submitters of the list, that will be verified by a decision. (Article 67).

**Immediately after the receipt of the lists or within 48 hours from the receipt at latest**

IV.5. If SEC determines that the list has certain irregularities, it shall call the authorized representative of the submitter to eliminate the irregularities within 48 hours from the receipt of the lists (Article 67 paragraph 2).

**Immediately after the receipt of the lists or within 48 hours from the receipt at latest**

IV.6. If SEC establishes that the list was not submitted in a timely manner, i.e. after the expiry of the deadline specified by this calendar, the submitted list shall be rejected based on decision within 24 hours from the receipt.

If SEC establishes that the concluded irregularities or failures were not removed by the submitter of the list within the specified deadline of 48 hours, the submitted list shall be rejected based on decision within 24 hours from the receipt, counting from the expiry of the deadline for removal of irregularities.

**Within 24 hours from the receipt of the list, that is, 24 hours from the expiry of the deadline for removal of irregularities.**

IV.7. MEC, after verification of the candidate lists for mayor, shall submit them to SEC to establish the order on the single list of candidates according to Article 68 paragraph (1) and (2) of the Electoral Code (Article 37 paragraph 4 item 1 and 2, Article 68 paragraph 1 and 3)

IV.8. The order on the list of candidates for President of the Republic, i.e. the order on the list of candidates for mayor of municipality, is established by SEC by drawing a lot.

The candidate list, submitted by the same submitter, shall be given the same ordinal number in all municipalities, and in the municipality where it has no representative, the respective number of the list submitter shall be omitted and the ordinal number of the following submitter shall be written without blank space.

SEC, for the activities taken in accordance with the Election Code, must previously inform the authorized representatives of the proposers of lists. (Article 31 paragraph 2 item 5, 68, 69 paragraph 2)

**By 24 March 2019 at latest SEC notifies the authorized representatives about drawing a lot. Drawing the lot for the single list of candidate for election of President of RM, i.e. mayor of municipality, will be held by SEC on 25 March 2019.**

IV.9. SEC shall publish the established single list of candidate for President of the Republic within 25 days at latest before the day of elections in the "Official Gazette of RM" (Article 69 paragraph 1)

**Latest on 26 March 2019**

IV.10. MEC, shall announce the established single list of candidate for mayor of municipality, latest by 23 days before the date specified for elections in all populated places and at the polling stations in the municipality. The established list of candidate, in the municipalities where at least 20% of the citizens speak the official language other than Macedonian, shall be announced both in the Macedonian language and its Cyrillic alphabet and the official language and alphabet used by the citizens in that municipality (Article 69, paragraph 4,5 and 6) **latest by 28 March 2019**

IV.11. If a candidate from the verified candidate list for the election of mayor of municipality passes away in the period from the day of the verification of the lists of candidates, the political party, i.e. coalition, which has nominated the candidate can nominate another candidate instead, and if the candidate has been nominated by a group of voters, they can nominate another candidate instead, without collecting signatures in the procedure for nominations specified in the Election Code, ten days before the Election Day at latest (Article 67-b paragraph 1). **Latest by 10 April 2019**

IV.12. The candidate list for election of mayor of municipality substituted with a new candidate shall be announced in the manner prescribed by the Election Code pertinent to the publishing of the single list, not later than 24 hours from the day of the amendment of the candidate list (Article 67-b paragraph 2) **latest by 11 April 2019.**

IV.13. If any of the confirmed candidates from the candidate lists for mayor of municipality passes away in the period shorter than 10 days before the holding of the elections, the replacement of the candidate in the candidate list shall be done in the procedure prescribed in Article 67-b paragraph (1) and (2), and the competent election commission, in collaboration with the SEC, shall postpone the date for the holding of the elections for that municipality for 14 days. (Article 67-b paragraph 3)

IV.14. SEC through MFA within 48 hours shall submit to DCO the established list for publication – (Article 69 paragraph 3) **latest by 28 March 2019**

IV.15. From the day of reaching the decision to call the elections, the competing political parties shall sign a Code on Fair and Democratic Elections. With this Code the participants in the election process shall unambiguously commit themselves not to make any pressure or attempt to make pressure on the employees in the public and state administration, other institutions and agencies financed from the budget of RM, budgets of the municipalities and the City of Skopje as well as trade companies and enterprises with state capital. With this Code the participants in the election process shall unambiguously commit themselves not to subject any employed person or citizen to any threats regarding the employment and social security as result of the support or non-support for any political party.  
(Article 8-c)

**from 08 February 2019, according to SEC plan and program**

IV.16. Any submitter of list for election of President of the Republic, i.e. mayor of municipality, is entitled to appoint a representative and his/her deputy to monitor the work of the election management bodies (SEC, MEC and EB) from the very start of elections until the announcement of results. Person who was nominated to be a candidate cannot be also authorized representative and his/her deputy before the electoral management bodies (Article 22 paragraph 1 and 3)

IV.17. The list submitter shall issue authorization to the representative and shall accordingly notify the election bodies within 2 days before the day of elections at latest (Article 22 paragraph 4).

**latest by 18 April 2019**

## **V. MANDATORY EDUCATION OF THE ELECTORAL BODIES**

V.1. SEC shall provide mandatory education to the members of MEC and issue certificates in a manner and deadline prescribed by the program. (Article 31 paragraph 2 item 7)

V.2. MEC shall perform, organize and implement the education for the members of EB according to the plan and program of the State Election Commission and issue certificates for completed training (Article 37 paragraph 2 item 5)

## **VI. ELECTION CAMPAIGN**

VI.1. For the purpose of collecting funds for financing the election campaign, the candidate nominated by

group of voters, the candidate nominated by 30 MPs, political party, coalition, holder of independent list by group of voters i.e. the persons who intend to run for elections, must provide the competent authority with unique tax number labelled “for election campaign” and open a bank account labelled “for the election campaign” with the payment operation authority in Republic of Macedonia, which may not be used for other purpose whatsoever. The entities are obliged to register unique tax number and to open a bank account the latest within 48 hours after verification of the list of candidate, and the earliest within 48 hours after calling the elections. During this 48 hours deadline, the evidence for the registered unique tax number and the opened bank account shall be submitted to the SEC. The bank account is closed within 3 months from the day of announcing the final election results for President of the Republic.

The bank account is closed within 9 months from the day of announcing the final election results for mayor of municipality (Article 71 paragraph 1, 2 and 10)

**Bank accounts may be opened earliest on 10 February 2019 (48 hours after the call for elections), and 48 hours after the verification of the list at latest. Accounts are closed within 3 months after the elections for President of the Republic and 9 months after the elections for mayor of municipality.**

VI.2. Should the candidate nominated by group of voters, the candidate nominated by 30 MPs, political party, coalition, holder of independent list by group of voters i.e. the persons who intend to run for elections, fail to register a unique tax number and open a bank account within the specified time period, the verified list of candidate shall be rejected by a decision taken by the SEC/MEC (Article 71 paragraph 4).

**Immediately and within 48 hours at latest**

VI.3. The election campaign starts 20 days before the day of elections and in the first and second round of voting may not be held 24 hours before the day of elections and on the day of elections (Article 69-a).

**Election campaign starts at 00:00 hrs on 01 April 2019**

**Election campaign in the first round ends at 24:00 hrs on 19 April 2019**

**Election campaign in the second round ends at 24:00 hrs on 03 May 2019**

VI.4. The broadcasters are obligated to record the exit signal of their program from the day when elections are called until their completion, and keep the footage of the whole program at least for 30 days after the elections.

On request by the Agency for Audio and Audiovisual Media Services, the broadcasters are obligated to submit the footage of the requested program, as well as other data related to the media coverage of elections to the Agency within 48 hours from the receipt of the request. (Article 75-f paragraph 1 and 2)

VI.5. The broadcasters, the printed media and the electronic media (internet portals) are required to establish pricelists for paid political advertising of the participants in the electoral process within 5 days from the day of the call for elections. Pricelists may not be changed in the course of the election campaign.

The printed media and the electronic media (internet portals) are required to submit the pricelists to the State Election Commission, State Audit Office (SAO) and State Commission for Prevention of Corruption (SCPC) and the broadcasters to submit them to the Agency for Audio and Audio Visual Media Services, State Election Commission, State Audit Office and the State Commission for Prevention of Corruption within five days from the call for elections. (Article 75-f paragraph 3,5 and 6)

**latest by 13 February 2019**

VI.6. Electronic media (internet portals) that provide paid political advertising for the participants in the election campaign are obligated within 3 days from the call for elections to register at SEC. Electronic media (online portals) that fail to register at the SEC, shall not be entitled to funding for paid political advertising from the Budget of R.Macedonia.

The Register of electronic media (internet portals) shall be kept based on submitted application for registration to the SEC, along with certificate for current status issued by the Central Register of Republic of Macedonia, not older than 6 months.

The applications for registration along with the certificate for current status shall be submitted electronically on this e-mail address: [izbori@sec.mk](mailto:izbori@sec.mk) or to the archive of SEC on bul 'Sv Kiril and Metodij' 54,

1000 Skopje (Article 76-e paragraph 5)  
**latest by 24:00 hrs on 11 February 2019**

VI.7. In the period between establishing the pricelists until the start of the election campaign the broadcasters, the printed media and the electronic media (internet portals) are required, at least twice, to publicize the pricelists in their programs, i.e. printed editions or websites. (Article 75-f paragraph (4))  
**from 13 February to 31 March 2019**

VI.8. From the day of the call for elections, the Agency for Audio and Audio Visual Media Services (AAVMS) is required to submit weekly reports to the SEC, and daily reports during the election campaign, and these shall be published on the Agency's webpage. (Article 76-c paragraph 1 and 2)

VI.9. AAVMS shall be obligated to submit report on paid political advertising for broadcasters to SEC on the 10<sup>th</sup> day from the day of the electoral campaign and on the seventh day after the end of the electoral campaign (Article 76-e paragraph 4) **on 10 April 2019, on 26 April 2019 for the first round of elections and on 10<sup>th</sup> April 2019 for possible second round of elections**

VI.10. SEC shall pay the costs for published/broadcast paid political advertising to broadcasters, printed media and electronic media (internet portals) on the 12<sup>th</sup> day from the day of electoral campaign and 10 days after the end of the electoral campaign.

SEC shall reimburse the costs for published/broadcast paid political advertising to broadcasters, printed media and electronic media (internet portals) based on submitted invoice and media plan and Report on realized services which are confirmed both by broadcasters, printed media and electronic media (internet portals) and the participant in the election campaign (Article 76-e paragraph 5)

**Broadcasters, printed media and electronic media (portals) submit an invoice to SEC with all attachments on 10 April 2019, on 26 April 2019 for the first round of elections and on 10<sup>th</sup> April 2019 for possible second round of elections**

**SEC shall reimburse the broadcasters, printed media and electronic media (portals) on 12 April 2019, on 29 April 2019 for the first round of elections and on 13 May 2019 for possible second round of elections**

VI.11. The municipalities in Republic of Macedonia, the City of Skopje and the legal entities that trade with advertising panels and billboards shall be obligated within 5 days from the call for elections, to publicly announce the locations and prices for lease of advertising panels and billboards. The price may not be changed during the election process and may not exceed the average price for lease that was calculated in the last 3 months before the day of the call for elections. (Article 78-a paragraph 4)

**latest by 13 February 2019**

VI.10. The municipalities in Republic of Macedonia, the City of Skopje and the legal entities that trade with advertising panels and billboards shall be obligated to allocate the locations offered for political advertising according to the criteria from 78-a paragraph 3 of the Election Code, by drawing a lot. SEC shall conduct the drawing of lot (Article 78-a paragraph 5 and 6)

**SEC shall complete the drawing of lot by 26 March 2019 at latest**

VI.11. Results from the opinion polls related to participants in the election process shall be published within 5 days at latest before the day of elections (Article 77 paragraph 1)

**latest by 24:00 hrs on 15 April 2019**

VI.12. The municipalities and the City of Skopje are obliged to announce the conditions for obtaining the right to use the locations for displaying posters within 50 days at latest before the day of elections. (Article 78 paragraph 5)

**latest by 01 March 2019**



## VII. FINANCIAL REPORTS

VII.1. Election campaign participant is obligated on the 11-th from the day of the election campaign to submit a financial report with specification of costs – revenues and expenditures on the bank account for the election campaign from the day of opening to closing the bank account until the 10<sup>th</sup> day of the election campaign. (Article 84-b paragraph 1)

**latest by 24:00 hrs on 11 April 2019**

VII.2. The participant in the election campaign is required one day before the second round of elections to submit financial report with specification of revenues and expenditures on the election campaign bank account for the second round of voting. (Article 84-b paragraph 2)

**latest by 24:00 hrs on 04 May 2019**

VII.3. One day after the end of the election campaign, the participant in the election campaign is required to submit financial report with specification of costs - revenues and expenditures on the election campaign bank account for the second half of the election campaign. Reports shall be submitted to the SEC, SAO and SCPC, which are required to publish them on their web sites. The reports submitted by the political entities shall also be published on their webpages. (Article 84-b paragraph 3, 6 and 7)

**latest by 20 April 2019 if there is no second round of voting, i.e. latest by 20 April 2019 for participant in the election campaign that does not run for the second round of elections.**

**latest by 4 April 2019 if there is second round of elections for the participant in the election campaign who takes part in the second round of voting.**

VII.4. The participant in the election campaign is required to submit immediately and within 30 days at latest from the day when the bank account was closed, a final financial report for the election campaign. The financial report shall be submitted to the SEC, SAO, SCPC and the Parliament of the Republic of Macedonia. For the early elections for mayor, the report is also submitted to the council of the municipality. The financial report shall be published by SEC, SAO, SCPC on their websites. (Article 85 paragraph 1,3,4)

VII.5. Broadcasters, printed media and electronic media (internet portals) in the Republic of Macedonia shall be obliged to submit a report for the advertising space that has been used by each participant of the election campaign and on the financial funds reimbursed or requested to be reimbursed. The report shall be submitted within 15 days at latest to the Ministry of Finance, SEC, SAO, SCPC, which shall be obliged to publish them on their websites. (Article 85-a)

**latest by 04 May 2019 if there is no second round of voting**

**latest by 18 May 2019 if there is second round of voting**

## VIII. DESCRIPTION OF POLLING STATIONS

VIII.1. SEC shall publish the descriptions of the polling stations by municipalities as specified in the Electoral Code, at latest 30 days before the day of elections (Article 177).

**latest by 21 March 2019**

VIII.2. Change in the description of the polling station shall be undertaken when names of streets or house numbers are changed and if the number of voters or the distance from the polling station increases. SEC shall adopt a decision on changing the description of the polling station. Changes in the description of the polling stations may be conducted no later than 30 days prior to Election Day. (Article 169)

**latest by 21 March 2019**

VIII.3. Special polling stations shall be determined in the DCO of RM for out of country voting. (Article 164 paragraph 3)

SEC shall determine the DCO where the voting will be administered once the decisions on submitted applications for voting are validated. The voting shall be organized at the respective DCO if more than 10 voters are confirmed.

SEC shall determine additional EBs at the DCO if more than 1000 voters are verified at the DCO.

VIII.4. MEC, within 15 days at latest before the day of elections, shall display the descriptions of the polling stations that have been selected for voting on a visible location, by indicating the voters from the respective region that will be voting at the polling station. (Article 170 paragraph 1 and 2)  
**latest by 05 April 2019**

#### **IX. OBSERVING THE ELECTIONS**

IX.1. Organizations and individuals from Article 161 of the Election Code shall submit request to observe the elections to SEC from the day of call for elections, and 10 days before the elections at latest. (Article 162 paragraph 2)

**First day when requests can be submitted 08 February 2019**

**Last day when requests can be submitted 10 April 2019**

IX.2. SEC issues the authorizations to the observers within 7 days after the receipt of the request at latest – (Article 162 paragraph 3).

**Within 7 days from receiving the request, at latest**

#### **X. ADMINISTRATION OF ELECTIONS**

X.1. Any voter who is unable to vote at the polling station (incapacitated or ill person) but wants to cast a vote, shall notify the MEC within 7 days before the day of elections, at latest. (Article 111 paragraph 1)

**latest by 24:00 hrs on 13 April 2019**

X.2. Voters who on Election Day are in home detention, and want to cast a vote, shall notify the MEC through an authorized representative 3 days before the day of elections, at latest. (Article 113 paragraph 1)

**latest by 24:00 hrs on 17 April 2019**

X.3. SEC shall hand over the election material to the MEC within 72 hours before the day of elections, at latest (Article 91 paragraph 1)

**latest by 17 April 2019**

X.4. The MEC shall be obliged to hand over the election material to the EBs one day before the day of elections. (Article 92 paragraph 1)

**on 20 April 2019**

X.5. SEC shall hand over the election material for voting at the DCO to an authorized person from the MFA at least 5 days before the day of elections. MFA shall deliver the election material to the DCO immediately after the receipt, that is, within 24 hours.

**SEC shall hand over the election material to MFA by 15 April 2019 at latest**

**MFA shall deliver the election material to the DCO immediately after receipt, that is, by 16 April 2019 at latest**

X.6. Incapacitated or ill persons shall vote in their homes one day before the day specified for elections. (Article 111 paragraph 4)

**on 20 April 2019**

Voters who on Election Day are serving a prison sentence or are in custody shall vote in the penitentiary institutions one day before the scheduled day for elections. (Article 113 paragraphs 1 and 4) from **07:00 to 19:00 hrs on 20 April 2019**

Voters who on the Election Day are in home detention shall vote at the place where they are kept in home detention, one day before the scheduled day for elections. (Article 113 paragraphs 1, 4 and 5) on **20 April 2019**.

Internally displaced persons shall vote in the reception centres and collective homes where they reside one day before the day scheduled for elections. (Article 194 paragraph 3 in connection with Article 113 paragraph 4) from **07:00 to 19:00 hrs on 20 April 2019**

X.7. Members of EB in DCO shall vote at SEC three days before the day of elections in R.Macedonia from **07:00 to 19:00 hrs on 17 April 2019**

X.8. Voters who are temporarily employed or residing abroad on Election Day shall vote in the DCO, i.e. consular offices of the Republic of Macedonia abroad one day before the day scheduled for elections in Republic of Macedonia. (Article 113-a paragraph 1)  
**on 20 April 2019 (Saturday) from 07:00 to 19:00 hrs, with due regard to the time difference in the country, that is, from 07:00 to 19:00 hrs according to the time zone in the respective country**

X.9. **Voting starts at 07:00 hrs and lasts without interruptions until 19:00 hrs on 21 April (Sunday) 2019.**

X.10. Polling stations are closed at 19 hrs on the Day of elections. Voters who are found inside the polling station shall be allowed to cast the vote.

Polling stations where all citizens from the extract of the Voters list already cast the vote, may be closed before 19:00 hrs with previous consent from the competent MEC, but counting of votes shall not start before 19:00 hrs.

X.11. Protocols and other election material shall be submitted by the EB to the MEC within 5 hours after the voting ended. The election material shall be submitted to the MEC by the president of the EB escorted by interested EB members or representatives of the lists submitters and representatives of the police, if deemed necessary (Article 118 paragraph 1 and 4)

X.12. Once the voting for President of the Republic is completed, the respective MEC shall tabulate the results of the voting for the list of candidates, prepare the protocol and along with the overall election material shall submit them to the SEC (Article 37 paragraph 2 item 12);

X.13. The protocols and other election materials from the voting at the DCO, shall be handed over by the EB to the person in charge from the DCO within 5 hours from the completed voting.

X.14. Protocols, sealed envelopes and other election materials shall be delivered by the EB through MFA to SEC.

X.15. The State Election Commission shall consecutively announce the initial election results received electronically; and the results based on the data from the MEC protocols within 12 hours from the end of voting. (Article 135 paragraph 1)

X.16. MEC shall announce the initial results from the election for mayor within 7 hours from end of voting based on the data from the EB and shall display the results on the notice board in the municipality and announce them in the media (Article 136 paragraph 1)

X.17. The SEC shall announce the final results of the voting immediately and within 24 hours at latest once results are verified as final (Article 135 paragraph 2)

X.18. MEC shall announce the final results from the elections for mayor within 24 hours, at latest, from the end of voting. (Article 136 paragraph 3)

X.19. In the first round of elections, the candidate that received the majority votes from the total number of voters from the Voters List shall be elected to be President of the Republic.

X.20. If one candidate was nominated for President of the Republic, and that candidate did not receive the required majority votes, the whole election procedure shall be repeated.

X.21. In the first round of voting, the candidate who won the majority votes from the voters shall be elected a

mayor, provided one third of the total number of voters entered in the extract of the Voters List for the respective municipality cast their vote.

X.22. If one third of the total number of voters entered in the extract of the Voters List for the respective municipality, i.e. the City of Skopje, did not turn out to cast their vote, the overall electoral procedure for the respective municipality will be repeated.

## **XI. SECOND ROUND OF VOTING**

XI.1. If no candidate for President of the Republic wins the required majority in the first round, then voting will be administered in the second round for two candidates who won the biggest number of votes in the first round.

XI.2. If no candidate for mayor of municipality wins the required majority in the first round, then voting will be administered in the second round for two candidates who won the biggest number of votes in the first round.

XI.3. The second-round of voting shall take place within 14 days after the first-round of voting on **05 May 2019**

XI.4. The election campaign in the second round of election shall not be allowed 24 hours before elections and on the Election Day (Article 69-a).  
**Election campaign in the second round ends on 03 May 2019**

XI.5. Opinion polls related to participants in the election process shall be published no later than five days before Election Day (Article 77 paragraph 1).  
**latest by 24:00 hrs on 29 April 2019**

XI.6. Any voter who is not able to cast the vote at the polling station (incapacitated or ill person) and failed to register for the first round of voting and wants to cast a vote, shall notify the MEC 7 days before the Day of Elections.  
**latest by 24:00 hrs on 27 April 2019**

XI.7. The voters who on the Election Day serve home custody and failed to register for the first round of voting and are willing to vote shall use an authorized person to inform the Municipal Election Commission, at the latest three days prior to the Election Day. (Article 113 paragraph 3)  
**latest by 24:00 hrs on 01 May 2019**

XI.8. The State Election Commission shall hand over the election material to the Municipal Election Commissions no later than 72 hours prior to Election Day.  
**latest by 01 May 2019**

XI.9. The Municipal Election Commission shall be obliged to hand over the election material to the Election Boards one day prior to Election Day. (Article 92 paragraph 1)  
**on 04 May 2019**

XI.10. SEC shall hand over the election material for voting at the DCO to an authorized person from the MFA at least 5 days before the day of elections. MFA shall deliver the election material to the DCO immediately after the receipt, that is, within 24 hours.  
**SEC shall hand over the election material to MFA by 29 April 2019 at latest**  
**MFA shall deliver the election material to the DCO immediately after receipt, that is, by 30 April 2019 at latest**

XI.11. Incapacitated or ill persons shall vote in their homes one day before the day specified for elections. (Article 111 paragraph 4) **on 04 May 2019**

Voters who on the Elections Day serve an imprisonment sentence or are in custody shall vote in the penitentiary institutions one day before the scheduled day for elections. (Article 113 paragraphs 1 and 4) from **07:00 to 19:00 hrs on 04 May 2019**

Voters who on the Election Day are in home detention shall vote at the place where they are kept in home detention, one day before the scheduled day for elections. (Article 113 paragraphs 1, 4 and 5) on **04 May 2019**.

Internally displaced persons shall vote in the reception centres and collective homes where they reside one day before the day scheduled for elections. (Article 194 paragraph 3 in connection with Article 113 paragraph 4) from **07:00 to 19:00 hrs on 04 May 2019**

XI.12. Members of EB in DCO shall vote at SEC three days before the day of elections in R.Macedonia from **07:00 to 19:00 hrs on 01 May 2019**

XI.13. Voters who are temporarily employed or residing abroad on Election Day shall vote in the DCO, i.e. consular offices of the Republic of Macedonia abroad one day before the day scheduled for elections in Republic of Macedonia. (Article 113-a paragraph 1)  
**on 04 May 2019 (Saturday) from 07:00 to 19:00 hrs, with due regard to the time difference in the country, that is, from 07:00 to 19:00 hrs according to the time zone in the respective country**

XI.14. **Voting starts at 07:00 hrs and lasts without interruptions until 19:00 hrs on 05 May (Sunday) 2019.**

XI.15. Polling stations are closed at 19:00 hrs on the Day of elections. Voters who are found inside the polling station shall be allowed to cast the vote.

Polling stations where all citizens from the extract of the Voters list already cast the vote, may be closed before 19:00 hrs with previous consent from the competent MEC, but counting of votes shall not start before 19:00 hrs.

XI.16. Protocols and other election material shall be submitted by the EB to the MEC within 5 hours after the voting ended. The election material shall be submitted to the MEC by the president of the EB escorted by interested EB members or representatives of the lists submitters and representatives of the police, if deemed necessary (Article 118 paragraph 1 and 4)

XI.17. Once the voting for President of the Republic is completed, the respective MEC shall tabulate the results of the voting for the list of candidates, prepare the protocol and along with the overall election material shall submit them to the SEC immediately, and within 12 hours from the end of voting at latest (Article 37 paragraph 2 item 12);

IX.18. The protocols and other election materials from the voting at the DCO, shall be handed over by the EB to the person in charge from the DCO within 5 hours from the completed voting.

XI.19. Protocols, sealed envelopes and other election materials after the voting ended, shall be delivered by the EB through MFA to SEC.

X.20. The State Election Commission shall consecutively announce the initial election results received electronically; and the results based on the data from the MEC protocols within 12 hours from the end of voting. (Article 135 paragraph 1)

X.21. MEC shall announce the initial results from the election for mayor within 7 hours from end of voting based on the data from the EB and shall display the results on the notice board in the municipality and announce them in the media (Article 136 paragraph 1)

XI.22. The SEC shall announce the final results of the voting immediately and within 24 hours at latest once results are verified as final (Article 135 paragraph 2)

XI.23. The candidate who won the majority of votes from all voters that cast the vote, if more than 40% of the voters cast the vote, shall be elected for president in the second round.

XI.24. The candidate who won the biggest number of votes in the second round shall be elected a mayor.

## **XII. REPETITION OF THE VOTING**

XII.1. If none of the candidates for President of the Republic won the required majority votes in the second round of voting, the overall election procedure shall be repeated.

XII.2. If the mayor is not elected in the second round of voting for any reasons, MEC within 15 days from the end of elections shall accordingly notify the Government. Once the notification is received, the Government within 15 days shall appoint a proxy to perform the work under competence of the mayor. Within 15 days from the appointment of proxy, the Government shall notify the President of the Assembly to call new elections for mayor.

## **XIII. POSSIBLE REPETITION OF VOTING**

XIII.1. In the cases when SEC based on decision shall repeat the voting in the first round by list of candidate, according to Article 151 paragraph 3 of the Election Code, the deadlines for undertaking the electoral activities from chapter „**XI. Second round of presidential elections**“ shall be appropriately applied for this voting.

XIII.2. Repeated voting in the first round of voting shall be held within 14 days from the completion of the first round of voting.

XIII.3. In the cases when SEC based on decision shall repeat the voting in the second round by list of candidate, according to Article 151 paragraph 3 of the Election Code, the repeated voting in the second round shall be held within 14 days from the completion of the second round of voting within deadlines specified by SEC according to the Electoral Code.

## **XIV. PROTECTION OF VOTING RIGHT**

XIV.1. Against the decision of SEC/MEC to reject a submitted list of candidate, lawsuit may be filed at the Administrative Court within 24 hours from the receipt of the decision. The AC is obligated to reach decision within 24 hours from the receipt of the lawsuit. Filing a complaint and lawsuit by post shall not be allowed. (Article 67 paragraph 5, 6, 7 and 8)

XIV.2. Each submitter of a list of candidates in the procedure for voting, tabulating and determining the results has the right to submit a complaint to the State Election Commission. The complaint shall be submitted within 48 hours after the end of the voting i.e. announcement of initial results. The SEC shall decide on the complaint within 48 hours from the receipt of the complaint.

A lawsuit against the decision of the SEC may be submitted before the Administrative Court by the submitter within 24 hours from the receipt of the decision.

The lawsuit filed to the Administrative Court shall be based on the grounds and allegations listed in the complaint on which the first instance decision was adopted. (Article 148)

XIV.3. Every voter whose individual voting right has been violated in the election procedure may submit a complaint to the State Election Commission within 24 hours.

The first instance organ shall be obliged to make a decision upon the complaint within 4 hours from having received it.

Against the decision made by the first instance organ, i.e. the State Election Commission, lawsuit may be submitted before the Administrative Court within 24 hours from having received the decision. If the decision

refers to the certain action of the Election Board and the voting process is still ongoing, the voter shall be enabled to exercise his/her voting rights. (Article 149)

XIV.4. Every voter whose individual voting right has been violated, in every stage of the electoral process, may submit a complaint to the State Election Commission, within 24 hours. The organ in first instance is required to reach a decision within 4 hours of the receipt of the complaint.

Appeal against the decision of the State Election Commission may be filed before the Administrative Court, within 24 hours of the receipt of the decision.“(Article 149-a)

XIV.5. Upon the appeals of Articles 148, and 149 and 149–a of the Election Code, the Administrative Court is required to reach a decision within 48 hours of receipt of the appeal. (Article 150)

XIV.6. A lawsuit against the decision from Article 151 paragraphs (1) and (2) may be submitted to the Administrative Court through the State Election Commission within 24 hours from the receipt of the decision. The Administrative Court must act on the lawsuit within 48 hours of its receipt. (Article 151).

XIV. This Calendar shall come into force on the day of its adoption and is immediately published on the website of the State Election Commission, <http://www.sec.mk>.

**Number** \_\_\_\_\_  
**08.02. 2019**  
**SKOPJE**

**State Election Commission**  
**PRESIDENT**  
**Oliver Derkovski**

*Prepared by: Dobre Jancev*